Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Deputy Clerk of the Board; Jan Ollivier, Transportation Manager; Kirk Holmes, Public Works Director/Interim Building Official; Diana MacKenzie, Upper District Court Administrator; Michael Nigrey, Deputy Prosecutor; Doc Hansen, Planning Official; Jerry Pettit, Auditor; Darren Higashiyama, Operations Commander and 5 members of the public.

CALL TO ORDER

Chairman O'Brien called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman O'Brien led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner Jewell moved to approve the Agenda, as presented. Commissioner Berndt seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Due to there not being an Agenda Study Session, the Board reviewed each item prior to approving the Consent Agenda.
Commissioner Jewell moved to amend the Consent Agenda, changing Item F (2nd paragraph on page 2) inserting that a member of the Board of County Commissioners will serve as the Chair and a non-voting member); and to change Item L Public Hearing time change from 2:00 p.m. to 6:00 p.m. Commissioner Berndt seconded. Motion carried 3-0.

MINUTES

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<tr>
<th>DATE</th>
<th>MINUTES</th>
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<tbody>
<tr>
<td>10-2-2013</td>
<td>Law &amp; Justice Study Session</td>
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<td>10-14-2013</td>
<td>Public Works Study Session</td>
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<td>10-15-2013</td>
<td>Agenda</td>
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<tr>
<td>10-28-2013</td>
<td>Dept. Head Meetings (4)</td>
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<td>10-28-2013</td>
<td>BOCC Office Administration Meeting</td>
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<td>10-30-2013</td>
<td>Dykstra-Clarke Proposal Revised</td>
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<td>11-4-2013</td>
<td>Agenda</td>
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<tr>
<td>11-4-2013</td>
<td>Dept. Head Meetings Cancelled</td>
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<tr>
<td>11-4-2013</td>
<td>BOCC Office Administration Meeting</td>
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<td>11-5-2013</td>
<td>Public Hearing- Comp Plan Amendments</td>
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<td>Agenda</td>
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<td>11-5-2013</td>
<td>Public Hearings (3)</td>
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<td>11-6-2013</td>
<td>Law &amp; Justice Study Session</td>
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<td>Dept. Head Meetings Cancelled (5)</td>
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<tr>
<td>11-18-2013</td>
<td>Dept. Head Meetings Cancelled (5)</td>
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APPOINTMENT KATHLEEN HORNER - LTAC COMMISSIONERS

Approve the appointment of Kathleen Horner to the Kittitas County Lodging Tax Advisory Committee, as recommended by the Lodging Tax Advisory Committee.

AGREEMENT HOMELAND SECURITY GRANT SHERIFF

Approve the Homeland Security Grant Agreement #E14-149 between the Washington State Military Department and the Kittitas County Sheriff's Department, in the amount of $23,481.00 to support and enhance emergency management programs beginning June 1, 2013 through August 31, 2014.

AGREEMENT WASHINGTON COLLECTORS TRI-CITIES, INC. UPPER DISTRICT COURT

Approve a Collections Service Renewal Agreement between the Upper Kittitas County District Court and the Washington Collectors Tri-Cities, Inc. beginning January 1, 2014 through December 31, 2014.
AGREEMENT

ALLIANCE ONE

UPPER DISTRICT COURT

Approve a Collection Service Agreement between Kittitas County Upper District Court and AllianceOne Receivables Management, Inc. to management time pay accounts.

RESOLUTION 2013-134

PUBLIC LANDS ADVISORY COMMITTEE

COMMISSIONERS

Approve Resolution No. 2013-134, Creating the Kittitas County Public Lands Advisory Committee, consisting of 11 members that are representative of the broad spectrum of interest and user groups selected by the Kittitas County Board of Commissioners and 1 County Commissioner who will serve as a non-voting Chairman.

CALL FOR BIDS

PETROLEUM & LUBRICANT PRODUCTS

PUBLIC WORKS

Approve a Call for Bids to furnish Petroleum and Lubricant Products for the Calendar Year 2014, to be accepted by December 5, 2013 at 2:00 p.m. in the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

SNOW & ICE CONTROL PRODUCTS

PUBLIC WORKS

Approve a Call for Bids to furnish Snow and Ice Control Products for the Calendar Year 2014, to be accepted by December 5, 2013 at 2:00 p.m. in the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

MAINTENANCE ROCK

PUBLIC WORKS

Approve a Call for Bids to furnish Maintenance Rock for the Calendar Year 2014, to be accepted by December 5, 2013 at 2:00 p.m. in the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

6 YEAR TIP & ANNUAL RD. CONSTRUCTION

PUBLIC WORKS

Approve Setting a Public Hearing to consider Amending the Six-Year Transportation Improvement Program for the Years 2014-2019 and the 2014 Annual Road Construction Program, to be held on Tuesday December 3, 2013 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

CONTRACT

GARY GUZZIE INSURANCE

AUDITOR

Acknowledge Contract No. K4877/09-04 between the Kittitas County Auditor

**SET PUBLIC HEARING WILDLAND URBAN INTERFACE CODE CDS**

Approve Setting a Public Hearing to Consider Adopting the Wildland Urban Interface Code, to be held on December 3, 2013 at 6:00 p.m. in the Teanaway Room at the Kittitas County Fairgrounds, 512 N. Poplar Street Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING AMENDMENTS TO COMP. PLAN & COUNTY CODE CDS**

Approve Setting a Public Hearing to Consider Amending the Comprehensive Plan and Kittitas County Code in order to comply with the Growth Management Act as determined by the Eastern Washington Growth Management Hearings Board, to be held on December 3, 2013 at 6:00 p.m. in the Teanaway Room at the Kittitas County Fairgrounds, 512 N. Poplar Street Ellensburg, WA and to authorize the Clerk to publish said notice.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**RESOLUTION ESTABLISH POLICY MARIJUANA GROWTH CDS**

Commissioner Jewell moved to remove the Proposed Resolution to Consider Establishing a Policy to Treat Growth, Processing, and Retail Sales as Agriculture Production, Agriculture Processing and Retail Sales within the Kittitas County Code, and direct staff to set a Special Meeting for the first week of December for further discussion on the matter. Commissioner Berndt seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES KESSLER - APPROVED PROSECUTOR**

Commissioner Jewell moved to Approve Payment in the Amount of $9,493.25 for a Claim for Damages submitted by Daren and Sandra Kessler, and to direct a check be issued to the Risk Pool for reimbursement for prior payment on the County’s behalf, noting the Claimants had already signed a Release of All Claims. Commissioner Berndt seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES BROADHEAD & McCoy - DENIED PROSECUTOR**

Commissioner Jewell moved to Deny a Claim for Damages from William S. Broadhead and Julie McCoy, filed with the Kittitas County Auditor’s office on October 1, 2013, as recommended by the Prosecutors office.
Commissioner Berndt seconded. Motion carried 3-0.

CLAIM FOR DAMAGES

SMITH - DENIED

Commissioner Jewell moved to Deny a Claim for Damages from Russel JD Smith, filed with the Kittitas County Auditor’s office on October 3, 2013, as recommended by the Prosecutors office. Commissioner Berndt seconded. Motion carried 3-0.

CLAIM FOR DAMAGES

ARMSTRONG - DENIED

Commissioner Jewell moved to Deny a Claim for Damages from Greg & Sue Armstrong, filed with the Kittitas County Auditor’s office on October 10, 2013, as recommended by the Prosecutors office. Commissioner Berndt seconded. Motion carried 3-0.

CLAIM FOR DAMAGES

HARDING - DENIED

Commissioner Jewell moved to Deny a Claim for Damages from Richard Harding, filed with the Kittitas County Auditor’s office on August 19, 2013, as recommended by the Prosecutors office. Commissioner Berndt seconded. Motion carried 3-0.

CLAIM FOR DAMAGES

HARDING - DENIED

Commissioner Jewell moved to Deny a Claim for Damages from Richard Harding, filed with the Kittitas County Auditor’s office on July 10, 2013, as recommended by the Prosecutors office. Commissioner Berndt seconded. Motion carried 3-0.

CLAIM FOR DAMAGES

THIMSEN - DENIED

Commissioner Jewell moved to Deny a Claim for Damages from Christopher Timsen, filed with the Kittitas County Auditor’s office, as recommended by the Prosecutors office. Commissioner Berndt seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Jewell moved to adjourn the meeting at 11:30 a.m. Commissioner Berndt seconded. Motion carried 3-0.
Meeting adjourned at 11:30 a.m.

Chairman Obie O'Brien

CLERK OF THE BOARD

Julie Kjølvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Chairman Obie O'Brien