MONDAY

COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING

9:00 A.M. OCTOBER 07, 2013

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager & Marsha Weyand, Assessor.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Obie O'Brien opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 4, 2013.

DISCUSSION OPEN SPACE ADVISORY COMMITTEE COMMISSIONERS

Marsha Weyand, Assessor requested the Board's direction on the future of the Open Space Advisory Board. She explained that it has been a Board that has struggled for quite some time in holding on to members, noting they are one year terms. She explained that WAC indicates that the Board doesn't ultimately have to have an Open Space Advisory Board but explained that she would remain cautious regarding the efforts made in the recruiting efforts as they're working towards the annual re-vals. The Board felt that her waiting until the PBRS was adopted would be an appropriate time to seek new members as there would be a renewed interest in the need for the Board.

MEMORANDUM OF AGREEMENT ROBERT K. WEIDNER COMMISSIONERS

10/07/2013 MINUTES 1
Commissioner Jewell moved to authorize Chair signature on a Memorandum of Agreement between Robert K. Weidner and Kittitas County in the amount of $7,500.00 to serve as the government relation’s advisor of the Evergreen Forest County Group, and to authorize the Clerk of the Board to pay the attached invoice due January 1, 2014. Commissioner Berndt seconded. Motion carried 3-0.

REQUEST

BOCC/OFFICE CHAIRS-HARRIS

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board presented the Board with a chair proposal from Harris Office supply. She stated that staff went to Yakima and tried chairs from about four different businesses and there were plenty of nice ones however, the only place that carried actual office chairs for staff sitting for 8 or more hours a day was Harris Office. She explained that the chair they favored was brought to the office for a few days to demo and everyone really liked it. She stated that she has $500.00 in the 2013 budget for chairs and with the money being saved due to Commissioner Berndt not attending the WSAC Annual Conference registration, she felt 2 possibly 3 more chairs could be purchased. She said the proposal was for 6 chairs @ $2,994.00.

The Board directed Commissioner Jewell to contact Harris Office to negotiate price possibilities and authorized Julie Kjorsvik, Clerk of the Board to order up to four chairs for this year and then purchase the other two chairs in 2014.

UPDATE

GENERAL UPDATES/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviews discussions held with their respective departments and exchanges details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis, overtime the Board has found it beneficial to report on the various committees they participate on.

OTHER BUSINESS-N/A

Meeting adjourned at 9:40 a.m.