COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
AGENDA SESSION  
SPECIAL MEETING  

WEDNESDAY 10:00 A.M. JANUARY 23, 2013

Board members present: Chairman Obie O’Brien, Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Gene Dana, Sheriff; Neil Caulkins, Deputy Prosecutor; Andrew Drain, Application Developer; Reno Allphin, Solid Waste Specialist; Mandy Robinson, Deputy Clerk of the Board; Paul Sander, Deputy Prosecutor; Theresa Larsen, Receptionist; Greg Zempel, Prosecutor; Anna Barnaby, Superior Court Administrator and 2 members of the public.

CALL TO ORDER

Chairman O’Brien called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman O’Brien led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Andrew Drain, Application Specialist introduced Tyler Tushkof as the new Service Desk Specialist in the Information Technology Department.

Paul Sander, Deputy Prosecutor introduced Theresa Larsen as the new Receptionist in the Prosecutor’s office.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman O’Brien noted Consent Item D had been moved to Board Discussion & Decision.

Commissioner Jewell moved to approve the Agenda, as amended. Commissioner Berndt seconded. Motion carried 3-0.
CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman O’Brien noted Consent Item D had been moved to Board Discussion & Decision.

Commissioner Jewell moved to approve the Consent Agenda, as amended. Commissioner Berndt seconded. Motion carried 3-0.

MINUTES

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AGREEMENT

CITY OF CLE ELUM - LIBRARY SERVICES

COMMISSIONERS

Approve an Agreement between Kittitas County and the City of Cle Elum in the amount of $12,375.00 to provide library services to Kittitas County residents living outside the city limits beginning January 1, 2013 through December 31, 2013.

RESOLUTION 2013-014

INTERNAL RATE UNEMPLOYMENT COMP.

AUDITOR

Approve Resolution No. 2013-014, Adopting the 2013 Internal Rate for Unemployment Compensation in the amount of .3803% times gross wage excluding Elected Officials, effective January 1, 2013.
REQUEST TO APPROVE A CONTRACT BETWEEN THE KITTITAS COUNTY PROSECUTOR’S OFFICE & CARL WIGREN, MD FOR 2013 - ITEM MOVED TO BOARD DISCUSSION & DECISION

AGREEMENT

HABITAT FOR HUMANITY GRANT

COMMISSIONERS

Approve Affordable Housing Program Grant Agreement No. AH2012-2 between Kittitas County and Habitat for Humanity of Ellensburg, in the total amount not to exceed $50,000.00, as approved by the Board of Commissioners on August 7, 2012, allocating $10,000.00 per family to Habitat for Humanity from the Affordable Housing Fund 2060, for the period beginning August 31, 2012 through September 1, 2015.

AGREEMENT

2013 LODGING TAX FUNDS

COMMISSIONERS

Approve the following 2013 Lodging Tax Service Agreements in the total amount of $248,832.00, as awarded in Resolution No. 2013-003:

- Kittitas County & Spirit of the West Cowboy Gathering: $10,000.00
- Kittitas County & High County Artists: $1,000.00
- Kittitas County & Clymer Museum & Gallery: $3,000.00
- Kittitas County & Kittitas County Search & Rescue: $2,400.00
- Kittitas County & Jazz In The Valley: $3,500.00
- Kittitas County & Barn Quilts of Kittitas County: $4,000.00
- Kittitas County & Western Art Association: $4,000.00
- Kittitas County & Washington State Horse Park: $17,500.00
- Kittitas County & RTown Community: $2,000.00
- Kittitas County & Thorp Mill Town Historical Preservation Society: $5,751.00
- Kittitas County & Ellensburg Downtown Association: $4,000.00
- Kittitas County & Chimpanzee & Human Communication Institute: $2,000.00
- Kittitas County & Gallery One Visual Arts Center: $5,244.00
- Kittitas County & Kittitas County Historical Museum: $9,532.00
- Kittitas County & Kittitas County Chamber of Commerce for Central Washington Resource Energy Collaborative: $5,000.00
- Kittitas County & Kittitas County Chamber of Commerce: $105,300.00
- Kittitas County & Roslyn Markets, Inc. DBA Roslyn Sunday Market: $5,750.00
- Kittitas County & Friends of the Northern Pacific Depot: $58,855.00

RESOLUTION 2013-015

ALCOHOL DRUG DEPENDENCY SERVICE

SUPERIOR COURT

Approve Resolution No. 2013-015, Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Alcohol Drug Dependency Service (ADDs), in the amount of $12,000.00 from the General Fund; $10,000.00 from Fund 131 Drug Enforcement Reserve Fund and $44,996.00 from Fund 115 Trial Court Improvement Fund.

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LEASE ASSIGNMENT FROM CRAWFORD TO BROWNLEE PUBLIC WORKS

Approve an Assignment of Lease between Tom Crawford to Ritch J. Brownlee and Kittitas County, for the Lease of Lot H-17 of the Kittitas County Airport Binding Site Plan through April 2021.

CALL FOR BIDS 2013 ASPHALT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Bids to Furnish Asphalt Materials for the 2013 Calendar Year, to be accepted and opened at 2:00 p.m. on February 6, 2013, at the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS 2013 LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Bids to Furnish Liquid Asphalt Materials for the 2013 Calendar Year, to be accepted and opened at 2:00 p.m. on February 6, 2013, at the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS 2013 MAINTENANCE ROCK PUBLIC WORKS

Approve a Notice of Call for Bids to Furnish Maintenance Rock for the 2013 Calendar Year, to be accepted and opened at 2:00 p.m. on February 6, 2013, at the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2013-016 WSDOT - ROUTE VIEWER PUBLIC WORKS

Approve Resolution No. 2013-016, Authorizing Kittitas County Public Works to Enter into a Local Agency Preliminary Engineering Agreement with the Washington State Department of Transportation for the Provision of Road Imaging Services, in an amount of $17,130.00 before sales tax.

RESOLUTION 2013-017 ESA - SHORELINE MASTER PROGRAM CDS

Approve Resolution No. 2013-017, Authorizing Funds for Professional Services by ESA for Completing the Scope of Work to Assist with the Kittitas County Regional Comprehensive Shoreline Master Program, in the amount of $21,900.00.

RESOLUTION 2013-018 VAN NESS FELDMAN & GORDONDERR CDS

Approve Resolution No. 2013-018, Authorizing Funds for Professional Services by Van Ness Feldman and GordonDerr in Completing the Scope of
Work to Assist with the Kittitas County Regional Comprehensive Shoreline Master Program Update.

APPOINTMENT SHAN ROWBOOTHAM - AIRPORT ADVISORY BOARD COMMISSIONERS

Approve the Reappointment of Shan Rowbotham to serve on the Kittitas County Airport Advisory Board, for a two year term effective immediately and expiring on December 31, 2014.

APPOINTMENT JOHN SILVA - ALCOHOL/SUBSTANCE ABUSE BOARD COMMISSIONERS

Approve the Reappointment of John Silva to serve on the Kittitas County Alcohol & Substance Abuse Program Board, for a three year term effective immediately and expiring on December 31, 2015.

APPOINTMENT NANCY LILLQUIST - MH/DD BOARD COMMISSIONERS

Approve the appointment of Nancy Lillquist to serve as the City of Ellensburg’s representative on the Kittitas County Mental Health & Developmental Disabilities Board.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

SPECIAL EVENT ABATE 2013 SPRING OPENER COMMISSIONERS

Commissioner Jewell moved to approve a Special Event application to hold the 2013 ABATE of Washington Spring Opener from June 13, 2013 to June 16, 2013, conditioned upon satisfying the Prosecutors office requirement of providing sufficient proof of insurance to be submitted no later than June 7, 2013 at 5:00 p.m.; meet the public notice requirements set forth by the Public Works Department; commitment to the same level of security as in the past two years event as requested by the Sheriff’s Department; grant a waiver to Kittitas County Code Chapter 5.20.100 Penal Bond – Bond of Indemnity and to grant a waiver to Kittitas County Code Chapter 9.45.030 (Noise)& Kittitas County Code Chapter 5.20.160 (Closing Hours) allowing live music to go on until 1:00 a.m. Commissioner Berndt seconded. Motion carried 3-0.

Commissioner Berndt asked the applicants to provide the Board with a summary of this year’s event along with the number of people in attendance.

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Commissioner Jewell moved to approve Resolution No. 2013-011, Authorizing an Interlocal Agreement between Kittitas County and the City of Cle Elum in the total amount of $29,095.00 for Court Related Services, beginning January 1, 2013 through December 31, 2013. Commissioner Berndt seconded. Motion carried 3-0.

Commissioner Jewell moved to approve Resolution No. 2013-012, Authorizing an Interlocal Agreement between Kittitas County and the City of Roslyn in the total amount of $5,319.00 for Court Related Services, beginning January 1, 2013 through December 31, 2013. Commissioner Berndt seconded. Motion carried 3-0.

Commissioner Jewell moved to approve Resolution No. 2013-013, Authorizing an Interlocal Agreement between Kittitas County and the City of Ellensburg regarding the Ellensburg Business Development Authority’s Territorial Jurisdiction. Commissioner Berndt seconded. Motion carried 3-0.

Commissioner Jewell moved to deny a Claim for Damages from Wayne T. Bell filed with the Kittitas County Auditor on November 28, 2012, as recommended by the Prosecutors office. Commissioner Berndt seconded. Motion carried 3-0.

Commissioner Jewell moved to approve payment in the amount of $16,804.21, conditioned upon signature of a Release of All Claims, for a Claim for Damages from Puget Sound Energy filed with Kittitas County Auditor on July 30, 2012, as recommended by the Prosecutors office.

Commissioner Jewell moved to approve a Professional Services Agreement between Kittitas County Prosecuting Attorney/Coroner Gregory L. Zempel and Carl Wigren, M.D. to provide autopsy services beginning January 1, 2013 through December 31, 2013. Commissioner Berndt seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

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EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Jewell moved to adjourn the meeting at 11:05 a.m. Commissioner Berndt seconded. Motion carried 3-0.

Meeting adjourned at 11:05 a.m.

CLERK OF THE BOARD

Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS

KITTITAS COUNTY, WASHINGTON

Chairman Obie O’Brien