

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

WEDNESDAY

2:30 P.M.

DECEMBER 26, 2012

Board members present: Vice-Chairman Obie O'Brien; Commissioner Paul Jewell. Excused: Chairman Alan Crankovich.

Others: Mandy Robinson, Deputy Clerk of the Board; Judy Pless, Budget and Finance Manager; Patti Johnson, Solid Waste Director/Project Manager; Judge Darrel Ellis, Upper District Court.

SPECIAL MEETING

UDC-BID REVIEW

COMMISSIONERS

At 2:30 p.m. Vice-Chairman O'Brien opened a Special Meeting to receive an update on the Upper District Court building bids for the remodel project.

Patti Johnson, Solid Waste Director/Project Manager presented the Board with two bids received for the Upper District Court remodel project. She stated the two bid received were from Belsaas & Smith and Sevigny. She said Sevigny was the apparent low bidder. She stated that after speaking with both companies they indicated that they had minimal sub-contractors bid on the job and that there were some sub's that bid for both companies. She stated that she would suggest the County go back out for bid which would cost approximately \$600.00. She explained that if the County goes back out to bid she will work with (IT) to make sure the information has better placement on the County website so contractors wouldn't have such a difficult time digging through the website in order to find the information for bidding on the project. She stated that she felt there are hidden cost savings that the County could benefit from if the County chooses to go back out for bid. The Board questioned approximately how long the project was to last. Ms. Johnson indicated it was set to be a 160 day project which she thought would allow at least a 30 day sub-contractor price guarantee, if not more.

Judy Pless, Budget & Finance Manager presented the Board with a current summary of where the project is financially.

The Board discussed Ms. Johnson pursuing the "value engineering process".

The Board questioned Judge Ellis regarding what his priorities were for the remodel. He reviewed and numbered in order of priority which was based on the bid spread sheet provided by staff, (see attachment).

The Board questioned what type of contingency figure was built into the project. Ms. Johnson stated that there was no contingency at this time but she would encourage the Board to plan for at least a \$30,000.00 contingency.

The Board determined they would wait on the alternates and see what the energy audit comes back with. They directed staff to prepare documents for awarding the bid for the next Agenda session. Staff was also directed to work with the Architect and pursue the "value engineering process".

Meeting adjourned at 3:00 p.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Obie O'Brien, Vice-Chairman