MONDAY

9:00 A.M.  OCTOBER 29, 2012

COMMISSIONERS' MINUTES

KITTITAS COUNTY, WASHINGTON

COMMISSIONERS CONFERENCE ROOM

REGULAR MEETING

Board members present: Chairman Alan Crankovich; Vice-Chairman Obie O’Brien; Commissioner Paul Jewell.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

OFFICE STAFF MEETING

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF’S & VOUCHERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 26, 2012.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis.

SUGGESTION BOCC SORTING

Commissioner O’Brien proposed to the Board considering a new process for sorting requests (e-mail or calls) to the BoCC that he came up with. He outlined the possibility of sorting by Department assignment (which changes yearly) or by District. Julie Kjorsvik,
Clerk of the Board explained that staff does their best to sort by District and explained that she was unaware there was issues arising where Commissioners were doubling up on the same "issues". She explained there are plenty of requests that don’t come before staff and that there are many times where citizens e-mail the Board or Commissioners directly. It was determined that at this time there was no need to change the process and that at the first of the year the Board would review the process with the incoming Commissioner.

**AGREEMENT KELLEN B PROPERTIES/ D&R ELDRIDGE & KITTITAS CO. COMMISSIONERS**

Chairman Crankovich stated that on Friday October 26th Deputy Prosecutor Neil Caulkins presented a Mutual Release & Settlement Agreement between Kellen B Properties/ Dan & Rosalind Eldridge & Kittitas County. He requested the Board to ratify the Chairman’s Signature. Commissioner O’Brien moved to ratify Chairman signature on a Mutual Release & Settlement Agreement between Kellen B Properties/ Dan & Rosalind Eldridge & Kittitas County. Commissioner Jewell seconded. Motion carried 3-0.

**DIRECTION COMMISSIONER BLOG COMMISSIONERS**

Staff requested Board direction on the future of the Commissioner’s Blog on CAMAS. The Board gave direction to have it removed as it isn’t used and was something former Commissioner McClain was interested in.

**OTHER BUSINESS**

Commissioner Jewell provided a brief update regarding a memo from our Prosecutor’s Office. He stated that he had spoken with Bill Clarke, Lobbyist for the Realtor Association in Olympia and he indicated that the memo has made it to Olympia and is creating a lot of discussion.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD KITITITAS COUNTY COMMISSIONERS**

Mandy Robinson

**KITITITAS COUNTY, WASHINGTON**

Alan Crankovich, Chairman