

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

10:00 A.M.

JUNE 11, 2012

Board members present: Chairman Alan Crankovich; Commissioner Paul Jewell. Excused: Vice-Chairman Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Clay Myers, Undersheriff; Lisa Young, HR Director; Judy Pless, Budget & Finance Manager.

REGULAR MEETING

DEPARTMENT HEAD

SHERIFF

Clay Myers, Undersheriff indicated that there is approximately \$80,000.00 dollars in "soft costs" that has been determined for use at the new Jail annex. Mr. Myers reviewed what those costs were tied to and asked permission to transfer \$65,000.00 dollars out of Corrections Salaries line item in the Sheriff's budget and place it into Office Supplies & Equipment line.

Undersheriff Myers stated that the Jail staffing is still down and that they needed to begin the recruitment process to fill the vacant lieutenant position, noting that there were funds available. He explained that in the interim they would like to appoint Shawn Stredwick to the Lieutenant position. He also indicated that they needed to promote or recruit for the vacant Sargent position. Mr. Myers explained that these positions are part of the current staffing matrix and that they just wanted to get permission to begin the process as it is a bit tedious.

Lisa Young, HR Director questioned whether Undersheriff Myers had consulted the Union yet. Mr. Myers indicated that they were starting with getting permission from the BOCC and then would work through the Union. Judy Pless, Budget and Finance Manager questioned if the Board and the Sheriff's department would like the costs tracked separately for the new Jail annex.

The Board gave authorization to move the funds around for the budget transfer from Corrections Salaries to Office Supplies and Equipment and also approve the request to begin the staffing process. Commissioner Jewell expressed concerns with regard to Administrative costs and cautioned Undersheriff Myers not to over buy.

Meeting adjourned at 10:10 a.m.

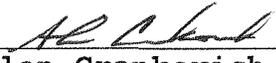
APPROVED
6/11/2012

KITTITAS COUNTY COMMISSIONERS
DEPUTY CLERK OF THE BOARD



Mandy Robinson

KITTITAS COUNTY, WASHINGTON



Alan Crankovich, Chairman