

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 30, 2012**

Board members present: Chairman Alan Crankovich; Vice-Chairman Obie O'Brien & Commissioner Paul Jewell.

Others: Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board; Lisa Young, HR Director.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 27, 2012.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

**OTHER BUSINESS-**

Commissioner Crankovich stated that he had been looking at the Board's calendar and proposed a few dates to consider the 2<sup>nd</sup> round of Lodging Tax Grant applications. Staff was directed to schedule a

Special Meeting to consider the 2<sup>nd</sup> round of Lodging Tax Grants applications for March 23, 2012 at 10:00 a.m. in the Commissioners Auditorium.

Commissioner Jewell indicated that there was a training announcement sent out by Lisa Young, HR Director. He explained that they are free courses and being held in Ellensburg. He questioned the Board if they would support making the "Conducting Excellent Performance Evals 2012" for Department Heads and their immediate supervisory staff. He felt that with the recent rollout of the new performance evaluations this training would be ideal. He also suggested that with the trainings being free he would like to see as many Management Team members participating. He proposed that the other two trainings come "highly recommended". The Board supported Commissioner Jewell's request. It was noted that Lisa Young would send out an update regarding the Board's announcement for the three trainings.

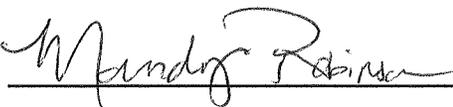
Commissioner Jewell stated that he was contacted by Deborah Clerf, Coldwell Banker regarding a piece of property that will be coming up for sale soon. He stated that it's adjacent to the property purchased last year by the County near the fairgrounds. He felt the Board should consider purchasing the property since it is contiguous to the property purchased last year. He explained that there is potential for it to allow continued progress with the Fair's Master Plan. He stated that there are funds in the Hotel Motel funds, however the LTAC would need to make a recommendation to the Board and then the Board would make the final decision. Commissioner Jewell was directed to get the final details for the potential purchase of property and bring it back to the Board.

Commissioner Jewell stated that he had a follow up discussion on the Inter-local discussed on Friday January 27, 2012, and that the Board should see documentation before them for consideration at a near future Agenda Session.

Commissioner Jewell indicated that he followed up with Mitch Williams regarding the County's building fees etc. He stated that there is a follow up meeting scheduled for the Board to meet with staff and then report back to Mr. Williams with County staff recommendations.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
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**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Mandy Robinson

Alan Crankovich, Chairman