

COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING

TUESDAY

2:00 P.M.

JULY 26, 2011

Board members present: Chairman Paul Jewell, Vice-Chairman Alan Crankovich and Commissioner O'Brien.

Others: Catherine Dunn, Deputy Clerk of the Board, Deanna Panattoni, Treasurer; Suzanne Becker, Deputy Prosecutor; Jerry Pettit, Auditor; Jim Mapes, TV District Board member; Sam Garrett and Jerry Brong.

SPECIAL MEETING

TV DISTRICT FUTURE

COMMISSIONERS

At 2:00 p.m. **Chairman Jewell** opened a special meeting to consider the future of the TV District.

Chairman Jewell said that as a five member Board, there needed to be additional members in order for the Board to function. He asked if the tax roll problem had been solved.

Deanna Panattoni, Treasurer, said they had discussed using the election rolls but they cannot be used for commercial uses only political. She said they also spoke about an additional employee to do the tax roll for the District but in conversation with Lisa Young, Human Resources Director, she did not think it would be approved by the unions.

Jerry Pettit, Auditor, said there were a number of decisions to be made. He said number one was whether the District would remain in existence. He said if that were the case, the District currently has \$6,828.34 in the Treasurer's account, but has bills totaling over \$2,000. He said they won't be able to pay all their bills at this rate because they have missed the July 1 deadline for the Treasurer to collect the assessment.

Suzanne Becker, Deputy Prosecutor, said the July 1 deadline was to get the list to the Treasurer but it was up to the TV District Board to decide to go beyond the deadline to mail out the assessments.

Jerry Pettit read portions of RCW 36.95 Television Reception Improvement Districts outlining the assessment process. He said the annual cost for the TV District has been \$53,807.51 in 2009 and \$66,360.68 in 2010.

APPROVED
8/2/2011

Ms. Becker said there are provisions in the law for the Board of Commissioners to become the TV District Board if the TV District is the whole county.

Deanna Panattoni, Treasurer, said if the TV District Board wishes to use the 2007 assessment list, she needs a contact person and number to put on the assessments for people to call with questions and concerns as she doesn't have the staff for it. She said she needs something in writing detailing what should be done with the delinquent taxes that were forgiven when it was decided to disband the TV District.

Chairman Jewell said there must be a mechanism for the Tax District Board to declare a tax obligation to be forgiven, since there is one for the County taxes.

Jim Mapes, TV District Board member, said he would be willing to be the contact person for the assessments. He said he would like to see the assessments mailed out as soon as possible.

Chairman Jewell said there were a number of questions which needed to be answered by the TV District Board: the costs of repaying the County offices doing work for the District; the cost of the assessment; documentation of past actions; what to do regarding delinquent taxes; setting the rate of the assessment and the validity of the Assessment List. He asked if the TV District Board was comfortable with it. **Jim Mapes** said they were, the list has never been extremely accurate. He said in the past they have hired someone to physically confirm the list.

Two prospective members of the TV District Board were introduced: **Sam Garrett** and **Jerry Brong** and another person was suggested as a Board member. They said they would turn in applications for appointment at the end of the meeting and the Board of Commissioners will consider them at their next Agenda Session.

Chairman Jewell said he will be sending out a memo before the end of the week to confirm the actions determined at the meeting.

Other Business

At 2:35 p.m. **Chairman Jewell** announced the Board would retire into Executive Session with Kirk Holmes, Department of Public Works Director for fifteen minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or

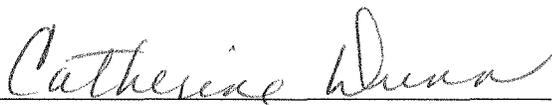
class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 2:50 p.m. the Board returned from Executive Session and **Chairman Jewell** announced the Board would retire into Executive Session with Kirk Holmes, Department of Public Works Director for ten minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

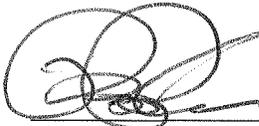
At 3:00 p.m. the Board returned from Executive Session and Personal Action Forms (PAF's) were signed authorizing suspension with pay of two employees involved in an altercation until the investigation of policy violation has concluded.

The meeting was adjourned at 3:00 p.m.

DEPUTY CLERK OF THE BOARD


Catherine Dunn

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman