

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

THURSDAY

1:00 P.M.

JUNE 2, 2011

Board members present: Chairman Paul Jewell and Vice-Chairman Alan Crankovich & Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board, Patti Johnson, Solid Waste Director; Judy Pless, Budget and Finance Manager; Matt Anderson, Facilities Maintenance Director; Clay Myers, Undersheriff & one member of the public.

SPECIAL MEETING JAIL EXTENSION PROJECT UPDATE COMMISSIONERS

At 1:00 p.m. **Chairman Jewell** opened a Special Meeting to receive updates on the Jail Extension project.

JUDY PLESS, BUDGET & FINANCE MANAGER provided financial reports for the Board to review. She reviewed the financial impacts once the additional Corrections staff and Court staff personal are hired. She indicated that she had included a Budget Transfer for consideration by the Board.

UNDERSHERIFF MYERS indicated that the revenues they are anticipating to show once the new Jail pod is fully functional are showing a lot of savings even with the additional staff. He indicated that the savings are coming from no longer sending inmates to other facilities.

COMMISSIONER JEWELL questioned what the thoughts were of staff to use the funds from the Juvenile & Adult Facilities Fund first and then use the funds from the Criminal Justice Fund. **JUDY PLESS** indicated that would be her suggestion.

BUDGET TRANSFER TRANSFER FUNDS FOR JAIL PROJECT COMMISSIONERS

COMMISSIONER O'BRIEN moved to approve a request for Transfer of Funds for the Courthouse Jail Facilities Expansion in the amount of \$ 400,000.00 dollars, noting the transfer was to come from the Upper District Court project and to be used towards the Jail Pod project. **COMMISSIONER CRANKOVICH** seconded. **COMMISSIONER JEWELL** expressed how pleased he was with the historic responsibility that the previous Elected Officials used with spending money. **COMMISSIONER CRANKOVICH** stated that he was pleased to finally see some headway on the project. He indicated that this is something that has been in the works since he was elected into office almost seven years ago. Motion carried 3-0.

APPROVED
6/21/2011

PATTI JOHNSON indicated that she had been approached by Superior Court Staff expressing concerns regarding noises that the construction phase will create. She indicated there had been some previous discussion on building internal walls in the Courtroom. **COMMISSIONER O'BRIEN** questioned the option of using some heavy drapery. **COMMISSIONER JEWELL** questioned the possibility of the Court temporarily being moved to another facility.

PATTI JOHNSON said that the General Contractor is coming next week to get a look at the project site now that the bid is official and has been awarded. **COMMISSIONER JEWELL** questioned if there was any further information regarding the crane operator. **PATTI JOHNSON** explained that there will be an abundance of training offered prior to any crane work being done and that it will be open to any and all staff.

PATTI JOHNSON updated the Board on the status of the draft contract with the contractor. She explained that it is currently with the Prosecutors Office for review and her hope is to have it on the second Agenda Session in June for consideration. **COMMISSIONER JEWELL** questioned if the County has the approval yet to close off 6th street. **PATTI JOHNSON** indicated that she has found out that is actually something that the contractor will need to apply for, and at that time he can meet with the City regarding any other ~~additional space needs he foresees needing.~~ **COMMISSIONER JEWELL** questioned when construction will begin with the existing structure. **PATTI JOHNSON** indicated that on the plans the contractor submitted there is a whole page covering the order everything will happen in. **COMMISSIONER CRANKOVICH** questioned the updates from the City regarding the additional door required for the Treasurer's Office & Assessor's Office evacuation option. **PATTI JOHNSON** indicated that since the initial review they have not mentioned anything further regarding the door being a requirement. **COMMISSIONER JEWELL** questioned the potential for impact fees, and asked what she may have heard regarding them. **PATTI JOHNSON** indicated that as of right now she has not heard anything, however she is anticipating them.

PATTI JOHNSON updated the Board on the construction management side of the project. She provided the Board with proposals for cost saving measures, noting that it would save funds if a County staff member provided the clerical support for the contractor instead of paying someone externally to do that work.

MATT ANDERSON cautioned the Board to not avoid the emergency exit door for the Assessor/Treasurer wing. He felt that the issue will come up again.

The meeting adjourned at 1:37 p.m.

DEPUTY CLERK OF THE BOARD



Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Paul Jewell, Chairman