# KITTITAS COUNTY
# DEPARTMENT OF PUBLIC WORKS

## STUDY SESSION MINUTES
### April 12, 2010

**THOSE PRESENT:**

Alan Crankovich, Paul Jewell, (BOCC), Kirk Holmes, Kelly Carlson, Jan Ollivier, Jeff Watson, Maria Fischer, (PW), Dan Valoff (CDS), James Rivard (PH), Neil Caulkins (PROS), Christy Garcia, Marsha Weyand (Assessor)

**GUESTS PRESENT:**

Jim Milton ( YBWRA), Jan Sharar, Wayne Nelson, Catherine Clerf

**_AIRPORT UTILITIES POWER DISCUSSION:_**

Kelly explained that the consultant has started on this project and brought forward the fact that there are three power providers out at the airport, the City of Ellensburg, PUD and PSE. Ellensburg would like the County to establish that all new customers at the Airport have to connect to the City power. Ellensburg has the highest connection fees but the lowest rates of the three providers. Kirk added that once the property is annexed into the City the property owners will have seven years to connect to the City's utility.

**Board Direction:**

**Kirk to try to negotiate with the City for lower connection fees and bring back to the Board in a couple weeks.**

**_CLEARING & GRADING ORDINANCE:_**

Kirk stated that some concerns from homebuilder's organizations were received about language in the draft ordinance. He would like to move forward and prepare a SEPA checklist for the ordinance, incorporating those concerns. Docketing this item was discussed.

**Board Direction:**

**Move forward with SEPA for this ordinance.**

**_CDS: CURRENT USE PROGRAM PROCESS:_**

Jan explained that three types of Open Space applications are currently taken in by different departments. She presented a proposed workflow chart for all Open Space applications. Dan Valoff noted that the criteria for review of open space applications needs to be set. Marsha Weyand added that a rating system for what the County wants to protect needs to be established. Jeff Watson noted that

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applications will be accepted into the Assessor's office and dispersed from there to the appropriate department.

**Board Direction:** **No Direction**

### CDS: ADMINISTRATIVE SEGREGATIONS:

Jeff Watson explained that Planning is looking to the Board for policy guidance on Administrative Segregations. Neil noted that the code and the practice has been different in the past, but that the code is clear. Paul stated that he would like to discuss this with staff.

**Board Direction:** **Bring back to the Board after Paul meets with Staff.**

### CDS: CWES ORDINANCE:

Kirk explained that he would like to start public outreach with this and bring it up for Board action in May. A short discussion followed on setback requirements and periodic review requirements. Neil was asked to review the draft document.

**Board Direction:** **Fix formatting and bring back to the Board for review.**

### CDS: OFFICIAL ZONING & LAND USE MAPS:DISCUSSION REGARDING APPROVALS & CHANGES:

Jeff explained this as part of the code scrubbing process. There is a need for zoning maps to be signed by the Board. This would allow control of the process and would provide a review in the future of past zoning changes. A paper map allows references to be written on it. He added that the last signed zoning map dates from 1993. Paul noted that the process for electronic signatures is beginning.

**Board Direction:** **No direction**

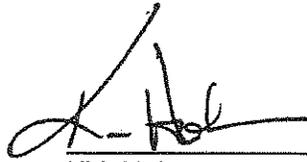### CDS: YAKIMA BASIN WATERSHED: VISIONING, JIM MILBERT FROM YBWRA:

Jim noted that Kittitas County opted out of the YBWRA group 5 years ago; we are now at a critical juncture in water management in the Yakima Basin, and not just because of the exempt well issue. The future could depend on Kittitas County's participation. That participation would strengthen the group and give Kittitas County a voice in the process. At this critical time there is a need to consider establishing a ground water committee. USGS has not yet come out with the final ground water study report, and that

will be the bottom line; what that says will impact the exempt well issue.

**Board Direction:**          **No direction.**

Meeting adjourned at 2:48 pm

Kirk Holmes
Public Works Director and Interim CDS Director