**BOARD OF COUNTY COMMISSIONERS**  
**DEPARTMENT HEAD MEETING**  
**MINUTES**

**DATE:** December 7, 2009

**TIME:** 9:40 AM

**COMMISSIONERS PRESENT:** Chairman, Alan Crankovich and Commissioner Mark McClain; Vice-Chairman, Paul Jewell

**DEPARTMENT:** Information Services

**DEPARTMENT HEAD:** Duke Senter

**OTHERS PRESENT:** Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik Clerk of the Board; Jim Goeben, Application Development Manager; Joe Whalen, HR Director; Catherine Dunn, Deputy Clerk of the Board.

**TOPIC:** IS Development Priorities

**DISCUSSION:** Jim indicated that a group of County staff met on December 2, 2009. He explained the makeup of the group and indicated they met to discuss avenues to decrease expenses to the County for advertising in the newspapers. He indicated that after meeting, the group formed a “wish list” of what they would like to see happen, assuming their plan is legal. He indicated that MRSC was contacted and sent a response back to Julie Kjorsvik, Clerk of the Board. He explained that it appears we will have to work with our legislators before we can completely accomplish the goal of the group. He indicated that the cost savings have been estimated at approximately $70,000.00 - $100,000.00. He explained that today was for getting feedback from the BoCC to determine if they want this project to become a priority, or if they would like them to wait. He explained that until we meet with legislature the group would like to have templates built to standardize our notices and try to cut back advertising costs with minimal cost, but still remain legal.

**ACTION:** The Board was very enthusiastic about the proposal and gave Information Services the permission to move forward with this project as their priority.