Board members present—Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

REGULAR MEETING

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

CALENDAR

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms.

CORRESPONDENCE LOG

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 9, 2009.

CONTRACT

Commissioner Jewell moved to approve Chair signature on a contract between Kittitas County and Hultz/BHU/Cross Engineers Inc. in the amount of $129,385.00 as presented. Commissioner McClain seconded. Motion carried 3-0.

FOLLOW UP

Deputy Clerk of the Board Mandy Robinson explained what she has currently running into while trying to accomplish the Leadership Ellensburg program. She explained that she met with Clerk Julie Kjorsvik last week and she reviewed the Board's expectations if she was to be selected, and desired their support to enroll for the Leadership Ellensburg program. She explained that she understood it had to be done on her own time, and that she had to be selected for
the scholarship. She explained that half the Friday’s class was held were on her days off and half were not. She indicated that after talking with Judy Pless to see how payroll would be affected, and if there was a way around it, so that she could still make her hours work. Judy’s quick response was working half days every Friday however since the day begins at noon, it became a confusing question of what half of the day would need in order to work. Ms. Robinson questioned if the BoCC was still interested in her pursuing other avenues to accommodate the schedule. The Board indicated the decision was up to Clerk Julie Kjorsvik and that there were other options for instance taking a vacation day etc.

FOLLOW UP UPDATE COUNTY CODE COMMISSIONERS

Deputy Clerk of the Board asked for Board direction regarding the timing of her setting a Public Hearing for updating County Code pertaining to meeting times. She explained that she was under the understanding that there was potential that all meetings that are currently held in the BoCC Auditorium could be being relocated. She questioned if that happens (since in County Code meeting locations are specific) the Code would need to be updated another time and was unsure if they wanted to wait and do it all at once or not. Direction was given to proceed as planned with updating the Code. The Board indicated that at this time if there is a relocation it is temporary, and they will discuss cross that bridge when they get there.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads Departments to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of the meeting.

Adjourned at 9:30 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS

KITTITAS COUNTY, WASHINGTON

Mandy Robinson

Alan Crankovich, Chairman