

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

WEDNESDAY

4:00 P.M.

AUGUST 19, 2009

Board members present: Vice-Chairman Paul Jewell and Commissioner Mark McClain. Chairman Alan Crankovich absent.

Others: Catherine Dunn, Deputy Clerk of the Board; Michael Carpenter, Facilities Maintenance Director; Brent Bottoms, Deputy Prosecutor.

SPECIAL MEETING

JAIL REPAIR CONTRACT

MAINTENANCE

At 11:00 a.m. Vice-Chairman Paul Jewell opened the special meeting to consider the language of the jail repair contract with Hultz-BHU-Cross Consulting Engineers. Facilities Maintenance Director Michael Carpenter reported that the engineers are putting an amended contract together to send to him by August 20 or 21. They are currently working on schematic drawings and cost estimates. He said he thought there would be a better indicator of the cost by then.

Deputy Prosecutor Bottoms asked if they said anything about the cost cap or the 9.9% multiplier for the fee. Mr. Carpenter said Hultz would put something in the contract. He explained that the engineers said the additional 2% was in the GSA guidelines for remodels to allow for additional changes.

Deputy Prosecutor Bottoms said that adding the additional 2% plus the "as built" drawings clause won't work. He said the consultants were wanting additional money. Mr. Carpenter agreed by saying they would put something in the contract and come back to ask for additional fees.

Facilities Maintenance Director Carpenter asked who would be paying for the bid documents. He asked if a deposit should be charged for the documents. He said he had worked with an agency that charged a deposit for the bid documents and if you did not get the bid, they would return the deposit when the documents had been returned. Then they were used by the contractor and subcontractors. Commissioner McClain suggested asking the Department of Public Works how they handle their bid documents.

Deputy Prosecutor Bottoms and Director Carpenter will respond by email to the email correspondence already received from Hultz-BHU-Cross and when the contract arrives.

The meeting was adjourned at 11:15 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Catherine Dunn

Paul Jewell, Vice-Chairman