

COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM

MONDAY

9:00 A.M.

JULY 27, 2009

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Catherine Dunn, Deputy Clerk of the Board.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Crankovich opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 24, 2009.

RATIFY CHAIRMAN'S SIGNATURE COMMISSIONERS

Commissioner McClain moved to ratify the Chairman's signature on a letter to Governor Gregoire requesting repeal of the Department of Ecology Emergency Rule adopted July 16, 2009 by the Department of Ecology because of the lack of an emergency.

Vice-Chairman Jewell seconded the motion. Motion carried 3-0.

MEETING TIMES COMMISSIONERS

The review of County Code 2.04.010 Commissioner Meeting Times was continued to the next Office Administration meeting due to the absence of Deputy Clerk Mandy Robinson.

APPROVED
8/18/2009

Clerk of the Board Julie Kjorsvik explained to the Board that the number of large, complex public disclosure requests has taken up so much of her time that she would like to task Office Assistant Kristen Demory with assisting her in this project. She currently works 19 hours a week to maintain the non-benefitted status. The Board agreed to the change in her work tasks.

UPDATE

COUNTY JAIL IMPROVEMENTS

COMMISSIONERS

Chairman Crankovich said that since this topic was one of the Department Head agenda items, they would discuss it then.

SOFTWARE LICENSES

COMMISSIONERS

Clerk of the Board, Julie Kjorsvik asked the Board to approve the purchase of three Adobe licenses for the Clerks to facilitate the Paperless Agenda System (PAS). Commissioner McClain moved to approve the purchase of three (3) Adobe software licenses for the use of the Clerks to facilitate the PAS.

Vice-Chairman Jewell seconded the motion. Motion carried, 3-0.

INNOVATION PARTNERSHIP ZONE

COMMISSIONERS

Vice-Chairman Jewell presented a letter to the WA ST Department of Commerce in support of an Innovation Partnership Zone for Kittitas County. The letter will accompany the application to the Department.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads Departments to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of the meeting.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Catherine Dunn

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Alan Crankovich, Chairman