

COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING

MONDAY

3:00 P.M

APRIL 27, 2009

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell and Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager; Skip Mynar, Executive Director of Alcohol Drug Dependency Services; Brent Bottoms, Deputy Prosecutor and Norman Redberg, Fiscal Administrator for Alcohol Drug Dependency Services.

**SPECIAL MEETING      ALCOHOL DRUG DEPENDENCY SERVICES      COMMISSIONERS**

At 3:00 p.m. Chairman Crankovich opened a special meeting to consider three contracts for Alcohol Drug Dependency Services (ADDS) that the Prosecutors office had concerns over some of the language.

Mr. Mynar explained how they are not able to request items for the Commissioners Agenda Sessions because they do not have access to CAMAS and there is one contract that must be approved by May 1, 2009 which reflects a reduction in funding. Mr. Bottoms said there was a stipulation in all previous contracts for mutually agreed administration fees, which has never happened. Mr. Mynar reviewed funding that comes from both the State and Federal levels, and noted no general funds from the County has ever been expended on services and the County was pass through only. Mr. Bottoms asked if the County wanted to recoup the administration fees. Judy Pless, Budget & Finance Manager said they bill 12% of one of their staff member's time which is tracked, which is the same as Elmview and Central Washington Comprehensive Mental Health. Mr. Bottoms expressed concerns with the way it is currently written by obligating the County to do things that haven't been done in the past. Mr. Mynar said they have to go through a certification process every three years and when the contracts say "the County", it actually means ADDS because they are representing the County. Mr. Bottoms said according to Ms. Looker at the Risk Pool, ADDS needs to be providing copies of their background checks, etc. to the County. He noted they are not doubting ADDS is performing the requirements, but no one has ever taken the time in the past to ensure this is being done. He does not want the County exposed to any liability. Mr. Mynar explained how he has been directed by the County to act as a quasi-county official and if he certifies something has been done, the County should be assured it has.

Ms. Pless said the Auditor's office goes down to ADDS one time a year to check their billings and to ensure that follow through is being done (they take a random sample).

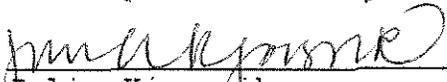
Mr. Mynar said it was important that the Contracts be approved by May 1<sup>st</sup> or they will have to close because they have not been paid in two months. Discussion was held on direct cost recovery for the Prosecutors time at a rate of \$115.00 per hour.

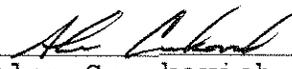
The meeting was continued to Tuesday April 28, 2009 at 9:30 a.m. for Board consideration of the contracts.

Meeting adjourned at 4:00 p.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Julie Kjorsvik

  
\_\_\_\_\_  
Alan Crankovich, Chairman