

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: April 20, 2009

TIME: 9:40 a.m.

COMMISSIONERS PRESENT: Chairman Alan Crankovich; Vice Chairman Paul Jewell;
Commissioner Mark McClain

DEPARTMENT: Public Works

DEPARTMENT HEAD: Kirk Holmes

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board

TOPIC:	Interim Planning Official & Organizational Discussion
DISCUSSION:	<p>Kirk indicated he was present today to encourage the BOCC to develop a Planning Official Job Description and get it posted and filled. He also reviewed the progress with his staff and the quality of work and communication that has been coming out of staff meetings. He indicated he was unsure as to why things changed but was embracing the change. He reviewed how work is being gone through and processed and how they incorporate code into it.</p> <p>Commissioner McClain explained how the funds that are allocated for the Planning Director are currently being used, and the cost savings to the County we have accrued.</p> <p>Commissioner Crankovich indicated that the job description should be complete or close to complete. He said that Previous employee Carrie Youngblood had been working on it prior to her leaving the County.</p>
ACTION:	The Board directed Kirk to ask HR to place a "pre-discussion" regarding the Planning Official job description on the 4-28-09 HR Study Session and then have another discussion scheduled for the first CDS/DPW study session in June to discuss the job description again.