

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

TUESDAY

2:00 P.M.

APRIL 7, 2009

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell and Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Dan Valoff, CDS Staff Planner; Jan Ollivier, Public Works Transportation Manager; Brenda Larsen, Fire Marshal; Lisa Iamarrino, Code Enforcement; Cathy Bambrick, Public Health Administrator; Brent Bottoms, Deputy Prosecutor and 9 members of the public.

PUBLIC HEARING AMENDMENT TITLE 14 - RV'S & PARK MODEL TRAILERS CDS

At 2:00 p.m. **CHAIRMAN CRANKOVICH** opened a public hearing continued from March 17, 2009 to consider proposed amendments to Title 14, Kittitas County Code as it relates to the regulation of RV's and Park Model Trailers. He noted the record was closed.

BRENT BOTTOMS, DEPUTY PROSECUTOR said he had drafted a proposed Ordinance for the Boards review based upon the Boards comments received at the previous hearing. **LISA IAMARRINO, CODE ENFORCEMENT** explained how they usually receive information about park models from either receiving a complaint or from just being in the general vicinity and there is currently no tracking or permitting process available for park model trailers. She indicated if they were to request a septic system Environmental Health would be notified. **CATHY BAMBRICK, PUBLIC HEALTH DIRECTOR** stated their concerns relating to the Ordinance in the floodways and how they cannot put storage tanks, septic systems, etc. in those areas. **COMMISSIONER JEWELL** said he is leaning towards having a Conditional Use Process (CUP) available for all park model trailers. He explained that a CUP process would allow notification along with a fee associated with it. **COMMISSIONER McCLAIN** questioned what if they were only left for a few days? **COMMISSIONER JEWELL** explained those are usually hooked up to water, sewer, and including skirting for longer periods of time. **MS. IAMMARINO** said park models are not allowed for accessory dwelling units and once they are on site, they can be difficult to remove. **COMMISSIONER McCLAIN** said he did not want to prohibit them from those wanting to use them for a year or so while they are building a home and have an active permit in place.

COMMISSIONER McCLAIN moved to continue the public hearing to Tuesday May 19, 2009 at 2:00 p.m. and direct staff to re-notice the public

hearing to include expanded issues that had been raised through hearing including conditions by which a park model trailer or RV may be utilized within the County including requiring a permit for a parcel to have a park model trailer placed upon it. **COMMISSIONER JEWELL** seconded. Motion carried 3-0

PUBLIC HEARING RENAME PORTION W. KEECHELUS DRIVE PUBLIC WORKS

At 2:24 p.m. **CHAIRMAN CRANKOVICH** opened a public hearing to consider renaming a portion of West Keechelus Drive.

JAN OLLIVIER, TRANSPORTATION MANAGER explained how there had been problems with adequate 911 response time in the residential area resulting in a request to correct the road names as well as correct site addresses. She indicated the Hyak Estates homeowners have been notified and recommended renaming West Keechelus Drive to Rampart Drive from Hyak Drive East at Mile Post 0.00 to Rampart Drive at Mile Post 0.223 in Section 15, Township 22 N, R 11 E, W.M. She submitted a map of the area into the record for the Boards information.

THOSE PRESENT & TESTIFYING: PATRICIA HOLMAN reaffirmed Ms. Ollivier's recommendation and urged the Board to approve the request. **THERE BEING NO OTHERS REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.**

ORDINANCE 2009-08 ESTABLISH NAME RAMPART DRIVE PUBLIC WORKS

COMMISSIONER JEWELL moved to approve Ordinance No. 2009-08, Establishing the Name Rampart Drive from Hyak Drive East at Mile Post 0.00 to Rampart Drive at Mile Post 0.223 in Section 15, Township 22 N, R 11 E, W.M. **COMMISSIONER McCLAIN** seconded. Motion carried 3-0.

PUBLIC HEARING ALLIANCE ROAD & SHAFT STREET PUBLIC WORKS

At 2:30 p.m. **CHAIRMAN CRANKOVICH** opened a public hearing to consider adopting a portion of Alliance Road and Shaft Street onto the Kittitas County Road Maintenance System.

JAN OLLIVIER, TRANSPORTATION MANAGER reviewed a staff report which recommended bringing the Shaft Street re-alignment from Mile Post 0.00 to 0.11 and a portion of Alliance Road from edge of WSDOT right-of-way from Mile Post 0.00 to 0.07 within Section 21, T20N, R15E, to the County Road Maintenance System and to establish a speed limit and stop sign on the road. She indicated Alliance Road currently has two 11 foot paved lanes with 3 foot paved shoulders on

each side, for a total paved width of 28 feet. She said in February of 2005 it was indicated that the new Shaft Street road alignment would support potential for a controlled intersection with school access and would provide a safer intersection.

THOSE PRESENT & TESTIFYING: **KEN RATLIFF** said he had prepared the road certification report. He indicated it was in really good shape and there had been a lot of testing done, resulting beyond the County's standards and urged the Board's support of the request. He suggested trying to have Shaft Road a truck deliver only designation, so it doesn't have trucks start using that route to try and avoid the roundabout. **BOB WALKER, ADMINISTRATOR FOR THE CHRISTIAN MISSIONARY ALLIANCE CHURCH** encouraged the Boards support of the request. He indicated they have put in a formal request to have Shaft Street signed for Local Truck delivery only. **MARLENE DREW** said she lives on Shaft Street and when truck traffic is at its peak, there are approximately 23 trucks that use that street in one hour's time, beginning at six in the morning. She is concerned with children's safety and thought the Board may want to do something now instead of waiting. **SUSAN SILL** said she lives on Shaft Street and encouraged the Boards adoption of Alliance Road and Shaft Street onto the County Road System. She said she agreed with the concerns expressed relating to commercial truck traffic on those roads and thought the pavement on new road is acceptable, but not for truck traffic. **NATHAN WISE, REPRESENTING CENTRAL CASCADE** said they do not have an issue of non-truck traffic, but did not know how the County would handle putting stipulations on Alliance Road due to many easements, cities transportation plans. He spoke of the request submitted releasing the bonds, stating that everything has been satisfied including all requirements and codes. **THERE BEING NO ADDITIONAL TESTIMONY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.**

MS. OLLIVIER explained that eliminating or reducing truck traffic is a separate issue and if the Board desires, they could look into those concerns raised. She said she does not have all the details from the Director, but as it currently stands, if the County were to bring it on system they will keep 10% of bond and the remainder would be released.

RESOLUTION 2009-38 ALLIANCE ROAD & SHAFT STREET PUBLIC WORKS

COMMISSIONER JEWELL moved to approve Resolution No. 2009-38, Adopting a Portion of Alliance Road from Mile Post 0.00 to Mile Post 0.07 and a portion of Shaft Street from Mile Post 0.00 to Mile Post 0.11 onto the Kittitas County Road Log. **CHAIRMAN CRANKOVICH** seconded.

CHAIRMAN CRANKOVICH said the issue goes back quite a long time and the realignment is beneficial from what it used to be. He recognized

Services department. He said the proposed fees were based on what it actually takes per application and the last time they were reviewed and updated was in 2007.

COMMISSIONER McCLAIN mentioned it has been started as a process approximately four years ago and they are trying to make sure there is full cost recovery on the fees. **BRENDA LARSEN, FIRE MARSHAL** indicated their fees had been included in the proposed fee schedule. **CHAIRMAN CRANKOVICH** said he would rather see full cost recovery phased in rather than in one big jump.

THOSE PRESENT & TESTIFYING: NATHAN WISE explained that with the current state of economy, the County could possibly create a stimulus, if the rate increases were more publicized and he recommend postponing a decision. He said if the Board waited to make a decision, the contractors and engineers may rather try and get their projects done now instead of waiting knowing there would be an increase in fees. **WAYNE NELSON** said he supported the concept of full cost recovery, and suggested having project fees proportionate because of their size (smaller versus larger subdivisions). He suggested adding a fee for holding a pre-application meeting request; and an option to pay for a review which would result in creating overtime for an employee. He indicated some clients would be willing to pay the costs associated with the overtime in order to help speed up the process.

COMMISSIONER McCLAIN said he liked the concepts of breaking out subdivisions (5 versus 50 lots) and overtime, but was not sure how they would do it.

MR. VALOFF said he also liked the idea of having a fee for holding a pre-application meeting. He felt those meetings are beneficial to all those involved in the process.

THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.

The Board indicated they were not ready to act on the matter today. **COMMISSIONER McCLAIN** said he would like to see more information from staff on issues raised during the hearing, including a review of the suggestions provided by Mr. Nelson regarding a fee for holding a pre-application meeting and the concept and option of being able to pay additional funds for staff overtime.

CHAIRMAN CRANKOVICH moved to continue the public hearing to Tuesday April 21, 2009 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse and direct staff to prepare documentation related to items as discussed by the Board.

COMMISSIONER McCLAIN seconded. Motion carried 3-0. It was noted the record was closed.
Meeting adjourned at 3:20 p.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Alan Crankovich, Chairman