

KITTITAS COUNTY  
COMMISSIONER SPECIAL MEETING

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Human Resource Study Session

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February 10, 2009  
10:00 AM

Topic	Outcome / Minutes
Meeting Commencement	<ul style="list-style-type: none"> <li>Session started at 10:05 a.m.</li> </ul>
<b>Fire Marshal</b> <ul style="list-style-type: none"> <li>Deputy Fire Marshal</li> </ul>	<ul style="list-style-type: none"> <li>Brenda presented a job description for Deputy Fire Marshal.</li> <li>The Board approved the job description with the addition of "other duties as assigned".</li> <li>HR will update the job description for implementation effective immediately.</li> <li>No pay change requested.</li> <li>Fire Marshal Org Chart presented and approved.</li> </ul>
<b>Policy</b> <ul style="list-style-type: none"> <li>Crisis Response Leave</li> </ul>	<ul style="list-style-type: none"> <li>After a brief discussion this was tabled for further discussion and review.</li> </ul>
<b>Fair</b> <ul style="list-style-type: none"> <li>Hiring Process</li> </ul>	<ul style="list-style-type: none"> <li>Joseph briefly reviewed the past Fair Worker hiring process and indicated that HR would like to propose that future hiring be completed only by HR and the Fair Director.</li> <li>The Board unanimously approved the proposal.</li> </ul>
<b>WCRP Training</b> <ul style="list-style-type: none"> <li>Public Records Act Training, February 18</li> </ul>	<ul style="list-style-type: none"> <li>Training reminder.</li> <li>The Board would like mandatory internal PDR training conducted by the Prosecutor's Office and a one-page listing of the current Public Disclosure Officers posted in each department.</li> </ul>
<b>Labor Relations Update</b> <ul style="list-style-type: none"> <li>Local 792CH (Courthouse) <ul style="list-style-type: none"> <li>Pending MOU for Overpayment Correction</li> </ul> </li> <li>Local 792 (Road) <ul style="list-style-type: none"> <li>Grievance (2)</li> </ul> </li> <li>Local 760 (Line) <ul style="list-style-type: none"> <li>Arbitration</li> </ul> </li> <li>Local 760 (Corrections) <ul style="list-style-type: none"> <li>Pending MOU for Lateral Transfers</li> </ul> </li> </ul> <p><b>Anticipated executive session:</b>  <i>RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.</i></p>	<ul style="list-style-type: none"> <li>BOCC entered Executive Session at 10:27 a.m. to discuss matters relating to Collective Bargaining</li> <li>Anticipated length: 15 minutes</li> <li>Anticipated action: None</li> <li>BOCC exited the Executive Session at 10:42 a.m. and re-entered, anticipating another 15 minutes needed.</li> <li>BOCC exited the Executive Session at 10:57 a.m. with direction given to staff and no action taken</li> <li>Resumed Regular Session at 10:57 a.m.</li> </ul>
<b>Other Discussion</b>	<ul style="list-style-type: none"> <li>None</li> </ul>
Meeting Adjournment	<ul style="list-style-type: none"> <li>Session ended at 10:57 a.m.</li> </ul>

<b>Attendees</b>	Alan Crankovich, Paul Jewell, Mark McClain, Joseph Whalen, Lisa Young; Brenda Larsen attended for Deputy Fire Marshal discussion.
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