

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
COMMISSIONERS AUDITORIUM  
SPECIAL MEETING**

**TUESDAY**

**1:30 P.M**

**JANUARY 20, 2009**

Board Members Present: Chairman Alan Crankovich, Vice-Chairman Paul Jewell; Commissioner Mark McClain

Others Present: Catherine Dunn, Deputy Clerk of the Board; Neil Caulkins, Deputy Prosecuting Attorney; Kirk Holmes, Director of Public Works and Interim Planning Director and Mandy Weed, Administrative Assistant.

**SPECIAL MEETING**

**FARMLAND PRESERVATION GRANT**

**CDS**

Chairman Alan Crankovich opened the meeting at 1:30 p.m. Commissioner Mark McClain informed the Board that he had met with Jill Arango, Cascade Land Conservancy regarding the Farmland Preservation Grant which would include \$40,000 of in-kind services by the County. There were some questions including the order of invalidity and a full match if the Cascade Land Conservancy couldn't fund the amount in total. Both questions were found not to be issues and the Grant would be on the agenda January 21, 2009 under Administrative Matters.

Prosecutor Caulkins said this was related to the Transfer of Development Rights issue. Vice-Chairman Jewell asked if this was related to the Memorandum of Understanding with the Cascade Land Conservancy. Caulkins replied that it was and was needed until the TDR program was up and running.

Mandy Weed asked if this would be a qualifier for the TDR grant that CDS had received that needed to be billed this month. She will ask Jill Arango about it.

**SPECIAL MEETING**

**WORK PLAN**

**CDS**

Kirk Holmes, Interim Planning Director said that he had wanted to talk with Neil Caulkins, Deputy Prosecuting Attorney before this meeting but hadn't had a chance. Attorney Caulkins said that he had a list of items he worried about in Long Range Planning including Capital Facilities planning and land capacity analysis for the new UGA's, work with the Conference of Governments, administrative glitches in comprehensive plan

amendments, the Memorandum of Understanding regarding exempt wells, Critical Areas Ordinance and the importance of work on GIS bringing the comprehensive plan and zoning maps into order.

Interim Director Holmes said that a Request for Qualifications had gone out to solicit consultants for the Capital Facilities and land capacity analysis. They had reviewed the qualifications and had two consultants they wished to invite for a presentation. Commissioner McClain said that a member of the Board would be at the presentations.

Chairman Crankovich said that the problem with long range planning is that they are at the mercy of the person doing the work. Commissioner McClain said that there were some strong willed Commissioners who did not listen to the professionals and did things their own way.

Prosecutor Caulkins said that they hadn't done their homework on the UGA's and the non-compliance moved to invalidity. They need to work with the Conference of Governments on the Population Allocations and to bring the County Wide Planning Policies into compliance with the Comprehensive Plan.

Deputy Caulkins said that the administrative glitches included meeting notices, availability of documents for public comment and lack of compliance with SEPA. The department needs to be more stringent with the notices and availability of documents. The question had been raised that the change away from Urban Growth Nodes may not have been addressed in the original SEPA EIS.

Prosecutor Caulkins also expressed some concerned regarding the Memorandum of Understanding with Department of Ecology on Exempt Wells. He was also concerned that the Critical Areas Ordinance needed updating.

Deputy Caulkins said that one of the planners was working on historical updating of the GIS map layer for zoning and land use. When changes were made to the maps on one layer, it didn't always carry over to other layers and as a result, the maps didn't correctly show the zoning and land use designations especially in the UGA's. The planner was going through ordinance by ordinance to correctly show zoning as it happened. Chairman Crankovich said that Jeff Watson had been kept on staff to continue this work and solve this problem.

Commissioner McClain suggested taking the most experienced planner and tasking them with the long range planning aspects. It was decided to continue to look for a consultant or a Planning Director to spearhead these efforts. It was important to keep the current planning staff on their projects.

SPECIAL MEETING

BUDGET

CDS

Interim Planning Director Kirk Holmes reported that after just a quick scan of the budget numbers things are looking rough. There were just four Single Family Residence building permits so far in the month of January. This is not close to what was projected for January. He will be instituting monthly analysis of revenue and expenditures.

SPECIAL MEETING

FLOODING

CDS

Chairman Crankovich asked if Public Works Director Holmes had investigated the flooding through the City of Roslyn. A discussion followed concerning the areas around Roslyn formerly logged by Plum Creek that exacerbated the recent flooding. Holmes submitted a Public Assistance Damage Assessment spreadsheet showing amounts of funds to be spent on the flood.

The meeting adjourned at approximately 3:00 p.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

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**Catherine Dunn**

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**Alan Crankovich, Chairman**