

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**MONDAY**

**11:00 A.M**

**JANUARY 12, 2009**

Those present: Chairman Alan Crankovich, Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Also Present: Catherine Dunn, Deputy Clerk of the Board; Michael Carpenter, Maintenance Director; Clayton Myers, Undersheriff and Bob Gubser, Deputy Sheriff; Jason Ramay, ART Architects Rasmussen Triebelhorn; Rick Hulz PE, HulzBHUCross Consulting Engineers.

**SPECIAL MEETING**

**JAIL STUDY**

**COMMISSIONERS**

Chairman Crankovich opened the meeting at 11:00 a.m. Michael Carpenter, Maintenance Director introduced the consulting engineer and architect. He drew everyone's attention to the list of eleven specific items that were given to the consultants. The total amount for the project was \$1,027,300 plus a 25% to 30% contingency amount. Commissioner McClain asked what constituted a contingency. Rick Hulz replied that the inefficiencies of working in a jail would add some cost as well as sales tax, overtime work, cost to outsource food while the kitchen was down and a design fee of 10-12%. Commissioner McClain said that the jail leaks were the number one priority. The other Commissioners agreed. Mr. Hulz said that they would put together drawings for the competitive bid process and a set of specifications for the bidding (number of fixtures, etc), and would do inspections along the way during construction.

Rick Hulz recommended using flood feature fixtures to stop the intentional flooding of cells. This feature would stop the water before there is enough water to cause a leak to the floor below. Undersheriff Myers asked that they include the projected expansion in their calculations and drawings, that way they wouldn't have to redo the newly installed fixtures. Chairman Crankovich pointed out the difference in price between the new fixtures and just using the old ones. Mr. Hulz remarked that they could replace the fixtures gradually so the cost impact is not so great. The Board agreed that this was a priority.

Chairman Crankovich questioned the cost of ceramic shower replacement. Jason Ramay said that most of the cost was the labor involved. Undersheriff Myers said that the ceramic tile is a safety issue. The tiles get broken off and are sharpened into knives. The stainless steel showers had a 20 year life. The discussion centered on the different ways to seal the floors and ceilings. Undersheriff Myers said that the solution to the problem is to stop the ability to flood. The new fixtures should alleviate this problem and is the most important item.

There was discussion of the outdoor recreation areas and whether a roof covering would help. Jason Ramay said it was not as efficient to put the roof on first and then change the use but that it could be done. The consultants were directed to include a proposal for that.

The Board asked for priorities on the list and Undersheriff Myers said that they are all a priority as they are health and safety issues. There was a discussion of the bidding process. The consultants said they would word the bid with base items and alternatives so that the Board could adjust accordingly.

Undersheriff Myers asked the Board about moving the administration section of the Sheriff's office, because a portion of the ceiling fell on the Sheriff and the need is critical. The old liquor store was the best option as it is the least expensive and most available. Commissioner McClain said that a modular office could be placed but would need a foundation which would take time. Vice-Chairman Jewell asked to have a 12 month lease drawn up for review on the liquor store location.

The meeting adjourned as 12:10 p.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

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**Catherine Dunn**

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**Alan Crankovich, Chairman**

