STUDY SESSION MINUTES
August 25, 2008

THOSE PRESENT: Alan Crankovich, Mark McClain, Linda Huber, (BOCC)
Kirk Homes, Kelly Carlson, Jan Ollivier, Christina Wollman,
Doug D'Hondt, Maria Fischer (DPW) Darryl Piercy, (CDS)
Neil Caulkins, Brent Bottoms (PROS).

GUESTS PRESENT: Chad Bala, Noah Goodrich, Pat Deneen, Steve Lathrop,
Rick Holmstrom (WSDOT).

Road Standards, BLA’s Seg’s:

Jan Ollivier stated that the issue has been raised about how PW deals with the conditions for BLA’s and Exempt Segs, specifically the McIntosh BLA. PW met with Rick Holmstrom of WSDOT to discuss access requirements to BLA’s and Seg’s accessing off State Roads. Christina handed out a sheet explaining the road standards regarding this issue, applicability, etc. Jan and Neil explained that one issue here is that a testamentary segregation has different rules, and that is why that particular seg. was treated differently. All other segs. have to prove to PW that they have an approved access from WSDOT. Doug D’Hondt read from the KCC, 12.01.090, ‘A’ and stated that this is what PW is working with and why PW requires people to improve roads. Rick Holmstrom of WSDOT requested that all Administrative Segregations or Boundary Line Adjustments adjacent to State roads be sent to the WSDOT prior to final approval. Lathrop stated that BLA’s do not create a new parcel. Darryl Piercy stated that under State Law by definition a BLA is a Seg.

Board Direction:

Continue to work on updated road standards, this issue and Forest Service Roads issues, and bring this issue before the ad-hoc land use committee.

Notice of Public Hearing to Consider a Lease of County Property:

Kelly Carlson explained that the parcel in the original Groseclose lease was too small for his purposes, and another parcel was chosen. A public hearing is requested for 9/16/2008.
Board Direction: BOCC agreed to publish Notice of Public Hearing.

**Consider Approval & Chair Signature on 2 Supplemental Agreements for 2 projects:**
*WF Teanaway Bridge & Charlton Road Bridge:*
Doug explained that the Charlton Rd. Bridge footing design has changed and will require around $15,000 in additional funds. This will require BOCC approval of a supplemental agreement. This project is over budget now and Doug is waiting until the design is complete prior to requesting additional Federal funds. Doug requested that the W.F. Teanaway Bridge project be removed from the agenda today. The environmental consultant has requested additional funds, and Doug has asked for more detail.

Board Direction: Approve Supplemental Agreement for re-design of Charlton Road Bridge.

**Flory Appeal:**
Kirk stated that the Flory appeal has been withdrawn and the appellant wants his appeal fees refunded. Commissioner McClain noted that the County does not refund appeal fees. Darryl Piercy noted that this matter is scheduled for an appeal hearing on August 26th.

Board Direction: No direction.

**Pre-Disaster Mitigation Grant:**
Kirk stated that PW is researching and working with the Sheriff’s office on a pre-disaster mitigation grant to write an All-Hazards Plan. The requested grant amount is $150,000. Once completed the plan will be submitted to FEMA and will open up funding opportunities for projects.

Board Direction: No direction.

**Barnes Road:**
Director Holmes stated that he will meet with Anna Lael of the KCCD later today, and with the BPA on the Barnes Road issue. BPA seems unwilling to obtain proper permitting for work in the County right of way. He will discuss a franchise agreement with the BPA.

Board Direction: Work with BPA on a Franchise Agreement.
Stop Sign on W. Clearview Dr. & Old Highway 10: Kelly Carlson stated that the downed stop sign has been replaced.

Board Direction: No direction.

Meeting adjourned at 2:06pm

Kirk Holmes
Public Works Director
When land development accesses a state highway, Kittitas County Public Works requires an approved access permit from the Washington State Department of Transportation prior to final approval. Land development activities include Boundary Line Adjustments, Segregations, Short Plats, Long Plats, Building Permits, Conditional Use Permits, Administrative Use Permits, etc.

Kittitas County Road Standards do not apply to roads or easements controlled by other governmental jurisdictions or special districts. This includes, but is not limited to, the Washington State Department of Transportation, US Forest Service, Bonneville Power Administration, and irrigation districts within Kittitas County. Any standards or requirements from these jurisdictions and special districts will apply to the conditions of approval.

The following are provisions from Kittitas County Subdivision Code and Kittitas County Road Standards that support the above statements.

**KCC 16.04.010 Applicability**

B. Every division and boundary line adjustment within the unincorporated area of Kittitas County shall proceed in compliance with KCC Title 12 Road Standards. (Ord. 2005-31, 2005)

**KCRS 12.01.095 General Requirements**

7. All parcel creations that access property over private lands, public lands, or road easements managed by other agencies must submit an approved easement from the land owners or road/easement managers that specifically address access, maintenance, seasonal restrictions and other restrictions and or limitations. These easements and permits shall be presented or recorded prior to final approval.

**KCRS 12.05.030 Implementation**

4. Lots that access State Routes, Forest Service Roads, or access Railroad easements will require separate access permits from those agencies. The County can not grant access to roads or easements it does not control.
KCRS 12.01.030 Applicability

“This title shall apply to all land within the unincorporated areas of the County except where superseded by other governmental jurisdiction.” And “These standards do not apply to state or federal roads.”

KCRS 12.01.070 Interpretation

B. Whenever a provision of this title or any provision in any law, ordinance, resolution, rule, or regulation of any kind, contain any restrictions covering any of the same subject matter, whichever standards are more restrictive or impose higher standards or requirements shall govern.

KCRS 12.01.080 Relationship to Other Standards

Since the County is the approval authority for land use changes, this title, which stipulates certain minimum conditions for land use changes, shall apply. If special districts impose more stringent standards, this difference is not considered a conflict; the more stringent standard shall apply. If the State or Federal Government imposes more stringent standards, criteria, or requirements, these shall be incorporated into this document after the due process and public hearing(s) required to modify this title.

In addition to code provisions, the Washington State Department of Transportation has requested that land use changes not be finalized until an agreement between the applicant and WSDOT has been made. This is consistent with the Department of Public Works’ policy with applications also involving US Forest Service and Bonneville Power Administration. It is Public Works’ policy to not grant final approval until an approved access permit that references the parcels being created has been provided to Public Works. This policy ensures that land locked parcels or road, access, and easement disputes will not occur after final approval.
RESOLUTION

NO. 2008-127

TO AUTHORIZE THE BOARD OF COUNTY COMMISSIONERS (BOCC) CHAIR TO SIGN THE SUPPLEMENTAL AGREEMENT FOR THE CHARLTON ROAD BRIDGE RECONSTRUCTION

WHEREAS: The Department of Public Works is preparing the plans and specifications for the Charlton Road Bridge Reconstruction; and

WHEREAS: The Department of Public Works received Bridge Replacement Advisory Committee (BRAC) funding from Federal Highway Administration and administered through Local Programs of Washington State Department of Transportation; and

WHEREAS: This reconstruction has been included on the Six Year Transportation Plan and the Annual Construction Program; and

WHEREAS: The construction of the new bridge substructure requires a change in design to driven piles requiring additional design funds; and

WHEREAS: The existing consultant agreement will expire 12/31/08 requiring the contract time to be extended to 12/31/10; and

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners, in the best interest of the public, does hereby authorize the BOCC Chair to sign the consultant supplemental agreement.

BE IT FURTHER RESOLVED that the Board of County Commissioners authorizes the Chair to execute the contract documents.

DATED this 25th day of August, 2008, at Ellensburg, Washington.

Mark McClain, Chair

Alan Crankovich, Vice-Chair

Linda K. Huber, Commissioner

Clerk of the Board
## Supplemental Agreement

**Number 1**

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<th>Original Agreement Number</th>
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<tr>
<td></td>
<td>Sargent Engineers, Inc.</td>
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<td></td>
<td>320 Ronlee Lane, NW</td>
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<td>Olympia, WA 98502</td>
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<th>Project Title</th>
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<td>Charlton Road Bridge Replacement</td>
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### Description of Work

The consultant will redesign the proposed bridge substructure including a spread footing system to a driven pile system.

The Local Agency of **Kittitas County** desires to supplement the agreement entered into with **Sargent Engineers, Inc.** and executed on _______ and identified as Agreement No. _______. All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

**I**

Section 1, SCOPE OF WORK, is hereby changed to read:

The consultant will redesign the substructure system with a driven pile system, deleting the spread footing system from the design. All other duties specified in the original contract will remain the same.

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: 12/31/2010

**III**

Section V, PAYMENT, shall be amended as follows:

The total cost shall not exceed $19,088.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Monte J. Smith, President

[Signature]

By: Mark D. McClain, Chairman, ROCC

[Signature]

Consultant Signature

[Signature]

Approving Authority Signature

[Signature]

Date: 8/25/08
it is possible that we have more permitting required since we are modifying the stream opening. Our budget above does not have any provisions for additional permitting. Let me know if you have any questions or concerns.

Sincerely,
Sargent Engineers, Inc.

Monte Smith
Principal

MJS