**TOPIC:** Fire Marshal/Emergency Manager

**DISCUSSION:** Lisa Young, Human Resources, presented the Commissioners with a draft job description for the Fire Marshal/Emergency Manager position. She commented the percentages were not finalized yet. Commissioner McClain suggested changing some of the percentages, and increasing EMS to 30%.

There was discussion on Supervisory duties and who the position would answer to. They also discussed duties: Fire Marshal 70%, EMS 30%.

There was discussion on a wage scale of $60,000 to $75,000.

Commissioner McClain said he had contacted Sheriff Dana and Undersheriff Myers in regard to kicking in some money towards Emergency Services.

**ACTION:** It was decided the Fire Marshal/EMS would work closely with CDS but answer to the Board.

Ms. Young will finalize the job description and send copies to the Board.