# KITTITAS COUNTY
## COMMISSIONER SPECIAL MEETING

### Human Resource Study Session

- **May 27, 2008**
- **10:00 AM**

<table>
<thead>
<tr>
<th>Topic</th>
<th>Outcome / Minutes</th>
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| **Labor Relations Update** | - Session started at 10:07 a.m.  
  - No PAF’s presented for signature  
  - BOCC entered Executive Session at 10:07 a.m. to evaluate strategy and/or positions relating to collective bargaining negotiations  
  - Anticipated length: 15 minutes  
  - Anticipated action: None  
  - BOCC exited the Executive Session at 10:20 a.m. with no action taken |
| **Recruitment Update** | - BOCC re-entered Executive Session at 10:20 a.m. to evaluate the qualifications of an applicant for public employment  
  - Anticipated length: 5 minutes  
  - Anticipated action: None  
  - BOCC exited the Executive Session at 10:25 a.m. with no action taken |
| **Compensation Update** | - Resumed Regular Session at 10:25 a.m.  
  - Topic tabled for future meeting |
| **Process for Policy Update** | - Process for Policy Update – Board gave their preference on the process for new policies and updates.  
  - Cell Phone Policy Outline – Kirk reviewed the draft language, BOCC approved concept, Kirk will move to next phase.  
  - BAR Dues Policy Statement – Policy committee, Greg, and Don have reviewed – Kirk will move forward.  
  - Training Policy – Discussed language on reimbursement requirements for certain levels of training; BOCC gave their position; Kirk will take it to policy committee.  
  - Inmate Use Policy – Lisa reviewed a draft policy, BOCC will review more thoroughly and give feedback if needed; will have new Maintenance Director review; Lisa will forward email responses to BOCC regarding how departments are using inmate labor currently |
| **Review of long vacant positions** | - Kirk discussed situations where positions remain open for a long time; BOCC supported his recommended direction.  
  - Orientation for Department Heads – Kirk proposed a plan to better introduce a new Department Head into the workplace, with mentoring and multi-phase orientations. The BOCC approved his plan, which also has the support of Judy Pless. |

| Attendees | Alan Crankovich, Linda Huber, Kirk Eslinger, Lisa Young |