DATE: November 19, 2007

COMMISSIONERS PRESENT: Chairman Alan Crankovich, Vice Chairman David Bowen, Commissioner Mark McClain

CDS STAFF PRESENT: Director Darryl Piercy, Assistant Director Allison Kimball, Administrative Assistant Mandy Weed

OTHERS PRESENT: Brandon Drexler, Bill Hinkle

TOPIC:

1. Continued Discussion Proposed Fee Schedule: Appeal Fee, Parcel History
2. October Permit Activity Reports: Building, Land Use
3. Re-Assignment of Job Duties: Potential Revised Job Description
4. 2008 Budget: Discussion
5. Invoicing Building Permits: Discussion
6. Other: Groundwater study
7. Other: Lake Easton Power Plant PUD letter

DISCUSSION:

1. Piercy stated that as a follow up to the study session 2 weeks the appeal process could change direction by using a Hearing Examiner or by having an all briefing process based on the number of hours. In regards to the parcel history it costs about $225.00 for time put in by our staff to complete each one. Piercy stated that they are pretty straight forward and the reason we do them is to see if a property is eligible for a one time split. Piercy stated that if there was a fee associated with parcel histories some will pay it and some will do their own research. Piercy stated that we spend a fair amount of time on them without any financial return. Piercy stated he would like to phase the fee in by starting at $75.00 and raising it by $75.00 over the next 2 years for a total cost recovery of $225.00. Piercy stated that he would also suggest $500.00 for the appeal fee. BOCC said to set a public hearing to discuss the fees in January.

2. Piercy stated that both building and land use permits are starting to level off and some are starting to decrease from this time last year. Land use permits are staying pretty strong except for rezones and conditional use permits. Commissioner Bowen asked about flood permits. Piercy stated the numbers are up on flood permits as the staff is doing a better job identifying those areas. Piercy stated that we also have 46 building permits that are ready that have not been picked up and he will continue to monitor this closely.

3. Piercy stated that as a method of being adaptable with the decrease of workflow he would like to include clerking in the planners job description. Commissioner Crankovich stated that we would probably be
challenged by the union if we eliminate the current clerk position. Piercy stated retention in this position is hard due to the pay and all of the night meetings. Commissioner McClain stated he would rather challenge getting this out of the union then use planners as clerks.

4. Piercy stated that we sent an email to Judy last Friday stating that she could take an additional $10,000 out of the vehicle replacement fund and we will be able to get by with only one new vehicle next year rather then the two we had planned. Piercy said that there was also $100,000 removed from professional services and put into SEPA expense fund. Piercy stated that by doing this we are not really saving any money as it is a wash as a pass through fund. Piercy said that the budget didn’t reflect the additional revenue from the November 8th fee increase for next year. Piercy said that the additional Code Enforcement position he wants to hold off on until he gets a sense of where we are at the first few months next year to watch the numbers as we may need to move a Plans Examiner into the Code Enforcement position.

5. Piercy stated that he wanted to make sure that the BOCC was aware that we invoice for fees and handed out a list of those we bill for permits. Piercy stated that one of the builders is behind about $40,000 at this time and he is concerned with billing and the potential for default. Commissioner Bowen stated that we shouldn’t be billing anyone and that he is surprised that we haven’t been dinged. Commissioner McClain questioned the possibility of accepting credit cards. Commissioner Bowen said he is not opposed to researching the use of credit cards. BOCC stated policy change January 1, 2008 we will no longer be billing. Commissioner McClain stated to figure out an alternative approach and send a letter to those we bill.

6. Commissioner McClain stated that the governor doesn’t want to impose a moratorium in any way and the total cost for the groundwater study will be about 1 million dollars. Piercy stated that he met last week with Derrick Sandison and we need some implementation funding for the program. Commissioner McClain stated that Judy may be able to get us $300,000 - $400,000. Commissioner Crankovich said that 1 million probably won’t be enough but it would be a good start. Commissioner Bowen said that we may want to leave out the implementation part. Commissioner McClain stated that it sounds like we will need one full time person in Public Health to deal with info and recording. Discussion regarding the personnel qualifications as to if a SMA was needed or not. Commissioner McClain stated that between now and January we need to get a job description in place and be able to help the BOCC through this process. Commissioner Bowen stated that he agreed we needed to get some numbers together. Hinkle stated that we don’t need a number yet at this point, but questioned how the BOCC wants him to proceed. Commissioner McClain said to ask for $400,000 now and say we think it will cost a million. Piercy stated that he thinks the project needs to be in phases due to the size. Commissioner Bowen stated that we need to look at least 40 years out. Commissioner McClain questioned putting more water storage in the upper county.

7. Piercy gave the board a copy of the letter received regarding the Lake Easton Power Plant PUD.
| ACTION: | 1. Set a public hearing to discuss the fees in January. |
|         | 2. None |
|         | 3. None |
|         | 4. None |
|         | 5. BOCC stated policy change January 1, 2008 we will no longer be billing. |
|         | 6. None |
|         | 7. None |