COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION

TUESDAY 2:00 P.M. OCTOBER 16, 2007

Board members present: Vice-Chairman David Bowen & Commissioner Mark McClain. Excused: Chairman Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Weed, Community Development Services Administrative Assistant; Joanna Valencia, Staff Planner; Darryl Piercy, Director of Community Development Services; Todd Davis, Noxious Weed Board Director; Mackenzie Moynihan, Staff Planner; Mike Elkins, Staff Planner, Jan Ollivier, Engineer Manager; Dan Valoff, Staff Planner; Cathy Bambrick, Public Health Director; Neil Caulkins, Deputy Prosecutor; Amanda Davis, Public Health Clerk II; Becca Sandnes, Office Assistant; Brandon Drexler, Public Works Director; and approximately 5 members of the public.

CALL TO ORDER

Commissioner Bowen called the meeting to order.

PLEDGE OF ALLIANCE

Commissioner Bowen led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Cathy Bambrick, Director of Public Health, introduced Amanda Davis as their new Public Health Clerk II.

Mandy Weed, Community Development Services Administrative Assistant, introduced Becca Sandnes as their new Office Assistant.

PROCLAMATIONS

Commissioner Bowen read a Proclamation into the record submitted by Nancy Leahy, Executive Director of “Circle of Success”.

Commissioner McClain moved to Proclaim October 29, 2007, as “Let’s Read & Imagination Library Day” in Kittitas County and challenge our fellow citizens to become invested in supporting early literacy, reading to preschool children and eliminating illiteracy in our County. Commissioner Bowen seconded. Motion carried 2-0.
AWARDS & RECOGNITIONS – NONE

APPROVAL OF AGENDA

Commissioner Bowen noted that Items E, F, O and U were removed from the Consent Agenda. Commissioner McClain moved to approve the Agenda, as amended. Commissioner Bowen seconded. Motion carried 2-0

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Bowen noted Items E, F, O and U were removed from the Consent Agenda. Commissioner McClain moved to approve the Consent Agenda, as amended. Commissioner Bowen seconded. Motion carried 2-0.

MINUTES

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**SET PUBLIC HEARING REORGANIZE HOMELESSNESS COMMITTEE COMMISSIONERS**

Approve setting a public hearing to consider reorganizing the Homelessness Assistance Act Planning Committee and taking the new committee with addressing both Homelessness and Low Income housing concerns within Kittitas County, to be held on Tuesday November 6, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th, Ellensburg, Washington and to authorize the Clerk to publish said notice.

**AGREEMENT EMPLOYMENT SECURITY DEPARTMENT CLERK**

Approve an Interagency Data Sharing Agreement between the State of Washington Employment Security Department and the Kittitas County Clerk, to share confidential Unemployment Compensation employment and wage program data, through December 31, 2010.

**AGREEMENT WASHINGTON COLLECTORS TRI-CITIES, INC. UPPER DIST. COURT**

Approve an Agreement for Collection Services between the Upper Kittitas County District Court and Washington Collectors Tri-Cities, Inc. between January 1, 2008 through December 31, 2008.

**RESOLUTION AUTHORIZING THE CLERK’S SIGNATURE ON AN AGREEMENT BETWEEN THE STATE OF WASHINGTON, OFFICE OF THE SECRETARY OF STATE, DIVISION OF ARCHIVES AND RECORDS MANAGEMENT AND THE KITTITAS COUNTY CLERK’S OFFICE – ITEM REMOVED AT THE REQUEST OF THE CLERK’S OFFICE**

**GRANT AGREEMENT BETWEEN THE STATE OF WASHINGTON, OFFICE OF THE SECRETARY OF STATE, DIVISION OF ARCHIVES AND RECORDS MANAGEMENT AND KITTITAS COUNTY BOARD OF COMMISSIONERS – ITEM REMOVED AT THE REQUEST OF THE COMMISSIONERS OFFICE**

**SET PUBLIC HEARING LEASE ASSIGNMENT – VALLEY ESPRESSO COMMISSIONERS**

Approve setting a public hearing to consider an assignment of a Lease Agreement with Jim and Karen Stanley, Owners of Valley Espresso to Geoff and Joan Marshall, to be held on Tuesday November 6, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

10/16/07 MINUTES 3
AGREEMENT     CASCADE RECOVERY RESOURCE CENTER     SUBSTANCE ABUSE

Approve and authorize the Vice-Chairman to sign an Agreement with the Cascade Recovery Resource Center for substance abuse treatment services for a specific population of Medicaid-eligible patients referred for by the Department of Child and Family Services, in the amount of $75,000.00 for the period beginning July 1, 2007 through June 30, 2007.

RESOLUTION 2007-129     UPDATE PERSONNEL POLICIES     HUMAN RESOURCES

Approve a Resolution No. 2007-129, In the Matter of Updating the Personnel Policies Manual, including the Listing of Department Hours and Vacation Benefits.

SET PUBLIC HEARING     OFFICIAL MEETING TIME     COMMISSIONERS

Approve setting a public hearing to consider amendments to Kittitas County Code Chapter 2.04.010, Official Meeting Time of the Kittitas County Board of Commissioners, to be held on Tuesday November 6, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington and to authorize the Clerk to publish said notice.

PLAN     DEVELOPMENTAL DISABILITIES-BIENNIAL PLAN     MH/DD

Approve the Kittitas County Developmental Disabilities Biennial Plan for the year 2007-2009, which was reviewed and accepted by the Kittitas County Mental Health/Developmental Disabilities Advisory Board.

AGREEMENT     GREATER COLUMBIA BEHAVIORAL HEALTH     MH/DD

Approve and authorize the Vice-Chairman to sign the State Mental Health Agreement No. KITTITASS-07/09-00, between Greater Columbia Behavioral Health and Kittitas County, for the period beginning October 1, 2007 through September 30, 2009.

AGREEMENT     GREATER COLUMBIA BEHAVIORAL HEALTH     MH/DD

Approve and authorize the Vice-Chairman to sign a Prepaid Inpatient Health Plan Agreement No. KITTITASP-07/09-00, between Greater Columbia Behavioral Health and Kittitas County, for the period beginning October 1, 2007 through September 30, 2009.

AGREEMENT     GREATER COLUMBIA BEHAVIORAL HEALTH     MH/DD

Approve and authorize the Vice-Chairman to sign a Mental Health Block Grant Agreement No. KITTITAS-MHBG-07/08-00, between Greater Columbia Behavioral Health and Kittitas County, for the period beginning October
1, 2007 through September 30, 2008, in the maximum amount of $27,024.00.

**CONTRACT FOR SERVICES WITH REDWOOD LABORATORY - ITEM REMOVED AT THE REQUEST OF THE PROBATION SERVICES DIRECTOR**

**RESOLUTION 2007-130 ELLensburg Business Develop. Authority Commissioners**

Approve Resolution No. 2007-130, with the City of Ellensburg, supporting the Ellensburg Business Development Authority’s submission for an application to the Washington Community Economic Revitalization Board (CERB), to construct at 15,000 square foot speculative industrial building at the Kittitas County Airport to lease to new or expanding businesses in Kittitas County, which requires evidence of a commitment from the City and County pledging to assume any financial obligations as a result of an EBDA default on the CERB loan.

**SET CLOSED RECORD MEETING  AZTEC ESTATES PRELIM. PLAT (P-07-09) CDS**

Approve setting a Closed Record Meeting to consider the Aztec Estates Preliminary Plat (P-07-09), submitted by William D. Schmidt, landowner for a seven lot plat on approximately 21.04 acres zoned Agriculture-3, located North of the City of Ellensburg off of Wilson Creek Road, Ellensburg, Washington, (Tax Parcel Numbers 18-19-32020-0026 and 18-19-32053-0003) to be held on Tuesday November 6, 2007 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington.

**SET CLOSED RECORD MEETING  PINE PRAIRIE PERFORMANCE BASED CLUSTER CDS**

Approve setting a Closed Record Meeting to consider the Pine Prairie Performance Based Cluster Preliminary Plat (P-07-13), submitted by Catherine Dunn of Terra Design Group, authorized agent for DK Consultants landowners, to subdivide 29.29 acres into six (6) lots located East of the City of Cle Elum off of Bettas Road, Cle Elum, Washington, (Tax Parcel Numbers 19-17-09010-0008, 0009 & 0010) to be held on Tuesday November 6, 2007 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington.

**SET CLOSED RECORD MEETING CLE ELUm PROPERTIES PRELIM. PLAT (P-06-15) CDS**

Approve setting a Closed Record Meeting to consider the Cle Elum Properties Preliminary Plat (P-06-15), submitted by Marc Kirkpatrick, authorized agent for Cle Elum Properties, LLC, for a 14 lot plat on approximately 42.30 acres, located East of Cle Elum and South of SR 970 off of Leo Lane, Cle Elum, Washington (Tax Parcel Number 20-17-32000-0005), to be held on Tuesday November 6, 2007 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington.
5th Ellensburg, Washington.

SET CLOSED RECORD MEETING HUNGRY HILL PRELIMINARY PLAT (P-07-33) CDS

Approve setting a Closed Record Meeting to consider the Hungry Hill Preliminary Plat (P-07-33), submitted by Chris Cruse of Cruse and Associates, authorized agent for Jim Anspach and Bill Bailey, landowners, for a division of approximately 25.89 acres into 8 lots, located South of Hungry Junction Road and East of Reecer Creek Road, Ellensburg, Washington, (Tax Parcel Numbers 18-18-22056-0001, 18-18-22056-0002 and 18-18-22056-0004), to be held on Tuesday November 6, 2007 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington.

GRANT AGREEMENT BETWEEN THE STATE OF WASHINGTON, OFFICE OF THE SECRETARY OF STATE, DIVISION OF ARCHIVES AND RECORDS MANAGEMENT AND COMMUNITY DEVELOPMENT SERVICES DEPARTMENT – ITEM REMOVED

SET PUBLIC HEARING APPLICATION FEES – CDS/PUBLIC WORKS CDS

Approve setting a public hearing to consider staff recommendations to modify certain application fees collected by Community Development Services including those for land use applications, building permits and Public Works permits, to be held on Tuesday November 6, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington, and to authorize the Clerk to publish said notice.

AGREEMENT KITTCOM-INFORMATION TECHNOLOGY SERVICES INFORMATION SERVICES

Approve an Agreement between Kittitas County and KITTCOM to provide Information Technology Services, at a rate of $35.10 per hour, through the period of December 31, 2009.

AGREEMENT ELLENSBURG TELEPHONE COMPANY INFORMATION SERVICES

Approve and authorize the Vice-Chair to sign a Customer Service Agreement with the Ellensburg Telephone Company d/b/a FairPoint Communications at for Internet T1 for Information Services, in the amount of $325.00 per month, for a two year period beginning June 1, 2007.

CORRESPONDENCE – NONE

ADMINISTRATIVE MATTERS – NONE

10/16/07 MINUTES 6
CITIZEN COMMENTS ON NON-AGENDA ITEMS

Paula Thompson asked the Board of County Commissioners for an update on a schedule of the Urban Growth Nodes and where the meetings would be taking place.

Commissioner Bowen said as soon as the County has decided when those meetings will take place they will put out notification of them so citizens can plan to attend.

BOARD DISCUSSION & DECISION

PUBLIC HEARING VACATE PORTION COHOE ROAD R-O-W PUBLIC WORKS

Jan Ollivier, Engineering Manager, gave the Board an update and indicated the Prosecutors office has requested additional time to review the Quit Claim Deeds and asked for a continuance of the public hearing to November 6, 2007 at 2:00 p.m.

Commissioner McClain moved to continue the public hearing to consider enabling documents for the vacation of a portion of Cohoe Road Right-of-Way, to Tuesday November 6, 2007 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, Ellensburg, Washington. Commissioner Bowen seconded. Motion carried 2-0.

INTERLOCAL AGREEMENT CONSERVATION DIST.—SPECIAL ASSESSMENTS PROSECUTOR

Commissioner McClain moved to approve an Intergovernmental Cooperation Agreement between Kittitas County and Kittitas County Conservation District for the Collection of Special Assessments, for the period beginning January 1, 2007 through December 31, 2009, noting the County shall be paid by the Conservation District five (5) percent of the total billed amount per year for compensation which shall be paid on December 31st of each year after the second half of taxes are due. Commissioner Bowen seconded. Motion carried 2-0.

CLOSED RECORD MEETING GERARD REZONE (Z-07-05) CDS

Mike Elkins, CDS Staff Planner, reviewed the Gerard Rezone (Z-07-05), an application submitted by John P. Winbauer, authorized agent for Donald S. Gerard, landowner, for a zone change of approximately 40.65 acres from Ag-20 to Ag-5 located approximately 2 miles North of the City of Ellensburg, North of Hungry Junction Road on Tipton Road, within a portion of Section 14, T18N, R18E, WM in Kittitas County (Tax Parcel Numbers 18-18-14057-0001, 18-18-14057-0002, 18-18-14057-0003 and 18-18-14057-0004). He reported the Planning Commission passed a motion by a vote of 5/0 to forward a recommendation of approval for the Gerard Rezone request.
Commissioner McClain moved to approve the Gerard Rezone (Z-07-05) and direct staff to prepare enabling documents for Tuesday November 6, 2007 at 2:00 p.m. Commissioner Bowen seconded. Motion carried 2-0.

CLOSED RECORD MEETING  AIRPORT MEADOWS PRELIMINARY PLAT (P-07-19)  CDS

Mike Elkins, CDS Staff Planner, reviewed the Airport Meadows Preliminary Plat (P-07-19), an application submitted by Chuck Cruse of Cruse & Associates, authorized agent for Barton Clennon landowner, for a division of 12 acres of land zoned Ag-3 into 4 lots, located 1.75 miles East of the City of Cle Elum, on the North side of Airport Road, in a portion of Section 29, N20N, R16E, WM, Kittitas County (Tax Parcel number 20-16-29050-0002). He reported the Planning Commission passed a motion by a vote of 5/1 to forward a recommendation of approval for the Airport Meadows Preliminary Plat (P-07-19).

Commissioner McClain moved to approve the Airport Meadows Preliminary Plat (P-07-19) and direct staff to prepare enabling documents for Tuesday November 6, 2007 at 2:00 p.m. Commissioner Bowen seconded. Motion carried 2-0.

CLOSED RECORD MEETING  ELK RIDGE ESTATES PRELIMINARY PLAT (P-07-12)  CDS

Mike Elkins, CDS Staff Planner, reviewed the Elk Ridge Preliminary Plat (P-07-12), an application submitted by Mark A. Gehreman, Etux, Trustees, landowner, for a division of 15.97 acres of land zoned Ag-3 into 5 lots, located 1.3 miles Southeast of the City of Cle Elum, on the South Side of Interstate 90, ½ mile East of Watson Cutoff Road, in a portion of Section 5, T19N, R16E, WM, Kittitas County (Tax Parcel Number 19-16-050520-0004). He reported the Planning Commission passed a motion by a vote of 4/0/1, with a member abstaining, recommending approval of the Elk Ridge Estates Preliminary Plat (P-07-12).

Commissioner McClain moved to approve the Elk Ridge Estates Preliminary Plat (P-07-12) and direct staff to prepare enabling documents for Tuesday November 6, 2007 at 2:00 p.m. Commissioner Bowen seconded. Motion carried 2-0.

FINAL MYLARS  HIGHLANDS OF CLE ELUM PLAT (P-06-02)  CDS

Commissioner McClain moved to approve and authorize the Vice-Chair to sign the Final Mylars for the Highlands of Cle Elum Plat (P-06-02), a plat dividing two parcels, approximately 113.13 acres in size into a total of five (5) lots. Commissioner Bowen seconded. Motion carried 2-0.
MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner McClain moved to adjourn the meeting at 2:25 p.m. Commissioner Bowen seconded. Motion carried 2-0.

Meeting adjourned at 2:25 p.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS

KITTITAS COUNTY, WASHINGTON

Julie A. Kjorsvik

David Bowen, Vice-Chairman