# COMMUNITY DEVELOPMENT SERVICES
## STUDY SESSION
### MINUTES

**DATE:** June 4, 2007

**COMMISSIONERS PRESENT:** Chairman Alan Crankovich, Vice Chairman David Bowen, Commissioner Mark McClain.

**CDS STAFF PRESENT:** Director Darryl Piercy, Assistant Director Allison Kimball, Office Assistant Trudie Pettit, Planners Joanna Valencia and Scott Turnbull, Fire Marshal Brenda Larsen, Plans Examiner Dan Davis.

**OTHERS PRESENT:** Catherine Dunn, Pat Deneen, Jan Sharar.

## TOPIC:

1. County wide fire protection plan: Proposed committee members
2. Code interpretations: Partnership with CWHBA
3. Cascade Land Conservancy: Partnership discussion
4. Permit Report: workload discussion

## DISCUSSION:

1. Piercy stated we have been recruiting for the CWFPP Board and we received 2 applications plus the volunteers from the fire districts. Commissioner McClain asked why we didn’t get anybody from Fire District 6. Brenda Larsen stated we did not receive a response from some of the Fire Districts and this was discussed at the last Fire Chiefs meeting. Commissioner McClain suggested reaching out to the districts that did not respond. Piercy stated he would like to bring in a resolution to get these people appointed as an administrative walk on tomorrow. Commissioners agreed to the walk on.

2. Piercy stated we have had discussions about how to get the home builders involved with these policies. Dan Davis stated the idea of partnerships is to get the home builders included in the process and we have already had meetings with the builders on the process of policies. The grease board in the hallway is for staff to list issues that need to be dealt with and discussion creates the policies for the grey area of the code and then we take to the home builders for comment and this seems to be working very well. Piercy stated we are working with everyone not just the Home Builders Association. Dan Davis stated we have a mailing list and use the internet to get information out. Commissioner McClain asked how a builder would know about the code interpretations. Davis stated the website and mailings will be the key to get information out and now we have buy in from the community. Commissioner McClain asked how we could make it more searchable on the internet. Davis stated the web will show where to buy a code book. Piercy stated there will be an index and most builders know the code and every three years we update the code. Davis stated if the policy is approved this will start the book and it will be given to all the staff. Piercy stated the builders like
consistency and if they are able to express their concerns they are more apt to comply. Davis stated they just want to know what to do to comply. Commissioner Crankovich stated people feel caught off guard if they don’t know about the changes. Piercy stated Dan Davis deserves a lot of recognition for taking on this project.

3. Piercy stated this is follow up on meetings discussing details of some kind of partnership for the TDR program and we should see some discussion from CLC and a contract with a change including the TDR’s. Commissioner McClain asked if we will have to have transfer of rights for this to work. Piercy stated they have to have areas in the city to increase density. Pat Deneen asked if this will go through a public hearing process. Piercy stated yes. Deneen stated it’s difficult to do this type of program. Piercy stated discussion could lead to not doing it if it does not work and look at different opportunities. Deneen stated the Rural Lands Advisory committee would be a good place to start with a contract. Commissioner McClain asked what direction we go. Piercy stated they are revising their contract to bring back to the Board and that we have applied for the Planning grant.

4. Piercy stated the permit data has been compiled and up to date for 2007. There has been a 44 percent increase for single family residences and we are currently at a 27 day turnaround for plans and 15 days for fast tracks. Building inspectors do plan review if they have time and our inspections are up 40 percent and the application increases are rising. Only one application has been turned in for the plans examiner position and it has been out for a month. Piercy suggested creating our own training program. Pat Deneen stated the market is accelerating and the pressure is increasing for land. Commissioner Bowen asked about the increase of revisions. Piercy stated people have more money to change their mind.

**ACTION:**

1. Walk resolution on tomorrow at agenda.
2. None.
3. None.
4. None.