COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
AGENDA SESSION

TUESDAY 2:00 P.M. SEPTEMBER 19, 2006

Board members present: Chairman David Bowen; Vice Chairman Alan Crankovich and Commissioner Perry D. Huston.

Others: Julie Kjorsvik, Clerk of the Board; Allison Kimball, Assistant Director of Community Development Services; Scott Turnbull, CDS Staff Planner; Tom Swenson, Facilities Maintenance Director; Joanna Valencia, CDS Staff Planner; Noah Goodrich, CDS Staff Planner; Jan Ollivier, Public Works Transportation Manager; Patrick Butler, CDS Staff Planner and 6 members of the public.

CALL TO ORDER

At 2:00 p.m. Chairman Bowen called the regular meeting to order.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Bowen reviewed five items that had been added under Administrative Matters. Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner Huston seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Crankovich moved to approve the Consent Agenda, as presented. Commissioner Huston seconded. Motion carried 3-0.
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**AGREEMENT**

CITY OF ELLENSBURG-LIBRARY SERVICES COMMISSIONERS

Approve an Agreement between the City of Ellensburg and Kittitas County, in the amount of $75,000.00 to provide library services to residents in the unincorporated area for the year 2006.

**SET PUBLIC HEARING COMPREHENSIVE PLAN MAP & TEXT AMENDMENTS CDS**

Approve setting a public hearing to consider the Planning Commissions recommendations for docketed Annual Comprehensive Plan Map and Text

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Amendments, to be held on Tuesday October 3, 2006 at 6:00 p.m. in the Home Arts building at the Kittitas County Fairgrounds Event Center, and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING 10-YEAR UPDATE-COUNTY COMPREHENSIVE PLAN CDS

Approve setting a public hearing to consider the 2006 10-Year Update to the Kittitas County Comprehensive Plan, to be held on Tuesday October 3, 2006 at 6:00 p.m. in the Home Arts building at the Kittitas County Fairgrounds Event Center, and to authorize the Clerk to publish said notice.

SET CLOSED RECORD MEETING SUNCADIA PHASE 1, DIVISION 10 PLAT CDS

Approve setting a Closed Record Meeting for Thursday October 5, 2006 at 2:00 p.m. in the Commissioners Auditorium, to consider the Suncadia Phase 1, Division 10 Plat (P-06-28), a re-plat of Tract Z-1 of Phase 1, Division 3, which encompasses approximately 17.25 acres (Tax Parcel Number 20-15-20058-0183), consisting of 39 lots intended on residential use and additional open space tracts.

SET CLOSED RECORD MEETING MONSON RANCHES REZONE (Z-06-18) CDS

Approve setting a Closed Record Meeting for Thursday October 5, 2006 at 2:00 p.m. in the Commissioners Auditorium, to consider the Monson Ranches Rezone (Z-06-18), a request from David Gleason, authorized agent for Monson Ranches and Duane Cameron, landowners, for a general rezone application for 31.67 acres from Agriculture-20 to Rural-3, located East of the City of Cle Elum, North of SR 970, and South of Red Bridge Road, Cle Elum, Washington (Tax Parcel Numbers 20-16-25000-0066, 0055, 0065).

SET CLOSED RECORD HEARING HYAK MARKET PUD AMENDMENT (Z-06-16) CDS

Approve setting a Closed Record Hearing for Thursday October 5, 2006 at 2:00 p.m. in the Commissioners Auditorium, to consider the Hyak Market PUD Amendment Rezone (Z-06-16), an application from Chris Lyons and Gregory Craven of Stargazer Properties, for an Amendment to the existing Planned Unit Development known as The Inn at Hyak, File #Z-94-10, approved in 1995, located West of Hyak Drive East and Keechelus Drive at 117 Hyak Drive East, Snoqualmie, Washington (Tax Parcel Numbers 22-11-15031-0007 and 0008).

SET CLOSED RECORD MEETING PINE VIEW ESTATES PREL. PLAT (P-06-20) CDS

Approve setting a Closed Record Meeting for Thursday October 5, 2006 at 2:00 p.m. in the Commissioners Auditorium, to consider the Pine View Estates Preliminary Plat (P-06-20) application from Jeff Potter, authorized agent for Pine View Estates LLC, landowner, for a 14-lot
Performance Based Cluster Plat on approximately 23.34 acres zoned Agriculture-3, located North of Upper Peoh Point Road and East of Watson Cutoff Road and West of Interstate 90 on Watson Cutoff Road, Cle Elum (Tax Parcel Number 19-16-06010-0008).

SET CLOSED RECORD HEARING       HATCHER REZONE (Z-06-05)       CDS

Approve setting a Closed Record Hearing for Thursday October 5, 2006 at 2:00 p.m. in the Commissioners Auditorium, to consider the Hatcher Rezone (Z-06-05), a general rezone request from Lynn Hatcher and Anne Watanabe, landowners for a change from Forest & Range to Rural-3 of approximately 20.00 acres, located East of SR-903 and North of Mountain Ridge Drive, Roslyn (Tax Parcel Number 20-15-09000-0003).

MEMORANDUM OF UNDERSTANDING       TRAFFIC SAFETY COMMISSION       SHERIFF


MEMORANDUM OF UNDERSTANDING       COMMUNITY NETWORK/TRAFFIC SAFETY       SHERIFF

Acknowledge a Memorandum of Understanding between the Kittitas County Sheriff’s Office and the Kittitas County Public Health and Safety Network/Traffic Safety, to provide overtime and mileage funding up to $20,000.00 for the period beginning August 15, 2006 through September 30, 2008 to assist in contacting as many underage Driving Under the Influence and Minor In Possession violators and adults furnishing alcohol to minors as possible, and enforcing existing Washington State laws pertaining to those violations.

MEMORANDUM OF UNDERSTANDING       TRAFFIC SAFETY COMMISSION       SHERIFF

Acknowledge a Memorandum of Understanding between the Kittitas County Sheriff’s Office and the Washington Traffic Safety Commission, in the amount of $7,200.00 for the Traffic Safety Corridor Project, for the period of October 1, 2006 through September 30, 2007.

AMENDMENT #1       DSHS/DASA       SUBSTANCE ABUSE

Approve and authorize the Chair to sign Amendment No. 1 to Contract 0563-73248, with the Department of Social & Health Services, Division of Alcohol and Substance Abuse, for a decrease in the amount of $5,000.00, for the period June 1, 2006 through June 30, 2007.

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TERMINATION OF LEASE  KELLY SNADER-AIRPORT  PUBLIC WORKS

Approve a Voluntary Termination of Lease between Kittitas County and Kelly Snader, for a Vacate T-Hangar #05 at the Bowers Field Airport, effective September 1, 2006.

SET PUBLIC HEARING  AMEND TITLE 2-ADMIN. & PERSONNEL  HUMAN RESOURCES

Approve setting a public hearing to consider amending Kittitas County Code, Title 2, Administration and Personnel (Sections 2.10.010 and 2.50.030), to be held on Thursday October 5, 2006 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, Ellensburg, Washington and to authorize the Clerk to publish said notice.

ADMINISTRATIVE MATTERS

SET CLOSED RECORD HEARING  WHITNEY REZONE (Z-06-24)  CDS

Commissioner Huston moved to approve setting a Closed Record Hearing to be held on Thursday October 5, 2006 at 2:00 p.m. in the Commissioners Auditorium, to consider the Whitney Rezone (Z-06-24), an application for a zone change from Lynnea K. Wagner, authorized agent for Michael Lee Whitney, landowner, for 21 acres from Forest & Range to Ag-5, located West of the City of Cle Elum and South of Nelson Siding Road off of Filbert Road, Cle Elum, Washington (Tax Parcel Number 20-14-29000-0009). Commissioner Crankovich seconded. Motion carried 3-0.

RESOLUTION 2006-128  RFP - PARKING LOT 6TH & WATER  MAINTENANCE

Commissioner Crankovich moved to approve Resolution No. 2006-128, Authorizing the Facilities Director to Seek Requests for Proposals for the Construction of a Parking Lot Located at 6th Avenue and Water Street, and to authorize the Clerk to publish said notice. Commissioner Huston seconded. Motion carried 3-0.

RESOLUTION  COURTHOUSE & JAIL ELEVATORS  MAINTENANCE

Tom Swenson, Facilities Director, explained that in Resolution No. 2006-109, two contracts were awarded for the upgrade and repair of the Courthouse and Jail elevators to ThyssenKrupp Elevator Company. He explained that after submitting the contracts to ThyssenKrupp Elevator, they pointed out the quote was from a year prior and was no longer valid, so he requested an updated quote. They remained the low bidder even though an increase of $11,970.00 had been added to the former quote.
He requested that the Board consider adopting a Resolution which would authorize the Facilities Maintenance Director to change the Courthouse contract to $54,420.00 and the Jail contract to $56,550.00, and reissue contracts to ThyssenKrupp Elevator Company.

Commissioner Huston said although he appreciated assurances from staff that no one saw the bids, he recognized they do become public documents once they have been awarded, and did not support approving the Resolution. He suggested going back out for bid and republishing to ensure there could be no protest done by anyone else. Commissioner Bowen said he realizes there was an innocent error and they should have updated their bid from the year prior. Commissioner Crankovich was also in favor going back out to bid.

Commissioner Huston moved to direct the Facilities Maintenance Director to draft a Request for Bids for upgrades and repair of the Courthouse and Jail elevators, and to publish after review and approval by the Prosecutor’s office. Commissioner Crankovich seconded. Motion carried 3-0.

SET PUBLIC HEARING CLEARVIEW DRIVE PUBLIC WORKS

Commissioner Crankovich moved to Set a Public Hearing to consider adopting Clearview Drive on to the Kittitas County Road Maintenance System, which is located within the Currier Creek Estates Plat Phase II, to be held on Tuesday October 17, 2006 at 4:00 p.m. in the Commissioners Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice. Commissioner Huston seconded. Motion carried 3-0. It was noted that there were three other roads in the same vicinity that had previously been scheduled for public hearing, and the Public Works staff indicated they would be sending out another notice which would add Clearview Drive on it as well as appropriate maps.

REPORT BURN BAN CDS

Commissioner Huston moved to rescind the County Wide Burn Ban effective September 19, 2006 at 3:00 p.m., due to the lack of extreme fire hazard conditions with cooler temperatures and increased rainfall, as recommended by Allison Kimball, Kittitas County Community Development Services Assistant Director, noting the exception of Fire District 8 which has expressed their desire to keep the burn ban in effect. Commissioner Crankovich seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON AGENDA ITEMS - NONE
BOARD DISCUSSION DECISION

RESOLUTION 2006-129 BILL HOLMES PLAT (P-06-18) CDS

Commissioner Crankovich moved to approve Resolution No. 2006-129, approving the Bill Holmes Preliminary Plat (P-06-18), a division of 20.03 acres into one 9.43 acre lot and one 10.6 acre lot, for Tax Parcel Number 18-20-32052-0006, located North of Vantage Highway and West of Fox Road, Ellensburg, Washington. Commissioner Huston seconded. Motion carried 3-0.

RESOLUTION 2006-130 TILLMAN HEIGHTS CLUSTER PLAT (P-06-16) CDS

Commissioner Crankovich moved to approve Resolution No. 2006-130, Granting Preliminary Plat approval of the Tillman Heights 12-Lot Performance Based Cluster Plat (P-06-16), a division of two parcels totaling 87 acres into twelve lots submitted by Geo Datum, authorized agent for Misty Mountain LLC, landowner, for Tax Parcel Numbers 19-15-09050-0001 and 19-15-09050-0009, located Southwest of the City of Cle Elum, off of Westside Road and South Cle Elum Ridge Road, Cle Elum, Washington. Commissioner Huston seconded. Motion carried 3-0.

RESOLUTION 2006-131 EVERGREEN PARK CLUSTER PLAT (P-06-13) CDS

Commissioner Crankovich moved to approve Resolution No. 2006-131, Granting Preliminary Plat Approval of the Evergreen Park 14-Lot Performance Based Cluster Plat (P-06-13), a division of 45.00 acres into a total of fourteen lots submitted by Wayne Nelson of Back Country Resources, LLC, authorized agent for Geo Datum, landowner, for Tax Parcel Number 19-15-07000-0028, located South of Woods & Steele Road and East of Forest Service Road 4510, Cle Elum, Washington. Commissioner Huston seconded. Motion carried 3-0.

RESOLUTION 2006-132 LYMAN/COE REZONE (Z-06-09) CDS

Commissioner Crankovich moved to approve Resolution No. 2006-132, approving the Lyman/Coe Rezone (Z-06-09), a zone change from Forest & Range to Ag-5 for 42 acres, submitted by Richard T. Cole, authorized agent for Paul Lyman and Matt Coe, located West of the City of Cle Elum and South of Nelson Siding Road off of Filbert Road, Cle Elum (Tax Parcel Numbers 20-14-29000-0007 and 20-14-29000-0008). Commissioner Huston seconded. Motion carried 3-0.

ORDINANCE 2006-40 GROVE REZONE (Z-06-14) CDS

Commissioner Crankovich moved to approve Ordinance No. 2006-40, approving the Grove Rezone (Z-06-14), a general zone change submitted by
Jamie Flynn of Campus Crest Development, authorized agent for Sara J. Wolfe, landowner, of one parcel totaling approximately 13.3 acres from Agriculture-3 to Planned Unit Development (PUD), located North of E. Helena Avenue, East of North Airport Road and South of E. Sanders Road, Ellensburg, Washington (Tax Parcel Number 18-18-25030-0015). Commissioner Huston seconded. Motion carried 3-0.

**ORDINANCE 2006-41 VAUGHN REZONE (Z-06-11) CDS**

Commissioner Crankovich moved to approve Ordinance No. 2006-41, approving the Vaughn Rezone (Z-06-11), a general rezone of approximately 38.09 acres from Forest & Range to R-3, submitted by Jeff Slothower, Authorized Agent for Thad Vaughn, landowner, located East of the City of Cle Elum and South of SR 970, Cle Elum, Washington (Tax Parcel Numbers 20-16-30030-0002, 20-16-25000-0009, 0010, 0024, 0025, 0053, 0067 and 0068). Commissioner Huston seconded. Motion carried 3-0.

**FINAL MYLARS TILLMAN ESTATES PLAT (P-05-24) CDS**

Commissioner Crankovich moved to approve and authorize the Chair to sign the Final Mylars for the Tillman Estates Plat (P-05-24), a plat subdivision of 21 acres into 7 lots all 3.00 acres in size, located East of South Cle Elum Ridge Road (Forest Service 3350 Road) and West of Hidden Springs Road, S. Cle Elum, Washington (Tax Parcel Number 19-15-09000-0017). Commissioner Huston seconded. Motion carried 3-0.

**FINAL MYLARS ANNA BELL PLAT (P-05-39) CDS**

Commissioner Crankovich moved to approve and authorize the Chair to sign the Final Mylars for the Anna Bell Plat (P-05-39), a plat subdivision of approximately 46.82 acres into 14-lots, submitted by Newport Hills Land Company, Inc., landowners, located East of Lake Cle Elum and Salmon La Sac Road, Cle Elum, Washington (Tax Parcel Number 21-14-21000-0015). Commissioner Huston seconded. Motion carried 3-0.

**FINAL MYLARS VILLAGES AT ROSLYN RIDGE CDS**

Joanna Valencia, CDS Staff Planner, said that all requirements and certificates are in place for the Final Mylars, but she has not been able to get to the people whose signatures are required from the Public Works Department and Environmental Health Department.

Commissioner Huston moved to approve and authorize the Chair to sign the Final Mylars for the Villages at Roslyn Ridge, a PUD Final Development Plan (a portion of the Evergreen Ridge PUD, Z-01-10), which was a rezone of approximately 75 acres from Rural-3 to Planned Unit Development, located North of SR 903 (Tax Parcel Number 20-14-12020-0004), conditioned upon the satisfactory review and signatures required.

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Commissioner Crankovich seconded. Motion carried 3-0.

CLAIM FOR DAMAGES

WILLARD - DENIED

PROSECUTOR

Commissioner Crankovich moved to deny the Claim for Damages filed by Katrina Willard, with the Kittitas County Auditor’s office on July 19, 2006, as recommended by the Prosecutor's office. Commissioner Huston seconded. Motion carried 3-0.

REPORT

10-YEAR PLAN REDUCE HOMELESSNESS

COMMISSIONERS

Bruce Tabb (Elmview) and Jeff Crump (HopeSource) presented a 10-Year Plan to Reduce Homelessness prepared by the Kittitas County Homelessness Housing and Assistance Act Planning Committee. They reviewed solutions to reduce the homelessness within Kittitas County by 50% by the year 2015. They reviewed their objectives including developing unique local responses with minimal capital expenditures to the issue of homelessness in Kittitas County and those would ensure that services are not duplications of services already existing in Kittitas County; develop local resources to develop and maintain adequate housing which could include new construction, existing units, private residences, churches and other community resources; and to ensure adequate support services for those at risk of homelessness or currently homeless.

Kevin Berger, representing the St. Vincent de Paul Society, expressed concerns of what would be done with the food distribution center and felt that the issue needed to be addressed. Commissioner Bowen noted that concern was on the radar and would be addressed.

Commissioner Crankovich moved to preliminarily approve the 10-Year Plan to Reduce Homelessness and to direct staff to draft a Resolution which would officially adopt the Plan, and give charge to the committee on how the County would like them to proceed. Commissioner Huston seconded. Motion carried 3-0. It was noted Commissioner Huston would assist in drafting the Resolution for the Boards consideration at a later date.

The Board expressed their appreciation for everyone’s time serving on the committee and their efforts in putting together a good product.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Crankovich moved to adjourn at 2:55 p.m. Commissioner Huston seconded. Motion carried 3-0.

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KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

CLERK OF THE BOARD

Julie A. Kjorsvik

David Bowen, Chairman

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