**BOARD OF COUNTY COMMISSIONERS**  
**DEPARTMENT HEAD MEETING MINUTES**

**DATE:** 3-20-06  
**TIME:** 9:20 a.m.

**COMMISSIONERS PRESENT:** David Bowen, Alan Crankovich, Perry Huston  
**DEPARTMENT:** Sheriff  
**DEPARTMENT HEAD:** Gene Dana (not present)  
**OTHERS PRESENT:** Undersheriff Clay Myers, Officer Greg Banister, Officer Steve Panattoni, Judy Pless, Julie Kjorsvik, Debbie Myers, Megan Calais

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<th>TOPIC:</th>
<th>Vehicle rentals</th>
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**DISCUSSION:** The Sheriff's Department would like to use rental cars for undercover and surveillance work rather than using motor pool cars which are recognizable. Clay doesn’t feel that it is necessary to purchase additional cars for their use since the cars would only be used about 10% of the time. It would be more cost effective for the County to rent cars as the department would use them “in spurts” not on a regular basis. They would also have the ability to use different – unrecognizable – cars. Leasing cars is becoming common practice in other police and Sheriff departments in our area.

Funding will not come from the Drug Fund, as there is not enough money in the budget for rental cars at this time. Funding will need to come out of the Sheriff’s general budget. Judy suggested either setting up an account (so voucher system may be used for payment) or use the department’s credit card for payment. The department will ask for a budget amendment if expenses are higher than anticipated.

**ACTION:** Research to see if our local rental agencies (Dollar Wise, University Auto) would be interested in contracting with the County for this service.

Authorized to proceed with use of rental cars for special projects.

**APPROVED**  
4-4-06