**BOARD OF COUNTY COMMISSIONERS**
**DEPARTMENT HEAD MEETING MINUTES**

**DATE:** January 17, 2006  
**TIME:** 10:00 a.m.

**COMMISSIONERS PRESENT:** David Bowen, Alan Crankovich, Perry Huston  
**DEPARTMENT:** Human Resources  
**DEPARTMENT HEAD:** Kirk Eslinger  
**OTHERS PRESENT:** Judge Haven, Megan Calais

<table>
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<th>TOPIC:</th>
<th>Merit increase for Nancy Jewett</th>
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| DISCUSSION: | Nancy’s wage scale was previously reviewed and adjusted in the summer of 2005.  
Nancy’s work performance is superior.  
- She has taken significant initiative in creating and hosting a workshop for other clerk administrators, such as herself, since the workshops provided by the OAC had been unproductive.  
- She has consistently contributed to the smooth running of the office.  
- It was noted and emphasized that this increase will put her very close to the top of the wage scale. |
| ACTION: | PAF approved and signed |