# BOARD OF COUNTY COMMISSIONERS
## DEPARTMENT HEAD MEETING
### MINUTES

**DATE:** January 9, 2006  
**TIME:** 10:10 a.m.  
**COMMISSIONERS PRESENT:** David Bowen, Alan Crankovich, Perry Huston  
**DEPARTMENT:** Human Resources  
**DEPARTMENT HEAD:** Kirk Eslinger  
**OTHERS PRESENT:** Megan Calais, Lisa Young

**TOPIC:**  
1. Approval for Wellness Conference  
2. Safety Expense

**DISCUSSION:**  
1. Travel authorization presented for conference in Florida  
   a. Use WCIF grant funds for travel expenses  
   b. Cost: $2089.50  
2. L&I recommends two employees per department be First Aid certified.  
   a. Need updated First Aid kits and certification courses  
   b. Who tracks first aid kits – maintenance or HR  
   c. Not interested in having "in-house" trainer – problems with that in the past.

**ACTION:**  
1. Wellness Conference  
   a. Authorization signed  
2. Safety Expenses  
   a. Amendment to the 2006 Budget, Safety line-item  
   b. Pursue training and equipment (first aid kit) updates