BOARD OF COUNTY COMMISSIONERS
DEPARTMENT HEAD MEETING
MINUTES

DATE: November 28, 2005
TIME: 9:50 A.M.

COMMISSIONERS PRESENT: Perry Huston, David Bowen & Alan Crankovich

DEPARTMENT: Maintenance

DEPARTMENT HEAD: Tom Swenson

OTHERS PRESENT: Megan Caldwell

TOPIC:
- Entry doors
- Building envelope

DISCUSSION:
1. Quotes acquired from Central Valley Glass to replace/refit Water Street and 5th Street doors. Quote included new hardware compatible with electronic entry and installation. Recommendation is to replace/repair doors.
2. It would be more expensive to replace the windows throughout the building versus replacing the entire window with updated, larger windows. Downside: Architect and Engineers must consult drawings of building to rework design. Upside: current steel frames contribute to cold/heat loss.

ACTION:
1. Approval given to pursue additional quotes for door replacement and reworking of ramp.
2. Pursue setting meeting with architect to consider upgrade/modernization of windows. Invite Commissioner Bowen to participate in all meetings and interactions.