DATE: November 28, 2005

TIME: 10:10 A.M.

COMMISSIONERS PRESENT: Perry Huston, David Bowen & Alan Crankovich

DEPARTMENT: Health

DEPARTMENT HEAD: Nancy Goodloe

OTHERS PRESENT: Megan Calais

TOPIC: Follow-up Personnel issues/staff monitoring

DISCUSSION:
- Preferred implementation of GORI (Goals Objective Review Instrument) throughout department, including CWU students who can access via website.
  - Continue work to fine-tune logic models/timelines.
  - Continue to meet weekly with management team formally. Available for individual consultation as needed.
  - Continue spending time in the Environmental Health dept., orienting new staff members, scheduling regular meetings.
- Reallocate staff, increase hours for more productivity, and adjust office hours. Dissatisfaction of efficiency of training and department issues expressed by Commissioners.
  1. Expand dental coordinator's hours to do better job setting/meeting program goals.
  2. Increase Sarah Bedsaul's hours to full time – as allotted by grant funding.
  3. Increase Holly Duncan's hours to full time – as allotted by grant funding.
  4. Change office hours to 9am to 12pm and 1pm to 5pm, through December, to allow for uninterrupted working time from 8-9am. Change in ordinance not necessary at this point. Expect Commissioners to stop in unannounced to monitor progress.

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APPROVED
12.6.05