DATE: 10/24/05

COMMISSIONERS PRESENT: Chairman Perry Huston, Vice Chairman David Bowen, Commissioner Alan Crankovich

CDS STAFF PRESENT: Director Darryl Piercy, Assistant Director Allison Kimball, Administrative Assistant Mandy Weed

OTHERS PRESENT: Pat Deneen, Chad Bala, Catherine Dunn, Anne Watanabe

TOPIC:
1. Performance Based Cluster Subdivision Code
2. Office Assistant position description

DISCUSSION:
1. Piercy stated that the revised performance based cluster subdivision code incorporates the changes from the last hearing. Piercy has also prepared comments in response to Anne Watanabe’s emails and tried to help answer process questions that came about from her email. Piercy gave the board an updated packet for them to review before the November 1st meeting. Pat Deneen stated that he would also propose that policies are brought forward first and put into place. Piercy said that he thinks that this builds off of policies that are already in place. Commissioner Huston stated that he doesn’t want to get too many more policies for this that will result in an amendment to the ordinance. Piercy said this may also apply to the mitigation banking with the critical areas.

2. Piercy stated that we have updated the Office Assistant position job description. It reflects all of the current changes, who they will report to, etc. and the Board of Equalization Clerk being added as per Piercy and Julie Kjorsvik’s conversation. Piercy said that he is hoping to get the approval to move forward with posting and filling this position. He stated that by not having this person in the office on a regular basis we have lost some of the continuity within the office, public and the boards. BOCC gave the go ahead to fill the position. Piercy stated that he will route the revised job description to Human Resources.

ACTION:
1. None, board will review updated performance based cluster subdivision code.
2. Board gave ok to fill vacant position of Office Assistant.
<table>
<thead>
<tr>
<th>ISSUES</th>
<th>DISCUSSION / UPDATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Based Cluster Subdivision Code</td>
<td></td>
</tr>
<tr>
<td>Office Assistant position description</td>
<td></td>
</tr>
</tbody>
</table>

Follow-up: