# COMMUNITY DEVELOPMENT SERVICES
## STUDY SESSION MINUTES

**DATE:** 8-15-05

**COMMISSIONERS PRESENT:** Chairman Perry Huston, Vice Chairman David Bowen, Commissioner Alan Crankovich

**CDS STAFF PRESENT:** Director Darryl Piercy, Assistant Director Allison Kimball, Administrative Assistant Mandy Weed, Planner Joanna Valencia

**OTHERS PRESENT:** Patti Johnson, John Wolpers

**TOPIC:**
1. Permit Center Communications: Report on process
2. Staffing Issues
3. Zilkha: KV Wind Power Project
4. Other

**DISCUSSION:**

1. Piercy handed out final draft of the Permit Center Project Review Team to the BOCC. He stated that it also includes comments from all three directors which appear in yellow in the draft. Piercy stated that the employees took the initiative to make sure that this model moved forward and he believes that this will solve all issues brought up by the BOCC. An automatic tracking system has already been put into place and the intent is to be able to put in notations for example if there is an enforcement issue they will be able to put in notes. Piercy asked board if they would like a status update report in October. BOCC stated that they would. Piercy will give PR Team update in October.

2. Piercy informed the BOCC that Lorna Kenny had given her resignation and that her last day would be September 15, 2005 and stated that he has recommendations on how he would like to proceed. He would suggest that we use a contracted position and he is looking at Zilkha's staffing agreement and at another permit tech. He will be coordinating with Julie Kjorsvik in the Commissioner's Office in regards to need for contracted service. Commissioner Crankovich asks about how much time Lorna spends clerking for the various boards. Piercy stated no more then half of her time. Commissioner Huston said it will take some time if we replace a position that was union with a non-union position. Huston also stated that Piercy and Kjorsvik need to figure out what they want and that he needs to see a higher level of compensation for another permit tech and we are still not sure what we are going to do with Environmental Health position. Commissioner Huston said that he needs a broader discussion of this whole thing. Piercy stated that the problem is covering all of the night meetings and the possible need of a temp position. Commissioner Huston stated that is a possibility and we need
to create a critical path, don't just move desks; change their duties. Piercy stated that he wants to know the expectations as far as timing. Commissioner Huston says mainly with the 2006 budget but some may need to happen sooner. Piercy asked if those in Public Works that may fall under this new umbrella if the funding will follow with them. Commissioner Huston says as long as the paperwork is clean, just do it as a position transfer and as an hourly billing. Piercy stated that there is resistance for one member. BOCC stated that it is okay to point that out to that member.

Piercy told the board that Derald Gaidos brought in another note and he will be out until at least the end of August and that his FMLA ends mid September. Need to figure out what steps to take when FMLA runs out. Commissioner Huston says when his leave is up, his leave is up and that is when it is decision time. Commissioner Huston said that we may want to hire a reserve officer temporarily or some one from a law enforcement background. Piercy stated that we may be able to use a plans checker and that we also need to move forward with the GIS managers group. We are currently not having any problems, but the down side is that we have no backup. However, we do have some agencies that would like to do some contract work. Piercy stated that we need to cross train someone within the county.

Piercy stated that we found some problems while processing fire alarms and sprinkler systems while Derald has been out that never went thru our system. They went to Derald, entered into his database, but the permits didn't get entered into our system. Piercy stated that from a tracking standpoint the problem is now fixed, he just wanted the Commissioners to be aware.

3. Piercy stated that he met with Zilkha and they intend to move forward with the KV Wind Power Project and that he wouldn't be surprised to see it in by the end of the month. They are shooting for FSEC meeting in March of 2006. Piercy also stated that we will act as FSEC's agent and this is part of the staffing agreement. The contract has not yet been reviewed as Hurson is out of the office and we are awaiting his return. Piercy said that he hopes to bring this before the board in September

4. Other:
Commissioner Huston stated that the project location for Graham Simon is not located on the front page of his staff reports and they have to look for it. They would like to see it on the front page.

Commissioner Bowen said that he wondered what a Hearing Examiner would do and what boards one would eliminate. Commissioner Huston said it would eliminate the BOA. Piercy said a Hearings Examiner can also be the county's final decision, a recommendation, or appeal able. Commissioner Bowen also asked if they can remove a board member. Commissioner Huston asked the other board members if they wanted to do anything about Mike Alberg. Commissioner Bowen said that he hasn't yet decided what he wants to do or not do. Commissioner Crankovich says it doesn't look good but he is still with the innocent
| ACTION: | 1. None, update in October  
| 2. None  
| 3. None  
| 4. None  

until proven guilty theory.