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<th>TOPIC</th>
<th>RECOMMENDATION/UPDATE</th>
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| **Present:** Commissioners Huston and Crankovich, Director Goodloe  
**Discussion:** Proposed Environmental Health appeal process | The Director presented a draft of an appeal process to be implemented for the public who need to appeal EH decisions, policies, SOPs, etc. Commissioners offered several comments and suggestions for improving the document. The Director will implement the suggestions into a new draft and bring it back for review in August. Ultimately, the process will be approved by the Board of Health. |
| **Discussion:** Garda Griswold OSS issue -- update | Director Goodloe reported a letter had been sent to Garda Griswold granting approval for the rebuild of her house using the existing septic system. Director Goodloe expressed several follow-up concerns:  
1. That current CDS practice is NOT to issue a Certificate of Occupancy on a property without proof of an approved septic system. Commissioner Huston inquired if that practice was in place for rebuilds or only for new structures. Goodloe will follow-up with CDS on this question. If the process is in place for rebuilds, PH will need to coordinate with CDS to attach some kind of waiver to the CO when this property is ready to occupy.  
2. That an additional letter to Ms. Griswold might be in order to make it clear to her that granting this appeal does not imply that PH is approving the system. The Commissioners supported the notion of a follow-up letter and provided suggestions as to the wording of the letter. |
Director Goodloe will follow-up with a draft for their review.

**Discussion: DSHS General Terms & Conditions**

Director Goodloe informed the Commissioners that she had received a separate copy of a DSHS General Terms and Conditions contract for public health signature. In light of prior conversations with the Prosecutor’s Office regarding the statewide issues with these contracts, she has forwarded the document to Attorney Doug Mitchell for his recommendation. The commissioners suggested that Greg Zempel be brought into this conversation since he had the lead in the earlier umbrella discussions about this document. Director will follow-up with Zempel.

**Business:**

The Commissioners signed several vouchers during this study session.

**Other Items:**

Director Goodloe mentioned the issue of the drainfield and the roundabout on Hwy. 903 in the Upper County and indicated the Roslyn City Council would address the issue at the meeting that evening. Director Goodloe attended she was planning to attend that meeting as the Public Health voice if John Wolpers was unable to be there.

Commissioner Huston provided comments on PH emergency response work and the report presented to the BOH the previous week. He stressed the importance of using the command structure as much as possible and reinforcing it when opportunities arise. This will enable everyone to become more comfortable with it. Discussion included the observation that EMD Fred Slyfield had made that KITTCOM is too small for an effective Command Center during an emergency. This prompted conversation about where a new structure might be located. Goodloe indicated that she had heard some conversation that FD#2 was thinking about this with the new building they are putting in place.

Commissioner Huston informed Goodloe that Ian Elliot has purchased the ELKS
building and approached the county about leasing the structure to them. Huston indicated he thought that Public Health was the only county department that might be able to use this space. He indicated that he would put Elliot in touch with Goodloe at the next opportunity.

| Meeting Adjourned: | 11:00 am |