COMMUNITY DEVELOPMENT SERVICES  
STUDY SESSION  
MINUTES  

DATE: 3/21/05  

COMMISSIONERS PRESENT: Chairman Perry Huston, Vice Chairman David Bowen, Commissioner Alan Crankovich  

CDS STAFF PRESENT: Director Darryl Piercy, Operations Supervisor Allison Kimball, Administrative Assistant Mandy Motes  

OTHERS PRESENT: None  

TOPIC:  
1. Status Report – Investigation/Enforcement Section  
2. Authorization for Director to accept invitation to address Planning Association of Washington Spring Conference  
3. Status Report – Front Counter  
4. BOCC issues, fire protection  

DISCUSSION:  
1. Piercy brought up that after the first of the year we talked about the proposed organizational chart and was to bring it back before the board for recommendations in regards to enforcement and the training they are in need of. In terms of filling the request, Piercy has had a meeting with the prosecutors, sheriffs departments and other agencies in regards to code enforcement. Piercy stated that our recommendations will be ready no later than 4/15/05 and then plans and getting suggestions from the BOCC to see if we are heading in the direction that they had wanted. Discussed possible options for committee members for the hearings and we will be bringing forward a non-judicial route for consideration. Huston said that he would be willing to listen; he just doesn’t want to make the process even worse. Huston also talked with other agencies to see what they were doing in regards to code enforcement and for the most part other agencies are not doing anything in these regards. Piercy stated that Lisa Iammarino has been sent to training for fire such as sprinkler systems and fire code. His goal is by June to have shifts in terms of responses. Huston will communicate this to Chief Rich  
2. Piercy informed the BOCC that he has been asked to speak at the Planning Association of Washington Spring Conference April 28-29, 2005. He will speak in regards to wind power and rural development pressure. Huston says it is good for those with some expertise to go and share it. In regards to wind power, Piercy stated that he would mainly talk about the impacts that they will have on the residents and how two different applications can have two different decisions come about.  
3. Piercy updated the BOCC in regards to injured employees at the front counter and stated that they are doing the best that they can. We are
working on filling one intern position, but not the other due to the wind farm failing. Huston asked why this position will be an intern versus a part time employee. Piercy stated that Human Resources believes if we process the position as a part time it may have to become a union position and didn't know if it was worth it. Piercy stated that in the future, he would rather it be a more technical position rather then clerical like a permit tech. Bowen said that he believed going with an intern would be faster as far as paperwork rather then union procedures. Piercy stated that HR is happy with the way we set up the previous intern as far as setting goals and outcomes. Piercy is also hoping that after the remodel is complete it will raise the level of efficiency at the front counter in respect to the employees being at the front and having went to some training. Huston commented that staffing, fees, permits etc should all be brought up together, not all as separate issues. Piercy agrees with the exception of the staffing agreement. Huston said a discussion of fees need to be tied back to cost sharing for the rest of the departments.

4. Crankovich had a discussion with a real estate agent in regards to someone wanting fire protection. He would like a statement that says you are/aren’t in a fire district due to people are not being able to get fire insurance. Huston said that people don’t understand that they want fire protection but the levy doesn’t pass. Crankovich suggested that we add a stipulation to a building permit that would require a fire sprinkler system. Huston stated that they had tried that in the past and the public didn’t like it. Crankovich suggested that the realtor share this with the home buyer, sue to the need of information being passed on earlier in the game.

**ACTION:**

1. Bring recommendations before the board no later then 4-15-05
2. Approved Darryl to go to conference
3. None
4. None