CALL TO ORDER

Chairman Huston called the meeting to order at 2:00 p.m.

Board members present: Chairman Perry D. Huston, Vice-Chairman David Bowen and Commissioner Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Joy Potter, Department of Public Works staff; Kelly Carlson, Public Works Department Administrative Assistant; Marco Rains, CDS Staff Planner; Clayton Myers, Undersheriff; Linda Huber, Auditors Office Staff; Mike Flory, CDS Plans Examiner; William Holmes, Probation Services Director; Darryl Piercy, CDS Director; Sande DeSalles, Fair Director; Duke Senter, Computer Services Director; Jerry Pettit, Auditor; Jan Sharar, CDS Staff Planner; and approximately 4 members of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES –

Darryl Piercy, Director of Community Development Services, introduced their new Plans Examiner, Mr. Mike Flory.

PROCLAMATIONS – NONE

AWARDS & RECOGNITIONS – NONE

APPROVAL OF AGENDA

Chairman Huston noted the addition of items under Administrative Matters; Item D under the Consent Agenda had been moved to Item Y under Board Discussion & Decision; Item B under Board Discussion & Decision has been removed at the request of the EMS Coordinator; and Item R under Board Discussion & Decision at the request of the Department of Public Works.

Commissioner Bowen moved to approve the agenda as amended. Commissioner Crankovich seconded. Motion carried 3-0.
CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Bowen moved to approve the Consent Agenda as amended. Commissioner Crankovich seconded. Motion carried 3-0.

MINUTES

<table>
<thead>
<tr>
<th>Date</th>
<th>Type of Meeting</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-14-04</td>
<td>Special Meeting</td>
<td>BOCC/Study Session w/Kittitas Co. Planning Unit</td>
</tr>
<tr>
<td>01-26-05</td>
<td>Special Meeting</td>
<td>BOCC/Roof Emergency</td>
</tr>
<tr>
<td>01-31-05</td>
<td>Regular Study Session</td>
<td>BOCC/Weekly Department Head Study Session</td>
</tr>
<tr>
<td>02-05-05</td>
<td>Regular Study Session</td>
<td>BOCC/Weekly Department Head Study Session</td>
</tr>
<tr>
<td>02-07-05</td>
<td>Regular Study Session</td>
<td>BOCC/Weekly Public Works Study Session</td>
</tr>
<tr>
<td>02-08-05</td>
<td>Special Meeting</td>
<td>BOCC/Public Hearing-Ellensburg Annexation</td>
</tr>
<tr>
<td>02-09-05</td>
<td>Special Meeting</td>
<td>BOCC/Appeal Hearing</td>
</tr>
<tr>
<td>02-14-05</td>
<td>Regular Study Session</td>
<td>BOCC/Weekly Department Head Study Sessions</td>
</tr>
<tr>
<td>02-16-05</td>
<td>Special Meeting</td>
<td>BOCC/Study Session with Kit. Co. Community Public Health and Safety Network</td>
</tr>
<tr>
<td>02-17-05</td>
<td>Special Meeting</td>
<td>BOCC/Executive Session</td>
</tr>
<tr>
<td>02-17-05</td>
<td>Special Meeting</td>
<td>BOCC/LCA, Law and Justice Council Members</td>
</tr>
<tr>
<td>02-23-05</td>
<td>Regular Study Session</td>
<td>BOCC/Weekly Department Head Study Session</td>
</tr>
</tbody>
</table>

RESOLUTION 2005-30 UPDATE PERSONNEL POLICIES MANUAL HUMAN RESOURCES


GRANT ELECTIONS DIVISION AUDITOR

Approve a Grant Agreement #G-2844 between Kittitas County and the State of Washington, Office of the Secretary of State, Elections Division, in the amount of $57,087.00 to purchase, install and test a voter registration system.
REQUEST FOR PROPOSALS FOR VOTER REGISTRATION AND ELECTION MANAGEMENT SYSTEM – MOVED TO BOARD DISCUSSION & DECISION

CORRESPONDENCE – NONE

ADMINISTRATIVE MATTERS

RESOLUTION 2005-27

Commissioner Bowen moved Resolution No. 2005-27, Adopting the 2004 County Inventory, in the amount of $24,335.302.31. Commissioner Crankovich seconded. Motion carried 3-0.

APPLICATION

Commissioner Bowen moved to approve and authorize the Chair to sign a Credit Application with Ford Motor Credit Company, for the Kittitas County Sheriff’s Department vehicles. Commissioner Crankovich seconded. Motion carried 3-0.

BUDGET

Commissioner Bowen moved to approve funds in the amount of $29,810.00 for the Computer Network Infrastructure Upgrade, and to direct staff to work with the Auditor’s office for the appropriate budget amendment. Commissioner Crankovich seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS – NONE

BOARD DISCUSSION/DECISION ITEMS

SET PUBLIC HEARING

Commissioner Bowen moved to set a public hearing for Tuesday March 15, 2005 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, to consider increasing the Kittitas County Fair admissions, superintendent parking and bedding fees, and to authorize the Clerk to publish said notice. Commissioner Crankovich seconded. Motion carried 3-0.

INTERAGENCY AGREEMENT AMENDMENT FOR THE COORDINATION OF EMERGENCY MEDICAL SERVICES – ITEM REMOVED AT REQUEST OF EMS COORDINATOR AND TO BE PLACED ON THE MARCH 15, 2005 AGENDA

REPORT

Duke Senter, Computer Services Director gave the Board an update on the Request for Proposals for the software package for the Assessor and
He said they hoped a Request for Proposals would be ready for Board approval on March 15, 2005. Chairman Huston wanted to ensure that all the necessary information and requirements of the Assessor and Treasurer’s office was included before the Board’s consideration of the RFP. Mr. Senter felt all of the necessary information from the Assessor and Treasurer’s had been included.

CLOSED RECORD MEETING      FOREST RIDGE PLAT (P-04-07)       CDS

Marco Rains, CDS Staff Planner, reviewed the Forest Ridge Preliminary Plat, a subdivision of Parcel #21-14-09000-0018 & #21-14-08000-0004, totaling 93.76 acres into 11 lots ranging in size from 5.32 to 34.33 acres. He said the property is zoned Rural-3 and the Comprehensive Plan designation is Rural. He noted the Planning Commission had recommended approval.

Commissioner Bowen moved to approve the Forest Ridge Preliminary Plat and to direct staff to prepare enabling documents for the Boards consideration on March 15, 2005 at 2:00 p.m. in the Commissioner’s Auditorium. Commissioner Crankovich seconded. Motion carried 3-0.

CLOSED RECORD MEETING      RED MOUNTAIN VISTAS PLAT (P-04-09)       CDS

Marco Rains, CDS Staff Planner reviewed the Red Mountain Vistas Preliminary Plat, a subdivision of Parcel #21-14-09051-0001 and #21-14-09051-0002, totaling 18.00 acres into 6 lots all 3.00 acres in size. He said the property is zoned Rural-3 and the Comprehensive Plan designation is Rural. He noted the Planning Commissioner had recommended approval.

Commissioner Crankovich moved to approve the Red Mountain Vistas Preliminary Plat and direct staff to prepare enabling documents for the Boards consideration on March 15, 2005 at 2:00 p.m. in the Commissioner’s Auditorium. Commissioner Bowen seconded. Motion carried 3-0.

ORDINANCE 2005-04      CORRECTION TO ZONING MAP       CDS

Commissioner Bowen moved to approve Ordinance No. 2005-04, Correcting the Kittitas County Zoning Map, for Parcel #18-17-11012-0029 also known by street address 10310 North Thorp Highway, Thorp, Washington. Commissioner Crankovich seconded. Motion carried 3-0.

ORDINANCE 2005-05      TITLE 17       CDS

Commissioner Crankovich moved to approve Ordinance No. 2005-05, Amending Kittitas County Code Title 17, adding Chapter 17.28A and 17.30,
providing an A-5 (Agricultural Zone) and R-5 (Rural-5 Zone). Commissioner Bowen seconded. Motion carried 3-0.

Mylars Woods & Steele Terrace II Prelim. Plat

Commissioner Bowen moved to approve and authorize the Chair to sign the Final Mylars for the Woods and Steele Terrace II Preliminary Plat (P-2003-12). Commissioner Crankovich seconded. Motion carried 3-0.

Ordinance 2005-06 Widman Contract Rezone

Commissioner Bowen moved to approve Ordinance No. 2005-06, In the Matter of Amending the Kittitas County Zoning Atlas for Portions of the Ellensburg Urban Growth Area to Contracted General Commercial Zoning, for three parcels lying South of the Vantage Highway (Parcel #17-19-06020-0002, #17-19-06075-0002 and #17-19-06075-0001) known as the Widman Rezone. Commissioner Crankovich seconded. Motion carried 3-0.


Commissioner Bowen moved to approve Resolution No. 2005-28, granting Preliminary Approval for the Marshall Cluster Preliminary Plat (P-04-08), a division of approximately 140.00 acre parcel into a total of fourteen (14) building lots (Parcel #18-19-35000-0011). Commissioner Crankovich seconded. Motion carried 3-0.

Resolution 2005-29 Noack Short Plat Appeal

Commissioner Crankovich moved to approve Resolution No. 2005-29, upholding the Community Development Services decision to grant conditional preliminary approval for the Noack Short Plat. Commissioner Bowen seconded. Motion carried 3-0.

Set Appeal Hearing Rose Meadows No. 1 & No. 2 Short Plat

Jeff Slothower, Attorney representing the appellants to the Rose Meadows No. 1 and No. 2 Short Plat explained that the appeal issues had been resolved and requested that the appeal he had filed be formally withdrawn by the Board. He offered to provide a letter in writing to the Board by 5:00 p.m. March 2, 2005.

Commissioner Bowen indicated he did not want appeals filed and used as “placeholders”.

Chairman Huston moved to accept the request to withdrawal the appeal filed by Mr. Slothower for Rose Meadows No. 1 and No. 2 Short Plat. Commissioner Bowen seconded. Motion carried 3-0.
Jeff Slothower, Attorney representing the appellants of the Pine Grove No. 1 and No. 2 Short Plats, said there had been conditions of access placed by the Department of Public Works and he requested an amendment to their appeal.

Chairman Huston ruled the appeal was timely and directed Mr. Slothower to provide a letter outlining the amendment, to be delivered by the close of business on March 11, 2005.

Commissioner Bowen moved to set a hearing to consider an appeal of the Pine Grove No. 1 and No. 2 Short Plats, to be held on March 22, 2005 at 1:30 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice. Commissioner Crankovich seconded. Motion carried 3-0.

Commissioner Crankovich moved to approve and authorize the Chair to sign a General Services Agreement between Kittitas County and Huibregtse, Louman Associates, Inc. to provide professional engineering services in general support of the County’s roads, utilities, capital improvements and possible additions for the Suncadia and other county projects, as needed, for a term from 2005 to 2008. Commissioner Bowen seconded. Motion carried 3-0.

Commissioner Crankovich noted concerns he had been receiving from the limited access and impacts on truck traffic on the roundabout.

Commissioner Crankovich moved to set a public hearing to consider Granting a Franchise with Falcon Video Communications, L.P. d/b/a Charter Communications for a County-Wide Cable Television Franchise, to be held on Tuesday April 5, 2005 at 4:00 p.m. in the Commissioners
Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice. Commissioner Bowen seconded. Motion carried 3-0.

**RESOLUTION TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO ADVERTISE A NOTICE OF CALL FOR BIDS FOR THE 2005 STRIPING CONTRACT – ITEM REMOVED AT THE REQUEST OF THE PUBLIC WORKS DIRECTOR**

Commissioner Bowen moved to authorize the Public Works Department to advertise a Notice of Call for Bids for the 2005 Striping Contract. Motion carried 3-0.

**EVENT**

**YAKIMA RIVER CANYON MARATHON**

Commissioner Bowen moved to approve the Yakima River Canyon Marathon to be held on Saturday April 2, 2005, conditioned upon proof of insurance prior to the event taking place. Commissioner Crankovich seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES**

**MARY FOOTE – APPROVED**

Commissioner Bowen moved to approve a payment in the amount of $680.27, for a Claim for Damages filed with the County Auditor on January 12, 2005, by Mary Foote, as recommended by the Prosecutor, conditioned upon signature on a Release of All Claims. Commissioner Crankovich seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES**

**MEAGAN STANSFIELD – APPROVED**

Commissioner Crankovich moved to approve a payment in the amount of $300.00 for a Claim for Damages filed with the County Auditor on January 14, 2005, by Meagan Stansfield, as recommended by the Prosecutor, conditioned upon signature on a Release of All Claims. Commissioner Bowen seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES**

**JACALYN WARREN – DENIED**

Commissioner Bowen moved to deny a Claim for Damages filed with the County Auditor on December 16, 2004, by Jacalyn A. Warren, as recommended by the Prosecutor. Commissioner Crankovich seconded. Motion carried 3-0.

**APPOINTMENT**

**FAIR BOARD – BRIAN LENZ**

Commissioner Crankovich moved to appoint Brian Lenz to the Kittitas County Fair Board, as recommended by the Fair Board, for a term effective immediately and expiring on December 31, 2007. Commissioner Bowen seconded. Motion carried 3-0.

**APPOINTMENT**

**PLANNING COMMISSION – MARK McCLAIN**

Commissioner Bowen moved to appoint Mark McClain to the Kittitas County Planning Commission, for a term effective immediately and expiring on
December 31, 2007. Commissioner Crankovich seconded. Motion carried 3-0.

REQUEST FOR PROPOSALS  ELECTIONS SYSTEM  AUDITOR

Commissioner Bowen moved to approve a Request for Proposals for a Voter Registration and Election Management System, to be received no later than 4:30 p.m. on March 24, 2005. Commissioner Crankovich seconded. Motion carried 3-0.

MISCELLANEOUS

VOUCHERS:

<table>
<thead>
<tr>
<th>Date</th>
<th>Warrant Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-28-05</td>
<td>#810152519 - #810152704</td>
<td>$279,454.62</td>
</tr>
</tbody>
</table>

EXECUTIVE SESSION – NONE

ADJOURNMENT

Commissioner Bowen moved to adjourn at 3:15 p.m. Commissioner Crankovich seconded. Motion carried 3-0.

Meeting adjourned at 3:15 p.m.

Perry D. Huston, Chairman

Julie A. Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON