**COMMUNITY DEVELOPMENT SERVICES**

**STUDY SESSION**

**MINUTES**

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**DATE:** 01/24/2005

**COMMISSIONERS PRESENT:** Chairman Perry Huston, Vice Chairman David Bowen, Commissioner Alan Crankovich

**CDS STAFF PRESENT:** Director Darryl Piercy, Operations Supervisor Allison Kimball, Administrative Assistant Mandy Motes

**OTHERS PRESENT:** Human Resources Director Kirk Eslinger

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**TOPIC:**

1. Assistant Director
2. Conversion of Mobile Homes to Storage
3. Title 17
4. Topics for discussion at next Weekly Dept Head/BOCC Study Session

**DISCUSSION:**

1. Darryl Piercy presented his request to change the title and salary for Operating Supervisor, Allison Kimball. He clarified that this is not creating a new position rather a change in title from Operations Supervisor to Assistant Director and moving her up on the pay scale. Darryl feels that the change in title will send a clear message in shift from supervisor to director within the organization. Huston commented that the title makes no difference to him, he is more interested in what they do. Huston would like the matter settled, he is tired of hearing from personnel that they don’t know who their supervisor is. As far as pay scale, the commissioners stated that a county wide analysis is being done and should be completed within the next year, which may lead to other recommendations as well and at that time would like to revisit the issue of A11. According to Human Resources, A8 puts her in line with the comparable position within the county, however Kirk would like to postpone and reconsider the wage change after being presented more information. Huston made it clear that the pay would not be retroactive when given. Bowen would go with the Directors recommendation. Kirk commented that presently she is 4% below where she should be, due to evaluations not being done on time due to no active director. Kirk thinks that they need to follow policy and make adjustments based on policy. Piercy would like to go with Step #2 and a 4% increase and would also like A11 or A8 with a minimum salary level of A11. Bowen commented that he would like an evaluation completed before an increase is given. The BOCC would like Piercy to 1. Purpose new wage scale within
1. Discussion, Darryl will prepare all necessary documentation and will bring back to the board for review.

2. Prepare and submit for Board discussion on Agenda

3. Prepare and submit for Board discussion on Agenda

4. None