BOARD OF COUNTY COMMISSIONERS
PUBLIC MEETING
Office Staff
December 6, 2004 – 9:00 a.m.

Those present: Perry Huston, Bruce Coe, Max Golladay, Julie Kjorsvik, and Shannon Carlson

<table>
<thead>
<tr>
<th>ITEM</th>
<th>ACTION</th>
<th>FOLLOW-UP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review/Update Commissioner's Schedule</td>
<td>REVIEWED</td>
<td>SHANNON</td>
</tr>
<tr>
<td>Personnel Action Forms (PAF’s) – request for approval &amp; signature</td>
<td>APPROVED AND SIGNED</td>
<td>JULIE</td>
</tr>
<tr>
<td>Vouchers-Request for Signature</td>
<td>APPROVED AND SIGNED</td>
<td>JULIE</td>
</tr>
<tr>
<td>Review Correspondence Log</td>
<td>REVIEWED</td>
<td>SHANNON</td>
</tr>
<tr>
<td>Request from Patti Johnson to close office for ½ days on December 24th and 31st.</td>
<td>APPROVED</td>
<td>SHANNON</td>
</tr>
</tbody>
</table>
December 2, 2004

Mr. Perry Huston, Chair
Kittitas County Board of Commissioners
205 West 5th
Ellensburg, WA 98926

RE: Request for Half Day Closure on December 24 and 31, 2004

Please accept this letter as a request for half day closure of the Ellensburg and Cle Elum Transfer Stations on December 24 and 31, 2004 in accordance with Section 3-1 Work Schedule and Work Assignments in the County Policy Manual.

I have spoken with Waste Management regarding the half day closure to the general public and they are supportive of the request as long as access is allowed for waste collection vehicles.

All staff affected by this closure would use vacation or comp time for the afternoon closure.

We look forward to receiving your response. If you have any questions or concerns, please feel free to give me a call.

Sincerely,

[Signature]

Patti Johnson
Director
Kittitas County
Board of County Commissioners

Please include in your next regular agenda session and read into the minutes:

Payroll Approval

The Kittitas County Board of County Commissioners on 1/30/09 approved the vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, which has been recorded on a listing and made available to the Board which include payroll warrant #54719 through 54734 in the amount of $ 54719 through 54734.

Auditing officers notes:


Commissioner Remarks:


G:\account\forms\compyapp
Kittitas County
Board of County Commissioners

Please include in your next regular agenda session and read into the minutes:

Voucher Approval

The Kittitas County Board of County Commissioners on 12-01-04 approved the vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, which has been recorded on a listing and made available to the Board which include claims warrant #81014994 through 810150065 in the amount of $2269.51.

Auditing officer's notes:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Commissioner Remarks:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Kittitas County
Board of County Commissioners

Please include in your next regular agenda session and read into the minutes:

**Voucher Approval**

The Kittitas County Board of County Commissioners on 11-30-04 approved the vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, which has been recorded on a listing and made available to the Board which include claims warrant #8104997 through 8104992 in the amount of $300,952.04.

Auditing officer’s notes:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Commissioner Remarks:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

________________________________________________________________________
Kittitas County  
Board of County Commissioners  

Please include in your next regular agenda session and read into the minutes:  

Payroll Approval  

The Kittitas County Board of County Commissioners on 12/13/04 approved the vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, which has been recorded on a listing and made available to the Board which include payroll warrant # 54977 through 5501 in the amount of $23561.74.  

Auditing officers notes:  


Commissioner Remarks:  


G:\account\forms\compyapp
Kittitas County
Board of County Commissioners

Please include in your next regular agenda session and read into the minutes:

Voucher Approval

The Kittitas County Board of County Commissioners on 12-03-04 approved the vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, which has been recorded on a listing and made available to the Board which include claims warrant #810150068 through 810150077 in the amount of $40,430.01.

Auditing officer’s notes:
_________________________________________________________
_________________________________________________________
_________________________________________________________

Commissioner Remarks:
_________________________________________________________
_________________________________________________________
_________________________________________________________
Kittitas County
Board of County Commissioners

Please include in your next regular agenda session and read into the minutes:

Payroll Approval

The Kittitas County Board of County Commissioners on 12/6/04 approved the vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, which has been recorded on a listing and made available to the Board which include payroll warrant #54737 through 54977 in the amount of $70,850.

Auditing officers notes:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Commissioner Remarks:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
### KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)

#### SECTION 1: EMPLOYEE (COMPLETE IN FULL)

- **Last Name:** JANINGER
- **First Name:** CHRIS
- **Employee #:** D1561
- **Hire Date:** 01/05/04
- **Adj. Hire:** (if different)

#### SECTION 2: CURRENT STATUS (COMPLETE IN FULL)

- **Job Title:** SHERIFF RESERVES
- **Occup. Code:** 5801
- **Union:** 89
- **Base Wage:** $10.00

**Budget Number**

| A. | 1300251003 | Percentage | 100 |

**Position Date:** 01/05/04

**Workweek:**
- Standard (Sun – Sat)
- Alternate (Fri Noon – Fri Noon)
- 207(k) exception

**Grade:** 501

**Step (for “step” employees):** 1

**Placement (for “range” employees):**

#### SECTION 3: TYPE OF ACTION

<table>
<thead>
<tr>
<th>Employee Type</th>
<th>Employee Action</th>
<th>Type of Separation</th>
<th>Reason for Separation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time (1)</td>
<td>New Hire</td>
<td>Discharge (D)</td>
<td>Performance (P)</td>
</tr>
<tr>
<td>Part-Time (2)</td>
<td>Re-Hire</td>
<td>Resignation (Q)</td>
<td>Attendance (A)</td>
</tr>
<tr>
<td>Limited Part-Time (3)</td>
<td>Merit/Step</td>
<td>Retired (R)</td>
<td>Conduct (C)</td>
</tr>
<tr>
<td>Temporary (4)</td>
<td>Position Change</td>
<td>Layoff (L)</td>
<td>Other Employment (E)</td>
</tr>
<tr>
<td>Casual (5)</td>
<td>Budget Change</td>
<td>Fail Probation (P)</td>
<td>Personal (L)</td>
</tr>
<tr>
<td>Seasonal (6)</td>
<td>Leave (List Type Below)</td>
<td>Other (O)</td>
<td>Other (O)</td>
</tr>
<tr>
<td>Project (7)</td>
<td>Termination (Provide Separation Info)</td>
<td>Eligible For Rehire</td>
<td>Ineligible For Rehire</td>
</tr>
<tr>
<td>Work Study (8)</td>
<td>Other (Describe Below)</td>
<td>Provide Details of Separation Below</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:** (include work schedule if position is less than full-time): MOVED OUT OF COUNTY.

#### SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)

**Job Title:**
- New Hire
- Re-Hire
- Merit/Step

**Budget Number:**
- New Hire
- Re-Hire
- Merit/Step

**Placement:**
- New Hire
- Re-Hire
- Merit/Step

**Print Name:**
- New Hire
- Re-Hire
- Merit/Step

**Signature:**
- New Hire
- Re-Hire
- Merit/Step

**Date:**
- New Hire
- Re-Hire
- Merit/Step

**FOR HR USE:**
- Eval Date
- Eval Rating (1E – ID – S – AA – S) Initial

**RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION**

Updated: 04/06/04
**KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)**

**SECTION 1: EMPLOYEE (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>EMPLOYEE #</th>
<th>HIRE DATE</th>
<th>ADJ. HIRE (if different)</th>
</tr>
</thead>
<tbody>
<tr>
<td>VALLER</td>
<td>THOMAS</td>
<td>V1572</td>
<td>01/05/04</td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 2: CURRENT STATUS (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHERIFF RESERVES</td>
<td>5801</td>
<td>89</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT NAME</th>
<th>BUDGET NUMBER</th>
<th>1300251003</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHERIFF</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**WORK WEEK**

- PER HOUR
- MONTH
- DAY
- 7-HOUR DAY
- 8-HOUR DAY

**POSITION DATE**

- 01/05/04

**GRADE**

- 501

**FOR HR USE**

- A. 100%

**SECTION 3: TYPE OF ACTION**

<table>
<thead>
<tr>
<th>EMPLOYEE TYPE</th>
<th>EMPLOYEE ACTION</th>
<th>TYPE OF SEPARATION</th>
<th>REASON FOR SEPARATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>FULL-TIME (1)</td>
<td>NEW HIRE</td>
<td>DISCHARGE (D)</td>
<td>PERFORMANCE (P)</td>
</tr>
<tr>
<td>PART-TIME (2)</td>
<td>RE-HIRE</td>
<td>RESIGNATION (Q)</td>
<td>ATTENDANCE (A)</td>
</tr>
<tr>
<td>LIMITEPD PART-TIME (3)</td>
<td>MERIT / STEP</td>
<td>RETIRED (R)</td>
<td>CONDUCT (C)</td>
</tr>
<tr>
<td>TEMPORARY (4)</td>
<td>POSITION CHANGE (Describe Below)</td>
<td>LAID OFF (L)</td>
<td>OTHER EMPLOYMENT (E)</td>
</tr>
<tr>
<td>CASUAL (5)</td>
<td>LEAVE (List Type Below)</td>
<td>FAIL PROBATION (P)</td>
<td>PERSONAL (L)</td>
</tr>
<tr>
<td>SEASONAL (6)</td>
<td>TERMINATION (Provide Separation Info)</td>
<td>OTHER (O)</td>
<td>OTHER (O)</td>
</tr>
<tr>
<td>PROJECT (7)</td>
<td>OTHER (Describe Below)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**COMMENTs** (include work schedule if position is less than full-time): MOVED OUT OF COUNTY.

**SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT NAME</th>
<th>BUDGET NUMBER</th>
<th>PER</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHERIFF</td>
<td>1300251003</td>
<td></td>
</tr>
</tbody>
</table>

**PERCENTAGE**

- 100%

**SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)**

**DATE**

- 11-18-04

**COMMISSIONER #1**

**DATE**

- 11-18-04

**COMMISSIONER #2**

**DATE**

- 12-4-04

**COMMISSIONER #3**

**DATE**

- 1-16-04

**RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION**

*Updated: 04/06/04*

*FOR HR USE: Eval Date ____ Eval Rating (1E - ID - S - AA - S) Initial ____*
**KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)**

**SECTION 1: EMPLOYEE (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>EMPLOYEE #</th>
<th>HIREDATE</th>
<th>ADJ. HIRED (IF DIFFERENT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schiro</td>
<td>Alenda</td>
<td>51677</td>
<td>1-6-05</td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 2: CURRENT STATUS (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intern Volunteer</td>
<td></td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT NAME</th>
<th>PERCENTAGE</th>
<th>% OF FULL TIME</th>
<th>FTE WAGE (IF &lt; 100%)</th>
<th>PER HOUR</th>
<th>MONTH</th>
<th>DAY</th>
<th>7-HOUR DAY</th>
<th>8-HOUR DAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prosecuting Attorney</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 3: TYPE OF ACTION**

<table>
<thead>
<tr>
<th>EMPLOYEE TYPE</th>
<th>EMPLOYEE ACTION</th>
<th>TYPE OF SEPARATION</th>
<th>REASON FOR SEPARATION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NEW HIRE</td>
<td>DISCHARGE (D)</td>
<td>PERFORMANCE (P)</td>
</tr>
<tr>
<td></td>
<td>RE-HIRE</td>
<td>RESIGNATION (Q)</td>
<td>ATTENDANCE (A)</td>
</tr>
<tr>
<td></td>
<td>MERIT / STEP</td>
<td>RETIRED (R)</td>
<td>CONDUCT (C)</td>
</tr>
<tr>
<td></td>
<td>POSITION CHANGE (Describe Below)</td>
<td>LAID OFF (L)</td>
<td>OTHER EMPLOYMENT (E)</td>
</tr>
<tr>
<td></td>
<td>BUDGET CHANGE (Describe Below)</td>
<td>FAIL PROBATION (P)</td>
<td>PERSONAL (L)</td>
</tr>
<tr>
<td></td>
<td>LEAVE (List Type Below)</td>
<td>OTHER (O)</td>
<td>OTHER (O)</td>
</tr>
<tr>
<td></td>
<td>TERMINATION (Provide Separation Info)</td>
<td>OTHER (O)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>OTHER (Describe Below)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT NAME</th>
<th>FOR HR USE</th>
<th>FOR HR USE</th>
<th>FOR HR USE</th>
<th>OTHER COMP. (describe in &quot;comments&quot;)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pers 1</td>
<td>Pers 2</td>
<td>Pers 3</td>
<td>Longevity</td>
</tr>
<tr>
<td></td>
<td>Leeft 1</td>
<td>Leeft 2</td>
<td>10-Day Period</td>
<td>Allowance</td>
</tr>
<tr>
<td></td>
<td>Eligible</td>
<td></td>
<td></td>
<td>2nd Position</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUDGET NUMBER</th>
<th>PERCENTAGE</th>
<th>% OF FULL TIME</th>
<th>FTE WAGE (IF &lt; 100%)</th>
<th>PER HOUR</th>
<th>MONTH</th>
<th>DAY</th>
<th>7-HOUR DAY</th>
<th>8-HOUR DAY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)**

<table>
<thead>
<tr>
<th>DEPARTMENT HEAD / ELECTED OFFICIAL</th>
<th>DATE</th>
<th>BUDGET/PAYROLL</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HUMAN RESOURCES</th>
<th>DATE</th>
<th>COMMISSIONER #1</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMISSIONER #2</th>
<th>DATE</th>
<th>COMMISSIONER #3</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION**

Updated: 04/06/04

FOR HR USE: Eval Date ____ Eval Rating (1E - 1D – S – AA – S) Initial ____
**KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)**

**SECTION 1: EMPLOYEE (COMPLETE IN FULL)**

- **LAST NAME**: Harless
- **FIRST NAME**: Rebecca
- **EMPLOYEE #**: 11061
- **HIRE DATE**: 11/4/04
- **ADJ. HIRE (if different)**: 

**JOB TITLE**: Intern - Nurse

**DEPARTMENT NAME**: Public Health

**BUDGET NUMBER**

A. 

**PERCENTAGE**: 

B. 

**% OF FULL TIME**: 

**FTE WAGE (IF < 100%)**: $ 

**FOR HR USE**

- Pers 1
- Pers 2
- Pers 3
- Leave 1
- Leave 2
- Ineligible
- 0-50 Day Period

**FOR HR USE**

- Non-Exempt
- Exempt
- Not Covered

**OTHER COMP. (describe in comments)**

- Longevity
- Allowance

**2nd Position**

**SECTION 2: CURRENT STATUS (COMPLETE IN FULL)**

**FOR HR USE**

- Performance (P)
- Attendance (A)
- Conduct (C)
- Other Employment (E)
- Personal (L)
- Other (O)

- Eligible For Rehire
- Ineligible For Rehire

**Provide Details of Separation Below**

**SECTION 3: TYPE OF ACTION**

**EMPLOYEE TYPE**

- Full-Time (1)
- Part-Time (2)
- Limited Part-Time (3)
- Temporary (4)
- Casual (5)
- Seasonal (6)
- Project (7)
- Work Study (8)
- Volunteer (9)

**EMPLOYEE ACTION**

- New Hire
- Re-Hire
- Merit / Step
- Position Change (Describe Below)
- Budget Change (Describe Below)
- Leave (List Type Below)
- Termination (Provide Separation Info)
- Other (Describe Below)

**TYPE OF SEPARATION**

- Discharge (D)
- Resignation (Q)
- Retired (R)
- Laid Off (L)
- Fail Probation (P)
- Other (O)

**REASON FOR SEPARATION**

- Performance (P)
- Attendance (A)
- Conduct (C)
- Other Employment (E)
- Personal (L)
- Other (O)

**JMMENTS (include work schedule if position is less than full-time)**: Rebecca is a student intern working with the public health nurses. Her start date is November 4, 2004.

**SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)**

**JOB TITLE**: 

**OCCUP. CODE**: 9900

**UNION**: 90 

**BASE WAGE**: $ 

**FOR HR USE**

- Pers 1
- Pers 2
- Pers 3
- Leave 1
- Leave 2
- Ineligible
- 0-50 Day Period

**FOR HR USE**

- Non-Exempt
- Exempt
- Not Covered

**OTHER COMP. (describe in comments)**

- Longevity
- Allowance

**2nd Position**

**SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)**

**DEPARTMENT HEAD (ELECTED OFFICIAL)**

- Date: 11/22/04

**HUMAN RESOURCES**

- Date: 11/4/04

**COMMISSIONER #1**

- Date: 12/12/04

**COMMISSIONER #2**

- Date: 12/12/04

**COMMISSIONER #3**

- Date: 12/12/04

**RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION**

Updated: 04/06/04

FOR HR USE: Eval Date [ ] Eval Rating (1=ID - S=AA = 9) Initial [ ]
KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)

SECTION 1: EMPLOYEE (COMPLETE IN FULL)

LAST NAME
CURRAN

FIRST NAME
Kristy

EMPLOYEE #
C1452

HIRE DATE
2/21/02

ADJ. HIRE (if different)

SECTION 2: CURRENT STATUS (COMPLETE IN FULL)

JOB TITLE
Office Assistant

OCCUP. CODE
3251

UNION
20

BASE WAGE
$1886

DEPARTMENT NAME
Misdemeanant

FOR HR USE

Leaves

Non-Exempt
Exempt
Not Covered

OTHER COMP. (describe in "comments")

Longevity
Stipend
Allowance
Other

2nd Position

BUDGET NUMBER
A. 12751001

PERCENTAGE
A. 100%

% OF FULL TIME
100

FTE WAGE (IF < 100%)

PER HOUR MONTH DAY
7-HOUR DAY 8-HOUR DAY

POSITION DATE
2/21/02

WORK WEEK
Standard (Sun – Sat)
Alternate (Fri Noon – Fri Noon)
207(k) exception

GRADE
351

STEP (for "step" employees)
3

FOR HR USE

SECTION 3: TYPE OF ACTION

EMPLOYEE ACTION
NEW HIRE
RE-HIRE
MERIT / STEP
POSITION CHANGE (Describe Below)
BUDGET CHANGE (Describe Below)
LEAVE (List Type Below)
TERMINATION (Provide Separation Info)
OTHER (Describe Below)

TYPE OF SEPARATION
DISCHARGE (D)
RESIGNATION (Q)
RETIRED (R)
LAID OFF (L)
FAIL PROBATION (P)
OTHER (O)

REASON FOR SEPARATION
PERFORMANCE (P)
ATTENDANCE (A)
CONDUCT (C)
OTHER EMPLOYMENT (E)
PERSONAL (L)
OTHER (O)

Provide Details of Separation Below

Eligible For Rehire
Ineligible For Rehire

COMMENTS (include work schedule if position is less than full-time):
Kristy is departing for better paying position. See attached letter of resignation.

SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)

JOB TITLE

OCCUP. CODE

UNION

BASE WAGE

DEPARTMENT NAME

FOR HR USE

Leaves

Non-Exempt
Exempt
Not Covered

OTHER COMP. (describe in "comments")

Longevity
Stipend
Allowance
Other

2nd Position

BUDGET NUMBER
A.

PERCENTAGE

% OF FULL TIME

FTE WAGE (IF < 100%)

PER HOUR MONTH DAY
7-HOUR DAY 8-HOUR DAY

POSITION DATE

WORK WEEK
Standard (Sun – Sat)
Alternate (Fri Noon – Fri Noon)
207(k) exception

GRADE

STEP (for "step" employees)

FOR HR USE

SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)

DEPARTMENT HEAD / ELECTED OFFICIAL

DATE

BUDGET/PAYROLL

DATE

HUMAN RESOURCES

DATE

COMMISSIONER #1

DATE

COMMISSIONER #2

DATE

COMMISSIONER #3

DATE

RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION

Updated: 04/06/04

FOR HR USE: Eval Date____ Eval Rating (E - ID - S - AA - S) Initial____
**KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)**

**SECTION 1: EMPLOYEE (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>EMPLOYEE #</th>
<th>HIRE DATE</th>
<th>ADJ. HIRE (if different)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HILL</td>
<td>KAREN</td>
<td>H0188</td>
<td>10/19/92</td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 2: CURRENT STATUS (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAX COLLECTION DEPUTY</td>
<td>3262</td>
<td>20</td>
<td>$1975.00</td>
</tr>
</tbody>
</table>

**DEPARTMENT NAME**

TREASURER'S OFFICE

**BUDGET NUMBER**

A.  
B.  

**POSITION DATE**

4/16/99

**WORK WEEK**

A.  
B.  

**GRADE**

362

**STEP (for “step” employees)**

7

**SECTION 3: TYPE OF ACTION**

<table>
<thead>
<tr>
<th>EMPLOYEE TYPE</th>
<th>EMPLOYEE ACTION</th>
<th>TYPE OF SEPARATION</th>
<th>REASON FOR SEPARATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>FULL-TIME (1)</td>
<td>NEW HIRE</td>
<td>DISCHARGE (D)</td>
<td>PERFORMANCE (P)</td>
</tr>
<tr>
<td>PART-TIME (2)</td>
<td>RE-HIRE</td>
<td>RESIGNATION (Q)</td>
<td>ATTENDANCE (A)</td>
</tr>
<tr>
<td>LIMITED PART-TIME (3)</td>
<td>MERIT / STEP</td>
<td>RETIRED (R)</td>
<td>CONDUCT (C)</td>
</tr>
<tr>
<td>TEMPORARY (4)</td>
<td>POSITION CHANGE (Describe Below)</td>
<td>LAID OFF (L)</td>
<td>OTHER EMPLOYMENT (E)</td>
</tr>
<tr>
<td>CASUAL (5)</td>
<td>BUDGET CHANGE (Describe Below)</td>
<td>FAIL PROBATION (P)</td>
<td>PERSONAL (L)</td>
</tr>
<tr>
<td>SEASONAL (6)</td>
<td>LEAVE (List Type Below)</td>
<td>OTHER (O)</td>
<td>OTHER (O)</td>
</tr>
<tr>
<td>PROJECT (7)</td>
<td>TERMINATION (Provide Separation Info)</td>
<td>Eligible For Rehire</td>
<td>Ineligible For Rehire</td>
</tr>
<tr>
<td>WORK STUDY (8)</td>
<td>OTHER (Describe Below)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VOLUNTEER (9)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**OMMENTS (include work schedule if position is less than full-time):** On 11/11/04 Karen’s temporary assignment of some of the duties of Tax Warrant Deputy were fulfilled as The Treasurer’s Office is now operating at full staff. Karen will resume with her Tax Collection Deputy position as assigned.

**SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TREASURER'S OFFICE</td>
<td>3262</td>
<td>20</td>
<td>$1975.00</td>
</tr>
</tbody>
</table>

**BUDGET NUMBER**

A.  
B.  

**PERCENTAGE**

A.  
B.  

**PERCENTAGE**

% OF FULL TIME

$  

**WORK WEEK**

A.  
B.  

**POSITION DATE**

4/16/99

**GRADE**

362

**STEP (for “step” employees)**

7

**SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)**

<table>
<thead>
<tr>
<th>DEPARTMENT HEAD / ELECTED OFFICIAL</th>
<th>DATE</th>
<th>BUDGET/PAYROLL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**HUMAN RESOURCES**

<table>
<thead>
<tr>
<th>DATE</th>
<th>COMMISSIONER #1</th>
<th>COMMISSIONER #2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DATE</th>
<th>COMMISSIONER #3</th>
<th>COMMISSIONER #4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION**

Updated: 04/06/04

FOR HR USE: Eval Date Eval Rating (IE - ID - S - AA - S) Initial
KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)

SECTION 1: EMPLOYEE (COMPLETE IN FULL)

LAST NAME  HENDERSON
FIRST NAME  JARRETT
EMPLOYEE #  H1672
HIRE DATE  11/05/04
ADJ. HIRE (if different)

SECTION 2: CURRENT STATUS (COMPLETE IN FULL)

JOB TITLE
OCCUP. CODE
UNION
BASE WAGE $

DEPARTMENT NAME
FOR HR USE
- Pens 1, Pens 2, Pens 3
- Leff 1, Leff 2, Leff 3
- Exempt
- Not Covered
- Non-Exempt
- Non-Exempt
- Exempt
- Not Covered

BUDGET NUMBER
PERCENTAGE
% OF FULL TIME
FTE WAGE (IF < 100%)

A.
B.

WORK WEEK
7-HOUR DAY
8-HOUR DAY

POSITION DATE
WORK WEEK

SECTION 3: TYPE OF ACTION

EMPLOYEE TYPE
- FULL-TIME (1)
- PART-TIME (2)
- LIMITED PART-TIME (3)
- TEMPORARY (4)
- CASUAL (5)
- SEASONAL (6)
- PROJECT (7)
- WORK STUDY (8)
- VOLUNTEER (9)

EMPLOYEE ACTION
- NEW HIRE
- RE-HIRE
- MERIT
- STEP
- POSITION CHANGE (Describe Below)
- BUDGET CHANGE (Describe Below)
- LEAVE (List Type Below)
- TERMINATION (Provide Separation Info)
- OTHER (Describe Below)

TYPE OF SEPARATION
- DISCHARGE (D)
- RESIGNATION (Q)
- RETIRED (R)
- LAID OFF (L)
- FAIL PROBATION (P)
- OTHER (O)

REASON FOR SEPARATION
- PERFORMANCE (P)
- ATTENDANCE (A)
- CONDUCT (C)
- OTHER EMPLOYMENT (E)
- PERSONAL (L)
- OTHER (O)

Eligible For Rehire
Ineligible For Rehire
Provide Details of Separation Below

COMMENTS (include work schedule if position is less than full-time): This employee is under learning agreement with CWU.

SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)

JOB TITLE
VOLUNTEER/INTERNSHIP

OCCUP. CODE 9900
UNION 90
BASE WAGE $0.00

DEPARTMENT NAME
SHERIFF/KCCC

BUDGET NUMBER

POSITION DATE
11/15/04

WORK WEEK

GRADE 900

STEP (for "step" employees) 1

SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)

DATE
BUDGET/PAYROLL

DATE
COMMISSIONER #1

DATE
COMMISSIONER #2

DATE
COMMISSIONER #3

RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION

Updated 04/06/04

FOR HR USE: Eval Date Eval Rating (IE-ID-S-AA-S) Initial
**KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)**

**SECTION 1: EMPLOYEE (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>EMPLOYEE #</th>
<th>HIRE DATE</th>
<th>ADJ. HIRE (if different)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIBBS</td>
<td>MATT</td>
<td></td>
<td>11-17-04</td>
<td></td>
</tr>
</tbody>
</table>

**SECTION 2: CURRENT STATUS (COMPLETE IN FULL)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXTRA HELP TEMP</td>
<td>3801</td>
<td>84</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

**DEPARTMENT NAME**

| AUDITOR-ACCT       |             |       |

**BUDGET NUMBER**

<table>
<thead>
<tr>
<th>A. 001-110251003</th>
<th>PERCENTAGE</th>
<th>% OF FULL TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A. 100</td>
<td></td>
</tr>
</tbody>
</table>

**WORK WEEK**

<table>
<thead>
<tr>
<th>7-HOUR DAY</th>
<th>8-HOUR DAY</th>
</tr>
</thead>
</table>

**SECTION 3: TYPE OF ACTION**

**EMPLOYEE TYPE**

- FULL-TIME (1)
- PART-TIME (2)
- LIMITED PART-TIME (3)
- TEMPORARY (4)
- CASUAL (5)
- SEASONAL (6)
- PROJECT (7)
- WORK STUDY (8)
- VOLUNTEER (9)

**EMPLOYEE ACTION**

- NEW HIRE
- RE-HIRE
- MERIT / STEP
- POSITION CHANGE (Describe Below)
- BUDGET CHANGE (Describe Below)
- LEAVE (List Type Below)
- TERMINATION (Provide Separation Info)
- OTHER (Describe Below)

**TYPE OF SEPARATION**

- DISCHARGE (D)
- RESIGNATION (Q)
- RETIRED (R)
- LAID OFF (L)
- FAIL PROBATION (P)
- OTHER (O)

**REASON FOR SEPARATION**

- PERFORMANCE (P)
- ATTENDANCE (A)
- CONDUCT (C)
- OTHER EMPLOYMENT (E)
- PERSONAL (L)
- OTHER (O)

**Comments (include work schedule if position is less than full-time):** Extra Help to assist with accounting duties

**SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>OCCUP. CODE</th>
<th>UNION</th>
<th>BASE WAGE</th>
</tr>
</thead>
</table>

**DEPARTMENT NAME**

|         |             |       |

**BUDGET NUMBER**

<table>
<thead>
<tr>
<th>A.</th>
<th>PERCENTAGE</th>
<th>% OF FULL TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A.</td>
<td></td>
</tr>
</tbody>
</table>

**POSITION DATE**

<table>
<thead>
<tr>
<th>7-HOUR DAY</th>
<th>8-HOUR DAY</th>
</tr>
</thead>
</table>

**SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)**

**DEPARTMENT HEAD / ELECTED OFFICIAL**

<table>
<thead>
<tr>
<th>DATE</th>
<th>BUDGE PAYROLL</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**HUMAN RESOURCES**

<table>
<thead>
<tr>
<th>DATE</th>
<th>COMMISSIONER #1</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**COMMISSIONER #2**

<table>
<thead>
<tr>
<th>DATE</th>
<th>COMMISSIONER #3</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION**

Updated: 04/06/04
KITTITAS COUNTY PERSONNEL ACTION FORM (PAF)

SECTION 1: EMPLOYEE (COMPLETE IN FULL)

LAST NAME
ADAMS

FIRST NAME
JOEL

EMPLOYEE #

HIRE DATE
11-18-04

ADJ. HIRE (if different)

JOBTITLE
EXTRA HELP TEMP

OCCUP. CODE
3801

UNION
84

BASE WAGE
$10.00

SECTION 2: CURRENT STATUS (COMPLETE IN FULL)

DEPARTMENT NAME
AUDITOR-ACCT

FOR HR USE
☐ Pens1 ☐ Pens 2 ☐ Pens 3

FOR HR USE
☐ Loef1 ☐ Loef 2 ☐ Intangible ☐ 90-Day Period

OTHER COMP. (describe in “comments”)
☐ Longevity ☐ Allowance

☐ Stipend ☐ Other

BUDGET NUMBER
A. 001-110251003

PERCENTAGE
A. 100

% OF FULL TIME

FTE WAGE (IF < 100%)

$

B.

PER HOUR ☐ MONTH ☐ DAY

☐ 7-HOUR DAY ☐ 8-HOUR DAY

POSITION DATE
11-18-04

WORK WEEK
☐ Standard (Sun – Sat)

☐ Alternate (Fri Noon – Fri Noon)

☐ 207(k) exception

GRADE
301

STEP (for "step" employees)
13

SECTION 3: TYPE OF ACTION

PLACEMENT (for "range" employees)

FOR HR USE

EMPLOYEE TYPE
☐ FULL-TIME (1)

☐ PART-TIME (2)

☐ LIMITED PART-TIME (3)

☐ TEMPORARY (4)

☐ CASUAL (5)

☐ SEASONAL (6)

☐ PROJECT (7)

☐ WORK STUDY (8)

☐ VOLUNTEER (9)

EMPLOYEE ACTION
☐ NEW HIRE

☐ RE-HIRE

☐ MERIT / STEP

☐ POSITION CHANGE (Describe Below)

☐ BUDGET CHANGE (Describe Below)

☐ LEAVE (List Type Below)

☐ TERMINATION (Provide Separation Info)

☐ OTHER (Describe Below)

TYPE OF SEPARATION
☐ DISCHARGE (D)

☐ RESIGNATION (Q)

☐ RETIRED (R)

☐ LAID OFF (L)

☐ FAIL PROBATION (P)

☐ OTHER (O)

REASON FOR SEPARATION
☐ PERFORMANCE (P)

☐ ATTENDANCE (A)

☐ CONDUCT (C)

☐ OTHER EMPLOYMENT (E)

☐ PERSONAL (L)

☐ OTHER (O)

☐ Eligible For Rehire ☐ Ineligible For Rehire

Provide Details of Separation Below

COMMENTS (include work schedule if position is less than full-time)

Extra Help to assist with accounting duties

SECTION 4: NEW STATUS (ENTER ONLY DATA TO BE CHANGED)

JOB TITLE

OCCUP. CODE

UNION

BASE WAGE

DEPARTMENT NAME

FOR HR USE

☐ Pens1 ☐ Pens 2 ☐ Pens 3

FOR HR USE

☐ Loef1 ☐ Loef 2 ☐ Intangible ☐ 90-Day Period

OTHER COMP. (describe in “comments”)

☐ Longevity ☐ Allowance

☐ Stipend ☐ Other

BUDGET NUMBER
A.

PERCENTAGE
A.

% OF FULL TIME

FTE WAGE (IF < 100%)

$ 

B.

PER HOUR ☐ MONTH ☐ DAY

☐ 7-HOUR DAY ☐ 8-HOUR DAY

POSITION DATE

WORK WEEK

☐ Standard (Sun – Sat)

☐ Alternate (Fri Noon – Fri Noon)

☐ 207(k) exception

GRADE

STEP (for "step" employees)

PLACEMENT (for "range" employees)

EFFECTIVE DATE

SECTION 5: SIGNATURES (MUST BE SIGNED IN BLUE INK)

DEPARTMENT HEAD / ELECTED OFFICIAL

DATE

BUDGET/PAYROLL

DATE

HUMAN RESOURCES

DATE

COMMISSIONER #1

DATE

COMMISSIONER #2

DATE

COMMISSIONER #3

DATE

RETURN FORM TO HUMAN RESOURCES FOR DISTRIBUTION

Updated: 04/06/04

FOR HR USE: Eval Date ______ Eval Rating (E – ID – S – AA – S) Initial ______
<table>
<thead>
<tr>
<th>DATE RECEIVED</th>
<th>ITEM</th>
<th>SUBJECT</th>
<th>ACTION</th>
<th>FOLLOW UP</th>
<th>FILE REFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-29-04</td>
<td>Levy Certification</td>
<td>City of Cle Elum</td>
<td>Copy to Assessor, Treasurer and placed on Agenda</td>
<td>City of Cle Elum</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Memo from WCRP</td>
<td>WCRP Joint Self-Insurance Liability Policy and Following Form Policy</td>
<td>Copy to Judy and Max</td>
<td>WCRP</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Letter from Jim Denison</td>
<td>Oak Tree Estates</td>
<td>Copy to Public Works and Each Commissioner</td>
<td>Kittitas County Departments-DPW</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Letter from CRAB</td>
<td>Pre-proposal Statement for maintenance Management Standard of Good Practice</td>
<td></td>
<td>CRAB</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Newsletter</td>
<td>Natural Resources Conservation Service</td>
<td></td>
<td>Kittitas County Departments-Commissioners</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Newsletter</td>
<td>Building Today-Central Washington Home Builders Association</td>
<td></td>
<td>Central Washington Home Builders Association</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Meeting Notice</td>
<td>Disability Meeting December 8th at 8:30 in the Clers Office</td>
<td>Placed on BOCC Calendar</td>
<td>Kittitas County Departments-Clerks</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Email from Trish Perrott, Clerk from Clallam County</td>
<td>Challem County supports nomination of Commissioner Mike Doherty as the Board of Natural Resources Representative</td>
<td>Sent Copy to Each Commissioner</td>
<td>WSAC</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Memo from CDS-Joanna Valencia</td>
<td>Application for a 4-lot Cluster Short Plat (East of Reece South of Hungry Junction) 17.69 Acres</td>
<td></td>
<td>Kittitas County Departments- CDS</td>
<td></td>
</tr>
<tr>
<td>11-29-04</td>
<td>Memo from CDS-Joanna Valencia</td>
<td>Application for a 4-lot Cluster Short Plat (East of Reece South of Hungry Junction) 18.14 Acres</td>
<td></td>
<td>Kittitas County Departments- CDS</td>
<td></td>
</tr>
<tr>
<td>11-30-04</td>
<td>Letter from Iris Rominger, Assessor</td>
<td>2004 Annual Leave Carry-Over and One Work Station</td>
<td>Copy to Each Commissioner</td>
<td>Perry to Respond</td>
<td>Kittitas County Departments- Assessors</td>
</tr>
<tr>
<td>11-30-04</td>
<td>Email from Catherine Dunn</td>
<td>Subdivision Code</td>
<td>Copy sent to Each Commissioner</td>
<td>Kittitas County Departments- CDS</td>
<td></td>
</tr>
<tr>
<td>12-01-04</td>
<td>Letter from Jim Denison</td>
<td>Oak Tree Estates</td>
<td>Copy to Each Commissioner</td>
<td>Kittitas County Departments- DPW</td>
<td></td>
</tr>
<tr>
<td>12-01-04</td>
<td>Memo from CDS- Jan Sharar</td>
<td>Application for a 15 lot cluster Plat North of Vantage Highway</td>
<td></td>
<td>Kittitas County Departments- CDS</td>
<td></td>
</tr>
<tr>
<td>DATE RECEIVED</td>
<td>ITEM</td>
<td>SUBJECT</td>
<td>ACTION</td>
<td>FOLLOW UP</td>
<td>FILE REFERENCE</td>
</tr>
<tr>
<td>---------------</td>
<td>----------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>----------------------------------------------</td>
<td>------------------------------------------------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>12-02-04</td>
<td>Notice from the WA State Department of Ecology</td>
<td>W of No. 81</td>
<td>Public Hearing Notice CAFO Permit</td>
<td>WA State Department of Ecology</td>
<td></td>
</tr>
<tr>
<td>12-02-04</td>
<td>Letter from John Ladenburg, Pierce County Executive</td>
<td>Invitation to the Washington Ag Summit on December 9th in Puyallup WA</td>
<td>Kittitas County Departments-Commissioners</td>
<td>Kittitas County Boundary Review Board</td>
<td></td>
</tr>
<tr>
<td>12-03-04</td>
<td>Memo from the BRB</td>
<td>Bottcher Annexation</td>
<td>Copy for Public Hearings and Copy to Darrel Piercy</td>
<td>City of Roslyn</td>
<td></td>
</tr>
<tr>
<td>12-03-04</td>
<td>Letter from the City of Roslyn</td>
<td>Comments on the Subdivision Code</td>
<td>Copy for Public Hearings and Copy to Darrel Piercy</td>
<td>City of Roslyn</td>
<td></td>
</tr>
<tr>
<td>12-03-04</td>
<td>Fax from US Fish and Wildlife Service</td>
<td>Press Release: Senior Regional Fish and Wildlife Scientist Recommend Sage-Grouse Not be Listed as Threatened or Endangered Range Wide- Final Decision Yet to be Made.</td>
<td>Copy for Public Hearings and Copy to Darrel Piercy</td>
<td>US Fish and Wildlife – Dept. of the Interior</td>
<td></td>
</tr>
</tbody>
</table>