**Hiring Status Business Manager**
The most recent search process for a new business manager did not identify a candidate that was satisfactory to our needs. Proposal to fill the position internally by rearranging current job descriptions and hiring a new clerk was discussed. BOCC approved the concept. We will move forward with this proposal and develop appropriate documents. A formal presentation will be presented at a later date.

**Clarification of TB expenses and county reimbursement**
The active TB case in our county this year quickly exhausted our budget for TB work in 2005. Current costs estimates exceed $20,000. Director posed the question of how the county was going to reimburse Public Health for these expenses. The issue was discussed. The county has no way to pick up this funding beyond the health department’s ability to use its resources. Agreement was reached that all of the money for public health financing of these kinds of items comes from county funds. Public health will assume responsibility for these extra costs.

**Proposal to use EH Fee Schedule adjustments to pay for Eden software**
This item was tabled until further discussion can occur across all departments and all efforts to find a funding source are exhausted. The BOCC generally does not support the notion of increasing fees to fund this kind of project, although an argument could be made that the software purchase does increase the level of public service.

**Adjustment of Solid Waste fees for 2005**
Public health currently receives a DOH grant for reimbursement of costs to inspect and permit solid waste facilities in the county. The grant is a 75-25 match, with the county responsible for the 25%. This amount is currently over $6000. In order for public health to recover 100% of these costs, the solid waste fees would need to be adjusted to recoup the 25% cost. John has discussed this adjustment with the Solid Waste department director. She is not happy with the decision but does understand why we need to make this adjustment. BOCC supports the notion. Public Health will make this formal proposal when the 2005 budget is presented to the Board of Health.

**Short Plat approval process – internal process**
A recent issue with a short plat process has raised questions about how an application is approved internally, the steps from submission to final approval. There was discussion about current practices that are not written as policies or procedures and how these practices were being applied. The BOCC agreed the issue needs to be addressed, and they will take the lead with this discussion with CDS.
A PAF was submitted for signature at the end of the meeting.

Nancy R. Goodloe
Public Health Administrator