| **BOARD OF COUNTY COMMISSIONERS**  
| **DEPARTMENT HEAD MEETING**  
| **MINUTES**  

| **DATE:** | July 6, 2004  
| **TIME:** | 10:10 A.M.  
| **COMMISSIONERS PRESENT:** | Perry Huston, Bruce Coe & Max Golladay  
| **DEPARTMENT:** | Treasurer’s Office  
| **DEPARTMENT HEAD:** | Amy Mills  
| **OTHERS PRESENT:** | Amy Mills & Julie Kjorsvik  

| **TOPIC:** | New Administrative Assistant – Beginning Wage  
| **DISCUSSION:** | Amy hired Deanna Honeycutt from the Juvenile Probation office, as her new Admin. Assist in the Treasurer’s office. In recognition for her supervisory skills and knowledge of county government, she would like to start her 2% above the beginning range ($2,427). Her beginning salary would therefore be $2,476.  
| **ACTION:** | BOCC approved & signed Personnel Action Form.  

*Approved*