DATE:       June 21, 2004
TIME:       3:00 PM
COMMISSIONERS PRESENT:  Max Golladay and Perry Huston
THOSE PRESENT:  Allison Kimball and Catherine Dunn
OTHERS PRESENT:  Clay White

TOPICS:
1. Fire Marshal Update
2. Plan Review Turnaround time
3. Conversion Option Harvest Plans
4. Segregations questions
5. Zoning Workshop in Upper County
6. Kettenton letter regarding Timber Valley
7. Contract with Labor & Industries retraining Firm for intern

ATTACHMENTS:
1. Fire Marshal, Derald Gaidos evaluation
2. Memo from Allison Kimball re: Overtime worked
3. None
4. None
5. Approximate cost of workshop
6. Letter from Robert Kettenton; RCW 58.17.215
7. Letter of Understanding with Advanced Vocational Solutions, Inc.

DISCUSSION:
1. The Fire Marshal’s evaluation was discussed. As it was a self-evaluation, an evaluation prepared by a supervisor is needed to go along with it. Huston said to dwell on judgement issues and call outs to fires. Discussion followed on the need for a fire marshal statutorily. Golladay asked if the fire insurance rates are affected if there is no fire marshal. Kimball replied that it was not. Golladay asked if Gaidos went to the fire in the cities. Kimball replied that he went to those cities contracted with the County for building, fire and code enforcement services. Huston said that it was not necessary for the fire marshal to have a county vehicle at home.
2. Kimball presented the memo showing overtime hours worked on plan review and the turnaround time currently after the overtime. She said that there were so many plans waiting for more information that if they all came in, it would put us back again.

3. Dunn asked the Board when they would like to have the COHP’s approved by the county planners brought to them for ratification. It could be done as they come in or quarterly or however the Board liked. It was decided, since there are not very many at any given time, to bring them before the Board as they come in and are reviewed.

4. White explained to the Board about segregations coming in at this time that did not take advantage of the current practice of exempt segregating large parcels in the AG-20 zone into smaller ones before going through the one-time split and short platting. He asked whether the Board wanted them to allow segregations that could have gone through the process but did not, to have the opportunity to use the one-time split at this time. After some discussion, the Board did not want to start that practice. Huston said that while he appreciated the thinking, he didn’t think the Board needed to right the past wrongs.

5. Dunn presented the approximate cost of the zoning meeting in the upper county. Huston said that it was the responsibility of county management to curtail the ideas of the Board if they will be costly. He also mentioned that the Contractor meetings, while initiated for a specific reason, could develop into the same situation if left to go on.

6. Dunn presented the letter from Robert Kettenton and the RCW citation. She showed the Board a map of the subdivision. The lots of Timber Valley are too small to support a septic system and well, so people are using a number of smaller lots and combining them. They would like to have the roads vacated because the roads are not as they are on the plat, but that would need a plat alteration. In the past, this question has come up several times, with the same requirement.

7. Kimball outlined the contract process with the retraining firm. She presented a letter of understanding she intended to send outlining the County’s requirements for the internship.
Board of County Commissioners  
CDS Director Meeting  
Minutes  

**ACTIONS:**  

1. Kimball would do evaluation of Fire Marshal.  
2. Kimball will keep the Board updated.  
3. Dunn will draft a resolution for a future agenda session outlining the county review and ratification process.  
4. No change would be made in the segregation process.  
5. Dunn will curtail BOCC ideas.  
6. White will write a letter to Mr. Kettenton explaining the process that will be needed to alter the plat and vacate the roads in Timber Valley.  
7. Kimball will send the Letter of Understanding to Advanced Vocational Solutions for their signature which would enable the County to accept the proposed intern as a volunteer.