COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION

TUESDAY 3:00 P.M. APRIL 20, 2004

CALL TO ORDER

Board members present: Chairman Perry D. Huston; Vice-Chairman Bruce Coe and Commissioner Max Golladay.

Others: Julie Kjorsvik, Clerk of the Board; James Hurson, Civil Chief Deputy Prosecutor; David Bowen, Auditor; Clay White, Staff Planner; Paul Bennett, Public Works Director; Allison Kimball, Operations Supervisor, Community Development Services; William Holmes, Probation Services Director; and approximately 10 members of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES

William Holmes, Probation Services Director, introduced new employees Jenna Kaiser, Juvenile Probation Officer; Stephanie Shaw, Misdemeanant Probation, Temporary Office Assistant; Cody Burton, Community Service Supervisor; and Erin Coppin, Temporary Detention Coordinator.

AWARDS & RECOGNITIONS

Steve Hull, from the Public Works Department was presented a Certificate of Appreciation for 27½ years of service with Kittitas County.

Shirley Bowen, from the Prosecutor’s office was presented a Certificate of Appreciation for 31½ years of service with Kittitas County.

APPROVAL OF AGENDA

Chairman Huston noted Item I under the Consent Agenda had been removed at the request of the Human Resources department. He suggested removing the minutes to Item A(1) under Board Discussion and Decision; adding a letter from the Department of Social & Health Services to Administrative Matters; and moving Item B under the Consent Agenda to Item J under Board Discussion and Decision. Commissioner Golladay moved to approve the agenda as altered. Commissioner Coe seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the
Consent Agenda at the request of a Board member. Commissioner Coe moved to approve the Consent Agenda as amended. Commissioner Golladay seconded. Motion carried 3-0.

MINUTES - MOVED TO ITEM A(1) UNDER BOARD DISCUSSION & DECISION

REQUEST TO SET A PUBLIC HEARING TO CONSIDER AN ASSIGNMENT AND LEASE EXTENSION FROM RICHARD AND MELODY SHAFF, OWNERS OF VALLE ESPRESSO - MOVED TO ITEM J UNDER BOARD DISCUSSION & DECISION

✓ SET PUBLIC HEARING SADDLE MOUNTAIN PIT PUBLIC WORKS

Approve to set a public hearing to consider Leasing of County Property, the use of Saddle Mountain Pit located at Milepost 14.5 on the Old Vantage Highway East of Kittitas in Sec. 7, Twn. 17 N, Rng. 21 E, for the temporary storage of Bonneville Power Association construction equipment and staging area for frequent helicopter operations, to be held on Tuesday May 18, 2004 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice.

✓ CHANGE ORDER #1 PARKE CREEK ROAD RECONSTRUCTION PUBLIC WORKS

Approve and authorize the Chair to sign Change Order Number 1, in the amount of $289,749.97, with Copenhaver Construction, for the Parke Creek Road Reconstruction project.

✓ INTERLOCAL AGREEMENT KITTITAS COUNTY/GRANT CO. PUD PUBLIC WORKS

Approve an Interlocal Agreement between Kittitas County and the Public Utility District No. 2 of Grant County, for maintenance and utility costs for the Kittitas County boat launch site and restroom facilities in Vantage, Washington at a yearly cost up to $10,000.00, for the period beginning May 1, 2004 through October 31, 2005.

✓ RESOLUTION 2004-52 SET HEARING/BULLFROG RD. VACATION PUBLIC WORKS

Approve Resolution No. 2004-52, Declaring the County's Intention to Vacate a portion of Bullfrog Road, to be held Tuesday May 18, 2004 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

✓ AGREEMENT KITTITAS COUNTY CONSERVATION DISTRICT PUBLIC WORKS

Approve an Agreement for Services between the Kittitas County Board of Commissioners and the Kittitas County Road Department and the Kittitas County Conservation District, in the amount of $5,000.00 for implementation and administering a cost sharing program for the use of

04/20/04 MINUTES 2
Polyacrylamide (PAM) to reduce silt in the County road ditches, for the year 2004.

**RESOLUTION 2004-53  SET HEARING/SCHNEBLY RD. VACATION  PUBLIC WORKS**

Approve Resolution No. 2004-53, Declaring the County’s Intention to Vacate the Abandoned Portions of Schnebly Road, and to set a public hearing to be held on Tuesday May 18, 2004 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

**ITEM I - REQUEST TO APPROVE AN UPDATE TO COLLECTIVE BARGAINING AGREEMENT WITH AFSCME LOCAL 2658 - APPRAISERS UNION - ITEM REMOVED AT THE REQUEST OF THE HUMAN RESOURCES DIRECTOR**

**CORRESPONDENCE**

**LETTER  OLYMPIC ASSOCIATES COMPANY/KITTITAS SCHOOL COMMISSIONERS**

Chairman Huston recognized receipt of a letter dated April 5, 2004, relating to the Kittitas School District’s design process for a new secondary school. They were concerned that with the pending annexation from the County into the City of Kittitas, their funding could be jeopardized and delayed. They requested that a cooperative arrangement and memorandum of understanding between the County and the City be enacted to provide for a smooth transfer of permitting authority.

James Hurson, Chief Civil Deputy Prosecutor, suggested entering into an Interlocal Agreement with the City of Kittitas, relating to the permitting authority for the project, and recommended postponing consideration of the request until the May 4, 2004 Commissioner Agenda. He offered to obtain the information and draft an Interlocal Agreement for the Board’s consideration on May 4th Agenda.

Commissioner Golladay moved to postpone consideration of a request from Olympic Associates Company, until Tuesday May 4, 2004 at 3:00 p.m. in the Commissioner’s Auditorium. Commissioner Coe seconded. Motion carried 3-0.

**ADMINISTRATIVE MATTERS**

**LETTER  DSHS/FOOD ASSISTANCE  COMMISSIONERS**

Chairman Huston acknowledged receipt of a letter from the Department of Social and Health Services, relating to certain work requirements for unemployed single adults who need food assistance.
Commissioner Golladay moved to not accept the waiver for the federal work requirements, for able-bodied adults without dependents, relating to food assistance programs. Commissioner Coe seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Attorney Steve Lathrop, felt the Board of Adjustment was not operating as they should be and needed guidance. He also suggested the County look into a hearings examiner. James Hurson, Chief Deputy Prosecutor, noted there was training scheduled the following evening for the Board of Adjustment members, which would include assistance and guidance. He noted the public was welcome to attend.

BOARD DISCUSSION/DECISION

MINUTES

Chairman Huston noted a correction in the Commissioner minutes dated April 6, 2004 for the Agenda Session, relating to Resolution 2004-35, and the motion. He explained the Clerk had listened to the tape recording and had submitted the change for the Board's consideration.

Commissioner Coe moved to approve the minutes as corrected. Commissioner Golladay seconded. Motion carried 3-0.

LEASE

James Hurson, Chief Deputy Prosecutor, explained he had been in contact with representatives from Energy West, relating to their proposed lease for oil and gas exploration. He felt the document needed several changes in order to benefit the County, and may not be worth the extensive staff time in recreating the document to satisfy the County's needs.

Commissioner Coe moved to table the proposed lease with Energy West, for oil and gas exploration. Commissioner Golladay seconded. Motion carried 3-0.

ORDINANCE 2004-10

Commissioner Golladay moved to approve Ordinance No. 2004-10, for the Doug Weis Rezone, In the Matter of Amending the Kittitas County Zoning Atlas for approximately 20 acres located in portions of Section 25 of Township 21N., Range 14E., from Forest and Range to Rural 3. Commissioner Coe seconded. Motion carried 3-0.

04/20/04 MINUTES
Chairman Huston noted there was a motion on the floor (from the April 6, 2004 Agenda), which would approve Resolution No. 2004-35.

Steve Lathrop, Attorney representing MountainStar, gave an overview of the proposed land exchange and easement. He said Board approval would no way indicate the County would or would not accept the roadway.

Paul Bennett, Public Works Director, provided information on the advantages/disadvantages for County roads located on dedicated right-of-ways or easements.

Chairman Huston moved to strike paragraph #2 on Page 1 of Resolution No. 2004-35. Commissioner Golladay seconded. Motion carried 3-0.

Chairman Huston moved to amend the second sentence in paragraph 2, of Page 2, striking "is needed to provide" and inserting "will improve" access to MountainStar's property on the west side of the river. Commissioner Golladay seconded. Motion carried 3-0.

Chairman Huston called for the vote on Resolution No. 2004-35, as amended. Motion carried 3-0.

EASEMENT MOUNTAINSTAR/CLE ELUM RIVER WINSTON BRIDGE PUBLIC WORKS

Commissioner Coe moved to table the Easement for MountainStar Resort, Cle Elum River Winston Bridge Reconstruction and Boundary Line Adjustment. Commissioner Golladay seconded. Motion carried 3-0.

CLOSED RECORD HEARING ALBERTSON/SHIGETO REZONE CDS

Commissioner Coe moved to approve the Albertson/Shigeto rezone (Z-03-14) request for approximately 19.94 acres from Forest & Range to Rural-3, located Northeast of SR 903 and North of the Pine Loch Sun Subdivision within Section 35, T21N, R14E, WM (Parcel #21-14-35000-0004), and to direct staff to prepare enabling documents for the May 4th Commissioner Agenda. Commissioner Golladay seconded. Motion carried 3-0.

CLOSED RECORD HEARING SANDSTONE RIDGE REZONE CDS

Commissioner Coe moved to approve the Sapphire Skies (Sandstone Ridge) rezone (Z-03-12) request for approximately 139.43 acres from Forest & Range to Rural-3, located Northeast of SR 903 and North of the Pine Loch Sun Subdivision within Section 35, T21N, R14E, WM (Parcel #21-14-35000-0007; 0008; 0009; 0010; 0011; 0012; 0013), and to direct staff to prepare enabling documents for the May 4th Commissioner Agenda. Commissioner Golladay seconded. Motion carried 3-0.
Commissioner Golladay moved to deny the Claim for Damages filed with the County Auditor on January 20, 2004, by Robert G. Posenjak, as recommended by the Prosecutor’s office. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION 2004-50 OPEN SPACE PROCEDURES COMMISSIONERS**

Commissioner Coe moved to approve Resolution No. 2004-50, Adopting the Open Space Timber Procedures, and to direct the Budget & Finance Officer to create a budget line item for Open Space Timber under the Board of County Commissioners budget. Commissioner Golladay seconded. Motion carried 3-0.

**RESOLUTION 2004-51 VACATE PORTION SUNSET HIGHWAY PUBLIC WORKS**

Commissioner Coe moved to approve Resolution No. 2004-51, Denying the Vacation of a Portion of the Sunset Highway Right-of-Way. Commissioner Golladay seconded. Motion carried 3-0.

**SET PUBLIC HEARING LEASE/SHAFF MAINTENANCE**

Commissioner Golladay moved to postpone consideration of a request from Richard and Melody Shaff, for an assignment and lease extension, until Tuesday May 4, 2004 at 3:00 p.m. during the Commissioner’s Agenda Session. Commissioner Coe seconded. Motion carried 3-0.

**WARRANT NUMBER AMOUNT DATE APPROVED**

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**ADJOURN**

Commissioner Coe moved to adjourn the meeting. Commissioner Golladay seconded. Motion carried 3-0.
Meeting adjourned at 3:59 p.m.

CLERK OF THE BOARD

Julie A. Kjorsvik

KITITAS COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON

Perry D. Huston, Chairman