DATE: April 19, 2004
TIME: 3:00 PM

COMMISSIONERS PRESENT: Max Golladay, Bruce Coe and Perry Huston
THOSE PRESENT: Allison Kimball and Catherine Dunn
OTHERS PRESENT:

ATTACHMENTS: 1. Revenue Comparison

TOPICS: 1. Departmental Organization
2. Appeals
3. BOCC Issues and Concerns
   a. Subdivision Code

DISCUSSION: 1. Bruce Coe as interim administrator, explained that the Supervisors had reverted back to their duties and were no longer switching jobs to cross train. The supervisory responsibilities were split Planning and Building. He said that no one in the department was working from home or taking county cars home at night except the Fire Marshal. He said that he would be talking with each staff member individually this week. Huston asked whose responsibility was the Code Enforcement and Fire Marshal positions. Coe replied that they were under the Building Supervisor.

Dunn presented the Revenue Comparisons. Huston said that he would like to see the number of permits as well on the comparison. She said that she would get that done as soon as possible. Kimball presented a proposed phone tree to spread the calls around. Golladay said that he didn’t like the idea of a phone tree. Coe said he still wanted to do the phone tree but would have it spaced to go into effect after 4 rings.

Huston said that he was not prepared to give up on the idea of one department and he wants to start the recruiting of a new director soon.

Coe said that he had met with Steve Lathrop last week on the MountainStar projects. This led to discussion of staffing agreements and software.
2. Huston explained that Clay White was assisting with the Ronald Recycling and Deneen appeals. Dunn said that Jan Sharar had volunteered to assist with the Law and Justice appeal if needed. Huston said that Kimball would handle the Law and Justice appeal with the assistance of Warren Beed, Facilities Director.
3. Coe explained that the Planning Commission was bogged down with the Subdivision Code and was getting nowhere. Golladay said that the Planning Commission should be told to give the Board its preferred decision and have the Board continue with the Public hearings. Huston said that he would write a letter to the Planning Commission.

**ACTIONS:**

1. Dunn to update Revenue Comparisons to include number of permits
2. None
3. Huston will write letter to Planning Commission