COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION

TUESDAY 3:00 P.M. APRIL 6, 2004

CALL TO ORDER

Board members present: Chairman Perry D. Huston; Vice-Chairman Bruce Coe
and Commissioner Max Golladay.

Others: Julie Kjorsvik, Clerk of the Board; Warren Beed, Facilities
Maintenance Director; Patti Johnson, Solid Waste Director; David Taylor,
Community Development Services Director; James Hurson, Chief Civil
Deputy Prosecutor; Nancy Goodloe, Public Health Administrator; David
Bowen, Auditor; Paul Bennett, Public Works Director; Lisa Young, Human
Resources Secretary; Clay Meyers, Interim Undersherriff; Gene Dana,
Sheriff, and approximately 4 members of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Nancy Goodloe, Public Health Administrator, introduced Sharon Smith as
the new Public Health Nurse and Venetta Miller as the new Business
Manager.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Huston noted items that had been added to the agenda under
Administrative Matters, including setting a hearing date for the
administrative decision appeal of the Ronald Mill Site Concrete Batch
Plant; adding Item V under Board Discussion Decision; moving Items L, F
& M to Board Discussion Decision; postpone consideration of the Minutes
until Administrative Matters. Commissioner Coe moved to approve the
agenda, as amended. Commissioner Golladay seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of
County Commissioners in advance for study and were enacted by one motion
with separate discussion to the extent any items were removed from the
Consent Agenda at the request of a Board member. Commissioner Coe moved
to approve the Consent Agenda as amended. Commissioner Golladay
seconded. Motion carried 3-0.

MINUTES

Consideration of the minutes was moved to Administrative Matters.
SET HEARING ADMINISTRATIVE APPEAL—HODGES COMMISSIONERS

Approve setting a hearing to consider an appeal from Merline W. & Janet A. Hodge and Robert & Charlotte Mackie, who are appealing the administrative decision of the Community Development Services Director, relating to the Hodges Short Plat (SP-04-03) and Variance (V-03-21) request, to be held on Tuesday April 27, 2004 at 10:00 a.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

SET HEARING ADMINISTRATIVE APPEAL—WINIFRED ACRES COMMISSIONERS

Approve setting a hearing to consider an appeal of the Winifred Acres Short Plat (SP-03-45), located east of Willow Street and west of Matthews Road, within the Ellensburg Urban Growth Area, to be held on Tuesday April 27, 2004 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

CERTIFICATION ANNUAL ROAD FUND EXPENDITURES PUBLIC WORKS

Approve and authorize the Chair to sign the State of Washington County Road Administration Board, Rural Arterial Program Certification of Road Fund Expenditures for Traffic Law Enforcement, for the 2003 budget year, in the amount of $62,720.18.

RESOLUTION 2004-46 AUTHORIZING WORKWEEK DESIGNATION HUMAN RESOURCES

Approve Resolution No. 2004-46, In the Matter of Authorizing the Workweek Designation, authorizing the Board to document the designation by Personnel Action Form (PAF), or whatever subsequent administrative form is determined to be used to authorize changes in compensation.

REQUEST TO SET A HEARING TO CONSIDER AN APPEAL OF THE SEPA DETERMINATION OF NON-SIGNIFICANCE FOR THE KITTITAS COUNTY LAW & JUSTICE CENTER — MOVED TO BOARD DISCUSSION & DECISION

AGREEMENT HORTICULTURAL PEST & DISEASE BD./TIM KUKES COMMISSIONERS

Approve a Professional Services Agreement between Kittitas County Horticultural Pest & Disease Board and Tim Kukes, for the period beginning March 6, 2004 through December 31, 2004, at a rate of $13.00 per hour, not to exceed $1,500.00.
Approve and authorize the Chair to sign Contract E 03-339, Amendment B, with the State of Washington Military Department, for Enhanced 911-Wireless Implementation, changing the overall contract amount from $115,575.00 to $103,215.00.

SET PUBLIC HEARING BUILDING PERMIT FEES

Approve setting a public hearing to consider the Building Permit Fees, amended effective January 1, 2004, to be held on Tuesday May 4, 2004, at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice.

AGREEMENT WEED DISTRICTS #1, #2, #3 & #5 NOXIOUS WEED BOARD

Approve and authorize the Chair to sign Memorandum of Agreements between the Kittitas County Noxious Weed Control Board and Kittitas County Weed District #1, #2, #3 and #5, to promote a coordinated noxious weed management program, for the year 2004.

AGREEMENT DEPARTMENT OF ECOLOGY-WEED BOARD NOXIOUS WEED BOARD

Acknowledge an Aquatic Weeds Management Fund Grant Agreement #G0400270, between the State of Washington Department of Ecology and the Kittitas County Noxious Weed Control Board, in the amount of $11,608.00 for the period beginning April 1, 2004 through December 31, 2005.

RESOLUTION TO CONSIDER TEMPORARY NO-PARKING AREA ON CANYON ROAD - ITEM MOVED TO BOARD DISCUSSION & DECISION

REQUEST TO SET A PUBLIC HEARING TO CONSIDER A NO-PARKING AREA ON CANYON ROAD - ITEM MOVED TO BOARD DISCUSSION & DECISION

CERTIFICATION COUNTY ROAD ADMINISTRATION BOARD PUBLIC WORKS

Approve and authorize the Chair to sign the Annual Certification to the County Road Administration Board, for the calendar year 2003.

RESOLUTION 2004-47 AWARD BID - ASPHALT PAVER PUBLIC WORKS

Approve Resolution No. 2004-47, Awarding a Bid to Furnish One New Asphalt Paver, to Clyde/West, in the amount of $39,221.22, as the lowest bidder to meet specifications, and to authorize the Public Works Director to sign the contract documents for the bid awarded pursuant to the terms and conditions as specified in the proposal submitted by said bidder.

04/06/04 MINUTES 3
RESOLUTION 2004-48  AWARD BID-INERT WASTE LANDFILL  SOLID WASTE

Approve Resolution No. 2004-48, Awarding a Bid for the Reclassification of the Inert Waste Landfill to a Limited Purpose Landfill, to R.W. Beck in the amount of $50,818.00, plus sales tax, and to authorize the Chair to sign the contract documents for said project.

RESOLUTION 2004-49  UPDATING PERSONNEL POLICIES MANUAL  HUMAN RESOURCES

Approve Resolution No. 2004-49, In the Matter of Updating the Personnel Policies Manual, updating current policy language for Item #1-5 “Listing of Departments & Hours”.

CORRESPONDENCE

LETTER  STEVE REINKE – E911 COORDINATOR  COMMISSIONERS

Commissioner Coe moved to approve and ratify the Chair’s signature on a letter to Mr. Bob Oenning, State E911 Administrator, State of Washington Military Department, verifying that Steve Reinke is designated to serve as the Kittitas County E911 Coordinator for the 2005 fiscal year. Commissioner Golladay seconded. Motion carried 3-0.

LETTER  PATTI JOHNSON-EFSEC APPOINTMENT  COMMISSIONERS

Commissioner Golladay moved to approve the Chair’s signature on a letter to Mr. Allen J. Fiksdal, Energy Facility Site Evaluation Council Manager, appointing Patti Johnson, Kittitas County Solid Waste Director, to serve as the County’s representative for issues relating to the Kittitas Valley Wild Horse Wind project. Commissioner Coe seconded. Motion carried 3-0.

RESOLUTION 2004-35  LAND EXCHANGE W/MOUNTAINSTAR  COMMISSIONERS

Steve Lathrop, representing MountainStar, gave a brief explanation on a proposed land exchange.

Chairman Huston moved Resolution No. 2004-35, Endorsing a Land Exchange between MountainStar Resort Development, LLC, the Forest Service, U.S. Department of Agriculture, the Bureau of Reclamation, and the Department of the Interior, near the Cle Elum Dam. Commissioner Golladay seconded.

Commissioner Coe felt there was no benefit for the citizens of Kittitas County. He felt a public hearing could be warranted to see if the public is interested in endorsing such a matter. Chairman Huston said the Board had previously supported other land exchanges, without holding public
hearings, however he did support holding a public hearing if the MPR boundaries were being adjusted. Commissioner Golladay stated several concerns he had, but did not object to the overall exchange. He explained he would like to have the document read by someone with more expertise than himself.

Chairman Huston moved to amend Resolution No. 2004-35, by striking the second “whereas”; to postpone consideration of Resolution No. 2004-35, Endorsing a Land Exchange between MountainStar Resort Development, LLC, the Forest Service, U.S. Department of Agriculture, the Bureau of Reclamation, and the Department of the Interior, near the Cle Elum Dam, until Tuesday April 20, 2004 at 3:00 p.m.; and to refer the document to staff to their examination. Commissioner Golladay seconded.

Commissioner Golladay moved to postpone consideration of Resolution No. 2004-35 until Tuesday April 20, 2004 at 3:00 p.m. for review of staff and legal. Chairman Huston seconded. Motion carried 3-0.

AGREEMENT        EASEMENT WITH US FOREST SERVICE        PUBLIC WORKS

Commissioner Coe moved to postpone consideration of an application to the US Forest Service for an easement for road purposes, in the vicinity of the Winston Bridge, as part of the Phase III MountainStar Resort Development, until Tuesday April 20, 2004 at 3:00 p.m., to allow a report from staff on what the ownership means versus benefits to the County. Commissioner Golladay seconded. Motion carried 3-0.

MINUTES

Commissioner Coe noted he was not in attendance during the meeting with Community Development Services department on March 22, 2004. He also noted the misspelling of Mr. Fudacz’s name in the study session minutes with the Upper County Baseball League.

Commissioner Golladay moved to amend the minutes, as suggested. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to approve the minutes, as amended. Commissioner Coe seconded. Motion carried 3-0.

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<tr>
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<td>BOCC/Road Standards</td>
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<td>Bid Opening</td>
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<tr>
<td>03-15-04</td>
<td>Study Session</td>
<td>BOCC/CDS</td>
</tr>
</tbody>
</table>

04/06/04 MINUTES 5
Commissioner Golladay moved to set a hearing to consider an appeal of the administrative decision of the Community Development Services Director, relating to the requirement of a conditional use permit for the operation of a concrete plant at the former Ronald Mill site, to be held on Tuesday April 20, 2004, at 10:00 a.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice. Commissioner Coe seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS — NONE

BOARD DISCUSSION/DECISION ITEMS

PUBLIC HEARING RANCH ROAD—ROAD MAINTENANCE SYSTEM PUBLIC WORKS

Chairman Huston opened the continued public hearing (record closed), to consider adopting Ranch Road onto the County Road System. Paul Bennett, Public Works Director, noted that the required documents had still not been completed.

Commissioner Golladay moved to continue the public hearing to Tuesday May 4, 2004 at 3:00 p.m., noting the record is closed. Commissioner Coe seconded. Motion carried 3-0.

RESOLUTION 2004-36 POTABLE WATER SUPPLY ADMIN. POLICY CDS

Commissioner Golladay moved to approve Resolution No. 2004-36, Ratifying the Community Development Services Department Administrative Policy Related to Potable Water Supply for Subdivisions. Commissioner Coe seconded. Motion carried 3-0.

PUBLIC HEARING LEASE OF COUNTY MINERAL RIGHTS COMMISSIONERS

Chairman Huston noted questions that had been raised by the Prosecutor’s office, including zoning, exact location, title search, insurance etc.

Chairman Huston moved to direct legal staff to continue their review of the request. Commissioner Coe seconded. Motion carried 3-0.
Commissioner Golladay moved to continue the public hearing to Tuesday April 20, 2004 at 3:00 p.m., noting the record is closed. Commissioner Coe seconded. Motion carried 3-0.

CLOSED RECORD HEARING DOUG WEIS REZONE (Z-03-11) CDS

Commissioner Golladay moved to approve a rezone request from Doug Weis (Z-03-11) from Forest and Range to Rural 3, and to direct staff to prepare enabling documents for the Board’s consideration on Tuesday April 20, 2004 at 3:00 p.m. Commissioner Coe seconded. Motion carried 3-0.

RESOLUTION 2004-37 CDS ADMINISTRATIVE POLICIES CDS

Commissioner Coe moved to approve Resolution No. 2004-37, Ratifying the Community Development Services Department Administrative Policies. Commissioner Golladay seconded. Motion carried 3-0.

GRANT REGIONAL PROGRAM DEVELOPMENT UNIT PROBATION

Commissioner Golladay moved to approve and authorize the Chair to sign a Grant Application to the Office of Juvenile Justice, for the Regional Program Development Unit, in the amount of $7,500.00 for the period July 1, 2004 through June 30, 2005. Commissioner Coe seconded. Motion carried 3-0.

CONTRACT ART PROGRAM PROBATION

Commissioner Coe moved to acknowledge a Consolidated Services Contract with the Kittitas County Probation Services department, through Central Washington Comprehensive Mental Health, for the Aggression Replacement Training (ART). Commissioner Golladay seconded. Motion carried 3-0.

APPLICATION FORD MOTOR CREDIT COMPANY SHERIFF

Commissioner Coe moved to approve and authorize the Chair to sign a Credit Application #8092200 with the Ford Motor Credit Company, for leasing Sheriff’s vehicles. Commissioner Golladay seconded. Motion carried 3-0.

RESOLUTION 2004-38 AMEND BYLAWS—LAW & JUSTICE COUNCIL COMMISSIONERS

Commissioner Coe moved to approve Resolution No. 2004-38, Amending Section II A. of the Kittitas County Law & Justice Council Bylaws, to include a representative from the City of Ellensburg and the City of Kittitas. Commissioner Golladay seconded. Motion carried 3-0.
RESOLUTION 2004-39  OFFICIAL COUNTY NEWSPAPER  COMMISSIONERS

Commissioner Coe moved to approve Resolution No. 2004-39, Awarding a Contract for the Official County Newspaper, to the Daily Record for the period July 1, 2004 through June 30, 2005, at a rate of $4.43 per column inch (based on a 9 column format) for legal advertising and $6.06 per column inch (based on a 6 column format) for display advertisement. Commissioner Golladay seconded. Motion carried 3-0.

APPOINTMENT  MENTAL HEALTH ADVISORY BOARD  COMMISSIONERS

Commissioner Golladay moved to appoint Bob Richey to Position #3 and Rolf Williams to Position #2, to the Kittitas County Mental Health Advisory Board, effective immediately and expiring on December 31, 2007. Commissioner Coe seconded. Motion carried 3-0.

RESOLUTION 2004-40  UPPER COUNTY JUDGE POSITION  COMMISSIONERS

Commissioner Coe moved to approve Resolution No. 2004-40, Reclassifying the Upper Kittitas County Judge position from 45% of a full-time position to 60% of a full-time position, to be compensated commensurately. Commissioner Golladay seconded. Motion carried 3-0.

AGREEMENT  TALX UC EXPRESS  COMMISSIONER

Commissioner Golladay moved to approve and authorize the Chair to sign an Agreement with TALX UC express, for unemployment cost management services. Commissioner Coe seconded. Motion carried 3-0.

TRANSMITTAL  SAPPHIRE SKIES REZONE  CDS

Commissioner Golladay moved to acknowledge receipt of the Transmittal of Planning Commission recommendations, for the Sapphire Skies Rezone (Sandstone Ridge) Z-03-12, for approximately 139.43 acres from Forest & Range to Rural-3, located Northeast of SR 903 and North of the Pine Loch Sun Subdivision, and to set a closed record hearing for Tuesday April 20, 2004 at 3:00 p.m. in the Commissioner’s Auditorium. Commissioner Coe seconded. Motion carried 3-0.

TRANSMITTAL  ALBERTSON/SHIGETO REZONE  CDS

Commissioner Golladay moved to acknowledge receipt of the Transmittal of Planning Commission recommendations, for the Albertson/Shigeto Rezone Z-03-14, for approximately 19.94 acres from Forest and Range to Rural-3, located Northeast of SR 903 and North of the Pine Loch Sun Subdivision, and to set a closed record hearing for Tuesday April 20, 2004 at 3:00
p.m. in the Commissioner’s Auditorium. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION 2004-41  YAKIMA RIVER BASIN WATERSHED PLAN**

Commissioner Golladay moved to approve Resolution No. 2004-41, In the Matter of Convening a Meeting between Kittitas, Yakima, Benton and Klickitat Counties and Returning the Yakima River Basin Watershed Management Plan to the Planning Unit for further consideration. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION 2004-42  WA-CERT**


**AGREEMENT  CENTRAL WA. COMPREHENSIVE MENTAL HEALTH  SHERIFF**

Commissioner Golladay moved to acknowledge an Agreement between Central Washington Comprehensive Mental Health and the Kittitas County Sheriff’s Office, effective January 1, 2004, continuing on an annual basis, until terminated or amended by either party upon thirty days written notice. Commissioner Coe seconded. Motion carried 3-0.

**EVENT  ANNUAL EASTON MEMORIAL DAY PARADE  COMMISSIONERS**

Commissioner Coe moved to approve the Annual Easton Memorial Day Parade, to be held on Saturday May 29, 2004, conditioned upon proof of current insurance. Commissioner Golladay seconded. Motion carried 3-0.

**AGREEMENT  CITY OF ROSLYN - JAIL SERVICES  SHERIFF**

Commissioner Golladay moved to approve an Agreement between Kittitas County and the City of Roslyn, to provide jail services for persons arrested by City police officers, beginning January 1, 2004 through December 31, 2005. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION 2004-43  FUND 1/3-TEMP. TRAFFIC SIGNAL CLE ELUM PUBLIC WORKS**

Chairman Huston moved to approve Resolution No. 2004-43, Ratifying the Board’s Decision to Fund 1/3 of the Cost to Install a Temporary Traffic Signal in Cle Elum, not to exceed $17,000, funds coming from the County Road Fund. Commissioner Coe seconded. Motion carried 3-0.

**SET HEARING  SEPA APPEAL - LAW & JUSTICE CENTER  COMMISSIONERS**

04/06/04 MINUTES
Commissioner Coe moved to set a hearing to consider an appeal of the SEPA Determination of Non-Significance, for the proposed Kittitas County Law & Justice Center, to be held on Monday April 26, 2004 at 2:30 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice. Commissioner Golladay seconded. Motion carried 3-0.

RESOLUTION 2004-44  EMERGENCY NO-PARKING DESIGNATION  PUBLIC WORKS

Commissioner Golladay moved to approve Resolution No. 2004-44, Establishing an Emergency No-Parking Designation for Canyon Road MP 2.27 to MP 5.47, from April 12, 2004 to July 20, 2004. Commissioner Coe seconded. Motion carried 3-0.

SET PUBLIC HEARING  NO PARKING SIGNS-CANYON ROAD  PUBLIC WORKS

Commissioner Golladay moved to table the request to Set a Public Hearing to Consider a No-Parking Area on Canyon Road. Commissioner Coe seconded. Motion carried 3-0.

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TRAVEL AUTHORIZATION -

The Kittitas County Board of Commissioners approved the following Travel Authorization Requests:

✓ Lody Caldwell to attend the Food Safety from Farm to Table conference from May 26-27, 2004 in Moscow, Idaho.

✓ Jennifer Steward to attend the Street Saver training - Pavement Management Software, on April 1, 2004, in Salem, Oregon.
MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURN

Commissioner Golladay moved to adjourn the meeting at 4:29 p.m. Commissioner Coe seconded. Motion carried 3-0.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

[Signature]  
Julie A. Kjorsvik

[Signature]  
Perry D. Huston, Chairman