HR STUDY SESSION
Wednesday, March 17th, 2004
1:30 p.m.

TOPICS:
- Work Week Authorization Process
- Negotiations Update
  a) Road/Maintenance
  b) Courthouse
  c) Appraisers
  d) Corrections
  e) Misdemeanant
  f) Line

ATTENDANCE: Perry Huston, Max Golladay, Kirk Eslinger, and Lisa Young.

DISCUSSION
Work Week Authorization Process
- Resolution – A resolution was put in place to make updating the list of those on alternate work weeks easier.
- A situation has arisen where an employee was allowed to work the alternate work week, but it was not documented. The department is requesting that this be forgiven as a clerical error, and asked that they not have to recalculate hours for the time period. The Board has denied this request.
- New Process – Kirk has updated the PAF to include check boxes for work schedule. It will allow approval of the Board by PAF, via their Monday morning process. The approved work week would not take affect until the week following approval. The Board approved of this change in process.
- Resolution Update – The resolution will need to be updated to reflect the new process. The Board approved.

EXECUTIVE SESSION 1:40 p.m.
- Negotiations Update – updates given; direction provided to staff.
  a) Road/Maintenance
  b) Courthouse
  c) Appraisers
d) Corrections
e) Misdemeanant
f) Line

END EXECUTIVE SESSION 2:20 p.m.