Study Sessions Minutes
March 15, 2004
1:30 p.m.
with Judy Pless

Present were Commissioners Max Golladay, Perry Huston, and Budget & Finance Manager Judy Pless.

Financial Reports: Judy presented to the Board the sales tax report ending February 29, 2004, showing $314,734.93 collected for 2004. The Law & Justice Sales taxes through February 29, 2004 were:

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<tbody>
<tr>
<td>Criminal Justice</td>
<td>$1,346,877.69</td>
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<tr>
<td>Juvenile Justice</td>
<td>$-66,689.26</td>
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The preliminary fund balance for the General fund is $-881,547.10. There are still postings that need to occur before the figure is finalized.

Budget Graphs – Still haven’t been updated on the system.

Title III Grant – Working on getting this done.

New Vendors – Judy sent an email to all departments informing them of 2 new vendors they can use for purchasing printed materials and supplies. They are Washington State Printer and King County Directors Assn, KCDA.

Signing Vouchers – Discussion occurred about the signing of vouchers. It was decided that vouchers will be signed on each Monday, unless there is a special run, then we will give the Board 24 hours notice so the meeting can be advertised.

EMS – Judy informed the Board that Cheryl Burrows was requesting information about getting on the county computer network. The Commissioners didn’t know that EMS was not on the network. The amount EMS would have to pay would be the Cost Allocation amount, 12.25% of salaries, to complete the services of HR, Auditor, Maintenance, and Computer Services.

Extra Help – Judy talked with the Board about the extra help for use in the Auditor’s office for records retention to be funded from Auditor’s Document Preservation fund. This is currently budgeted in the 2004 budget.

Meeting adjourned 2:25 p.m.

Submitted by

Judy Pless