CALL TO ORDER

Board members present: Chairman Perry D. Huston; Vice-Chairman Bruce Coe and Commissioner Max Golladay.

Others: Julie Kjorsvik, Clerk of the Board; Warren Beed, Facilities Maintenance Director; Sandy De Salles, Fair Director; Clay Meyers, Acting Undersheriff; Greg Zempel, Prosecutor; Paul Bennett, Public Works Director; and one member of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Greg Zempel, Prosecutor, introduced Patricia Anderson and Therese Murphy as new employees in the Prosecutor’s office.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Huston acknowledged a letter being added under Correspondence, to Bernie Sims, Chair of the Tri-County Water Resources Agency, and an item from the Maintenance Director relating to the HVAC system under Administrative Matters.

Commissioner Golladay moved to approve the Agenda, as amended. Commissioner Coe seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Golladay moved to approve the Consent Agenda as presented. Commissioner Coe seconded. Motion carried 3-0.

MINUTES

01-13-04 Study Session BOCC/Human Resources Dept.
01-15-04 Study Session BOCC/Judy Pless & David Bowen

03/02/04 MINUTES 1
01-27-04 Study Session BOCC/Human Resources Dept.
02-03-04 Public Hearing BOCC
02-04-04 Public Hearing BOCC/Road Standards
02-10-04 Study Session BOCC/Human Resources Dept.
02-11-04 Public Hearing BOCC/Road Standards
02-17-04 Study Session BOCC/Dept. Heads
02-17-04 Agenda Session BOCC
02-23-04 Public Meeting BOCC/PTBA
02-25-04 Study Session BOCC/Department Heads

✓ SET PUBLIC HEARING OPEN SPACE TIMBER-NELSEN COMMISSIONERS

Approve to Set a Public Hearing to consider an Open Space Timber Application from James F. Nelsen, for tax parcel number 20-17-31052-0001, to be held on Tuesday March 16, 2004 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice.

✓ CALL FOR BIDS NEW ASPHALT PAVER PUBLIC WORKS

Approve a Notice of Call for Bids, for One New Asphalt Paver, to be received until March 15, 2004 at 2:00 p.m. by the Kittitas County Public Works Department, 411 N. Ruby, Suite #1, Ellensburg, and to authorize the Clerk to publish said notice.

✓ RESOLUTION 2004-30 UPDATING PERSONNEL POLICIES MANUAL HUMAN RESOURCES

Approve Resolution No. 2004-30, In the Matter of Updating the Personnel Policies Manual, revising Item 4-12 “Technology Use” and 5-2 “Merit Increase Percentage Chart”.

CORRESPONDENCE

✓ LETTER RICHARD NEDELKOFF - BUREAU OF JUSTICE ASSIST. SUBSTANCE ABUSE

Commissioner Coe moved to ratify the Chair’s signature on a letter to Mr. Richard Nedelkoff, Director of the Bureau of Justice Assistance, authorizing Alcohol Drug Dependency Service to serve as the official representative for Kittitas County to apply to undertake a drug court program or project. Commissioner Golladay seconded. Motion carried 3-0.

✓ LETTER NATIONAL COUNTY GOVERNMENT WEEK-COLORING CONTEST COMMISSIONERS

Commissioner Golladay moved to ratify the Board’s signature on a letter to teachers in Kittitas County, advising them of a coloring contest for children grades K-5, to help celebrate National County Government Week, from April 18-24, 2004. Commissioner Coe seconded. Motion carried 3-0.
LETTER

BERNIE SIMS/TRI-COUNTY WATER RESOURCES

Commissioner Golladay moved to ratify the Chair’s signature on a letter to Bernie Sims, Chair of the Tri-County Water Resources Agency, relating to the Yakima River Watershed Plan.

ADMINISTRATIVE MATTERS

MOTION

HVAC SYSTEM

MAINTENANCE

Warren Beed, Facilities Maintenance Director, reported there were heating and cooling problems in the Human Resources Department and Commissioner’s office. He presented options and recommended having controls and valves added to the existing system, in a two-phase proposal. The cost involved for the project would be between $11,000.00 - $22,510.00, and could come from the REET (Real Estate Excise Tax) fund. He said if the first phase fixed the problem, the second phase would not be required.

Chairman Huston moved to direct staff to proceed in phases, to correct the HVAC system in the Human Resources Department and the Commissioner’s office, and to work with the Auditor’s office for the appropriate budget amendments. Commissioner Coe seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

PUBLIC HEARING

RANCH ROAD - ONTO COUNTY RD. SYSTEM

PUBLIC WORKS

Paul Bennett, Public Works Director, reported that not all signatures had been obtained on the mylars and suggested continuing the public hearing until March 16, 2004. Chairman Huston acknowledged receipt of a fax dated March 2, 2004, from Attorney Lawrence E. Martin, relating to Ranch Road/Ridgway Short Plats.

Commissioner Coe moved to continue the public hearing (record to remain closed) to consider enabling documents adopting Ranch Road onto the Kittitas County Road System, until Tuesday March 16, 2004, at 3:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, Ellensburg. Commissioner Golladay seconded. Motion carried 3-0.

RESOLUTION 2004-27

FEES FOR COMP. PLAN AMENDMENTS

CDS

Commissioner Coe moved to approve Resolution No. 2004-27, Amending Fees for the Community Development Services Department, for Comprehensive Plan Amendments, increasing the amount for map and text amendments from $25.00 to $225.00 per application. Commissioner Golladay seconded.

03/02/04 MINUTES 3
Motion carried 3-0.

Commissioner Golladay moved to approve and authorize the Vice-Chair to sign a Contract with Washington State Department of Community, Trade and Economic Development for the Community Development Block Grant Program, for the period beginning January 1, 2004 through February 28, 2005, in the total amount of $102,009.00. Commissioner Coe seconded. Motion carried 2-0. Chairman Huston abstained, since he serves on the Kittitas County Action Council Board of Directors.

RESOLUTION 2004-22 PACIFIC LEGAL FOUNDATION CDS

Commissioner Coe moved to approve Resolution No. 2004-22, Approving a Memorandum of Understanding between Kittitas County and the Pacific Legal Foundation, for Representation in Connection with Challenging the Listing of Steelhead Under the Endangered Species Act, and to authorize the Chair to sign a Memorandum of Understanding on Legal Representation by Pacific Legal Foundation Attorneys. Commissioner Golladay seconded. Motion carried 3-0.

Commissioner Coe moved to approve and authorize the Chair to sign an Agreement to Reimburse Litigation Costs, between Kittitas County and the Washington Agriculture Legal Foundation, for services to prosecute a lawsuit against the National Oceanic and Atmospheric Agency, challenging the listings of Upper Columbia River Basin Steelhead, Middle Columbia River Steelhead, Snake River Steelhead, and Upper Willamette River Steelhead, as threatened or endangered species under the Endangered Species Act. Commissioner Golladay seconded. Motion carried 3-0.

APPOINTMENT LAW & JUSTICE COUNCIL-CITY OF CLE ELUM COMMISSIONERS

Commissioner Golladay moved to appoint City of Cle Elum Council Member Jim Eidemiller, to the Kittitas County Law & Justice Council, as the combined representative to the City Councils of Cle Elum, Roslyn and South Cle Elum. Commissioner Coe seconded. Motion carried 3-0.

INTERLOCAL AGREEMENT WA. STATE HOMELAND SECURITY-REGION 7 SHERIFF

Commissioner Golladay moved to approve and authorize the Chair to sign an Interlocal Agreement between Chelan, Douglas, Grant, Kittitas, Okanogan Counties and the Colville Indian Nation (referred to as Region Seven Emergency Council) and the Washington State Homelands Security Regions, to establish a regional emergency council and to plan and coordinate resources for the purpose of protecting life and property within the north central region of Washington State. Commissioner Coe seconded. Motion carried 3-0.

03/02/04 MINUTES 4
Commissioner Golladay moved to acknowledge Grant Contract #E-04-036, with the Washington State Military Department, through the Department of Emergency Management of Grant County, for an Emergency Management Program Specialist in the amount of $190,520.89, for the period beginning July 1, 2003 through March 31, 2005, to provide for equipment, exercise, training, planning and administration needs. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to acknowledge a Grant from the Washington Association of Sheriff’s and Police Chiefs, in the amount of $1,392.00, to purchase four Alco-Sensor III, PBT’s, for the period beginning February 1, 2004 through October 31, 2004. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to approve a Memorandum of Understanding between Kittitas County and the Washington Traffic Safety Commission, to provide overtime funding for a certified Drug Recognition Expert, to respond to radio calls when no other Drug Recognition Expert is available on work duty between February 1, 2004 and September 30, 2004. Commissioner Coe seconded. Motion carried 3-0.


Commissioner Golladay moved to acknowledge a Mini-Grant with the Washington Association of Sheriff’s & Police Chiefs, in the amount of $500.00, for Trading Cards, for the period beginning February 1, 2004 through October 31, 2004. Commissioner Coe seconded. Motion carried 3-0.
Commissioner Golladay moved to approve a Mutual Aid Agreement between the Kittitas County Sheriff’s Office, and the Commander I Corps and Fort Lewis, to provide emergency response services and assistance with civil disturbances on or adjacent to the Yakima Training Center. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to approve and authorize the Chair to sign Supplemental Agreement #LA-5272 with KCM, Inc. dba Tetra Tech/KCM, Inc. in the amount of $480,867.00 for the Canyon Road widening project from MP 2.27 to MP 5.47. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Coe moved to approve Resolution No. 2004-28, Awarding a Sponsorship Contract between Rugged Class Waterfalls and Kittitas County, for a fountain and landscaping at the outside southwest corner of the Home Arts Building, Kittitas County Fairgrounds, valued at $29,165.16, in return for “Best of Show” sponsorship classification and benefits attached to the sponsorship. Commissioner Golladay seconded. Motion carried 3-0.

Commissioner Coe moved to amend Resolution No. 2004-28, striking the word “Fair” from the title of the Resolution. Commissioner Golladay seconded. Motion carried 3-0.

Commissioner Golladay moved to approve Resolution No. 2004-29, Denying the Request to Vacate a portion of Hughbanks Road Right-of-Way, located within the Timber Valley III Plat. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to approve an Agreement between Kittitas County and KITTCOM, to provide specified Geographic Information Service (GIS) data, effective immediately, through December 31, 2009, in an amount not to exceed $19,837.50. Commissioner Coe seconded. Motion carried 3-0.
VOUCHERS:

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TRAVEL AUTHORIZATION:

The Kittitas County Board of Commissioners approved the following Travel Authorization requests:

Julie Sorensen to attend the Western Region 4-H Leader Forum, from March 3-7, 2004 in Anchorage Alaska.

Jim Van de Venter to attend the 55th Annual Road Builders Clinic, from March 2-3, 2004 in Coeur d'Alene, Idaho.

BID OPENING

PARKE CREEK ROAD RECONSTRUCTION
FEBRUARY 12, 2004 - 2:00 P.M.

On Thursday February 12, 2004, sealed bids were opened and read aloud at the Kittitas County Public Works Department, 411 Ruby Street, Suite #1 Ellensburg, for the Parke Creek Road reconstruction. Those present were Joy Potter, Engineering Technician; John Nixon, Construction Manager; Shannon Carlson, Deputy Clerk of the Board; and 13 members of the public. There were 11 bids received and the apparent low bidder was Copenhagen Construction in the amount of $936,920.75.

ADJOURN

Commissioner Coe moved to adjourn the meeting at 3:58 p.m. Commissioner Golladay seconded. Motion carried 3-0.

Meeting adjourned at 3:58 p.m.