CALL TO ORDER

Board members present: Chairman Perry D. Huston; Vice-Chairman Bruce Coe and Commissioner Max Golladay.

Others: Julie Kjorsvik, Clerk of the Board; Paul Bennett, Public Works Director; Allison Kimball, Community Development Services Operations Supervisor; David Taylor, Community Development Services Director; James Hurson, Deputy Prosecutor; Iris Rominger, Assessor, and approximately 8 members of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

AWARDS & RECOGNITIONS

Chairman Huston acknowledged receipt of a letter and Certificate of Commendation, from the Secretary of State, Sam Reed, on behalf of the Washington Territorial Sesquicentennial Commission, presenting Kittitas County with the Territorial Sesquicentennial certificate, commending the work and outstanding support Kittitas County has done to honor Washington’s past 150 years since it became a territory.

APPROVAL OF AGENDA

Chairman Huston acknowledged that Items B, C, J and K were pulled off of the Consent Agenda, and placed under Board Discussion and Decision, and that the report from Kittitas County Action Council, would be combined with Item K under Board Discussion and Decision.

Commissioner Golladay seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Golladay moved to approve the Consent Agenda as amended. Commissioner Coe seconded. Motion carried 3-0.
REQUEST TO SET A PUBLIC HEARING TO CONSIDER AN APPEAL OF THE COMMUNITY DEVELOPMENT SERVICES ADMINISTRATIVE DECISION REGARDING INTERPRETATION OF ZONING CODES FOR RONALD RECYCLING, INC. – MOVED TO BOARD DISCUSSION/DECISION

CALL FOR BIDS

Approve a Notice of Call for Bids for the Official County Newspaper, to be received until 10:00 a.m. on Thursday April 1, 2004, in the Commissioners’ Auditorium, Room 109, County Courthouse, to serve for the term of one year commencing July 1, 2004 and ending June 30, 2005, and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING ADMIN. POLICY – POTABLE WATER SUPPLY

Approve to set a public hearing to consider amending an existing Administrative policy related to potable water supply for subdivisions, to be held on Tuesday March 2, 2004 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice.

MOTION

Approve an Organizational Chart for the Kittitas County Public Works Department.
Approve a Lease Addendum for Robert H. Clerf and Sherre A. Clerf, for land located at the Bowers Field Airport within the Aeronautical Area, for the term beginning March 1, 2004 through February 28, 2009.

Approve a Lease Addendum between Kittitas County and KITTCOM, for land located within the Bowers Field Airport Industrial Area, for the period beginning March 1, 2004 through February 28, 2009.

Approve an updated Charter for the Airport Advisory Committee for Bowers Field, reflecting changes in membership and terms.

REQUEST TO APPROVE AND SIGN A NOTICE OF CONTRACTORS FOR THE CANYON ROAD PROJECT - ITEM MOVED TO BOARD DISCUSSION & DECISION

REQUEST TO APPROVE A RESOLUTION AWARDING A BID FOR THE PARKE CREEK ROAD RECONSTRUCTION PROJECT - ITEM MOVED TO BOARD DISCUSSION & DECISION

Approve an Agreement and Quit Claim Deed between Eric Daniel Pentico and Sheryl Anne Pentico, and Kittitas County, for a portion of Tax Parcel 17-20-08052-0001, a total of 0.02 acres, more or less, for the reconstruction of Parke Creek Road.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

RESOLUTION 2004-13 OAK TREE ESTATES PLAT (P-03-07) CDS

Commissioner Coe moved to approve Resolution No. 2004-13, Granting Preliminary Plat Approval to the Oak Tree Estates Plat (P-03-07), a division of Parcel Number 19-15-07000-0018 into 6 lots ranging from 3.05 acres to 3.19 acres, comprising part of the NE ¼ of Section 7, T.19N. R. 15E W.M., in Kittitas County. Chairman Huston seconded. Motion carried 2-0. Commissioner Golladay abstained.
Commissioner Coe moved to approve Resolution No. 2004-14, Granting Final Plat Approval to the Amended Ringler Short Plat, including eight Findings of Fact. Commissioner Golladay seconded. Motion carried 3-0.

Commissioner Golladay moved to approve Resolution No. 2004-15, Granting Final Plat Approval to the Amended Haskell Short Plat, including eight Findings of Fact. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to approve Resolution No. 2004-16, Granting Final Plat Approval to the Amended Berry Short Plat, including eight Findings of Fact. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to approve Resolution No. 2004-17, Ordering the Vacation of Mountain Creek Drive, and to authorize the Board’s signature on the real estate documents necessary to deed the county’s interest of Mountain View Drive to the adjacent property owner. Commissioner Coe seconded. Motion carried 3-0.

Chairman Huston moved to postpone consideration of Resolution No. 2004-18, relating to Preliminary Plat Approval of the High Valley Ranchettes, until Tuesday March 2, 2004, at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, following the public hearing to consider amending an existing administrative policy relating to potable water supply for subdivisions. Commissioner Coe seconded. Motion carried 2-1. Commissioner Golladay felt there was no basis or reason except to postpone consideration of the Resolution. He explained the application should be considered with the current rules in place, and the applicant should not have to wait until the Board changes the rules.

Commissioner Coe moved to approve Resolution No. 2004-19, Granting Preliminary Plat Approval for Cameron Plat (P-03-13), including six conditions, for a division of Parcel Number 20-16-33053-0003 into 2 lots of 3.22 and 3.54 acres, comprising of part of the NW¼ and SW¼ of Section 33, T.20N. R16E, W.M. in Kittitas County. Commissioner Golladay seconded. Motion carried 3-0.
RESOLUTION 2004-20    COURIER CREEK ESTATES (P-03-08)    CDS

Commissioner Coe moved to approve Resolution No. 2004-20, Granting Preliminary Plat Approval for Courier Creek Estates Plat (P-03-08), including thirteen conditions. Commissioner Golladay seconded. Motion carried 3-0.

RESOLUTION 2004-21    LEVIES FOR 2004 TAX COLLECTION    ASSESSOR

Commissioner Golladay moved to approve Resolution No. 2004-21, Approving the 2004 Kittitas County Levies for 2004 Tax Collection, in the total amount of $28,435,088.61. Commissioner Coe seconded. Motion carried 3-0.

LETTER      PLANNING COMMISSION    CDS

Chairman Huston recognized a letter from Jan Sharar, Staff Planner, on behalf of the Kittitas County Planning Commission. She said the Planning Commission was requesting guidance to be allowed to review the Zoning Code.

Commissioner Coe moved to approve and authorize the Chair to draft a letter responding to the Planning Commission, and request that they continue their review of the subdivision code, and advising them that their review of the zoning code would be subsequent to the subdivision code. Commissioner Golladay seconded. Motion carried 3-0.

CONTRACT   CONSOLIDATED CONTRACT #0363-41545     PROBATION SERVICES

Commissioner Golladay moved to approve and authorize the Chair to sign Consolidated Contract Program Agreement #0363-41545, with the Department of Social and Health Services, for the Kittitas County Juvenile Court, for the period beginning July 1, 2003 through June 30, 2005, in the total amount of $163,789.00. Commissioner Coe seconded. Motion carried 3-0.

AGREEMENT   YAKIMA COUNTY JUVENILE DETENTION FACILITY PROBATION SERVICES

Commissioner Golladay moved to approve an Agreement between Kittitas County and Yakima County, to permit juveniles under the jurisdiction of the Kittitas County Superior Court to be housed at the Yakima Juvenile Detention Facility, for the period beginning January 1, 2004 through December 31, 2004. Commissioner Coe seconded. Motion carried 3-0.
A representative from the Kittitas County Action Council, gave a brief update on the programs for the period beginning July 1, 2003 through December 31, 2003, as well as client characteristics.

Commissioner Coe moved to postpone consideration of the Contract with the Department of Community, Trade and Economic Development, for the Community Development Block Grant Program with the Kittitas County Action Council, until Tuesday March 2, 2004, at 3:00 p.m. in the Commissioner’s Auditorium, to allow for the Prosecutor’s review of the document. Commissioner Golladay seconded. Motion carried 3-0.

MEMORANDUM OF UNDERSTANDING  PACIFIC LEGAL FOUNDATION  CDS

Commissioner Golladay moved to postpone consideration of a Memorandum of Understanding on Legal Representation by the Pacific Legal Foundation Attorneys, and Resolution No. 2004-22, approving the Memorandum of Understanding in Connection with Challenging the Listing of Steelhead under the Endangered Species Act, until Tuesday March 2, 2004 at 3:00 p.m. in the Commissioner’s Auditorium, to allow the Prosecutors office review of the documents. Commissioner Coe seconded. Motion carried 3-0.

SET CLOSED RECORD HEARING  HARKER REZONE (Z-2003-09)  CDS

Commissioner Golladay moved to acknowledge receipt of the Transmittal of Planning Commission recommendations, for Virginia Harker’s Rezone, a request from Suburban to Residential for approximately 20.53 acres, and to set a closed record hearing to be held on Tuesday March 2, 2004 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse. Commissioner Coe seconded. Motion carried 3-0.

SET CLOSED RECORD HEARING  BIG BOULDER, LLC (Z-2003-08)  CDS

Commissioner Golladay moved to acknowledge receipt of the Transmittal of Planning Commission recommendations, for Big Boulder, LLC, a request from Forest and Range to Rural 3, for approximately 128 acres, and to set a closed record hearing to be held on Tuesday March 2, 2004 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse. Commissioner Coe seconded. Motion carried 3-0.

SET APPEAL HEARING  RONALD RECYCLING, INC.  COMMISSIONERS

Commissioner Golladay moved to set a Hearing to consider an appeal by James Boyle, on behalf of Concerned Citizens of Upper Kittitas County, who are appealing the Community Development Services administrative decision regarding the interpretation of zoning codes for Ronald Recycling, Inc., to be held on Tuesday April 6, 2004 at 4:00 p.m. in the
Commissioner’s Auditorium, Room 109, County Courthouse; to authorize the Clerk to publish said notice, and to authorize the Chair to send out a notice detailing deadlines for motions etc. Commissioner Coe seconded. Motion carried 3-0.

RESOLUTION 2004-23 CALL FOR BIDS–CANYON ROAD PUBLIC WORKS

Commissioner Golladay moved to approve Resolution No. 2004-23, to authorize the Clerk to publish a Notice of Call for Bids for the Canyon Road Reconstruction project from MP 2.27 to MP 5.47, and for sealed bids to be received and publicly opened at 2:00 p.m. March 11, 2004, in the Kittitas County Department of Public Works office at 411 North Ruby Street, Suite 1, Ellensburg. Commissioner Coe seconded. Motion carried 3-0.

RESOLUTION 2004-24 AWARD BID – PARKE CREEK RD. PUBLIC WORKS

Commissioner Golladay moved to approve Resolution No. 2004-24, Awarding a Bid for the Parke Creek Road Reconstruction project, to Copenhaver Construction, Inc. in the amount of $936,920.75, as the lowest responsive bidder, and to authorize the Chair to sign the contract documents. Commissioner Coe seconded. Motion carried 3-0.

SET PUBLIC HEARING MINERAL RIGHTS–OIL & GAS EXPLORATION COMMISSIONERS

Commissioner Golladay moved to approve setting a public hearing to consider leasing County mineral rights for oil and gas exploration to Energy West Corporation on property located in T15N, R20E, Section 18: Lot 1 (40.63 acres), Lot 2 (40.68 acres), Lot 3 (40.73 acres), and Lot 4 (40.78 acres), to be held on Tuesday March 16, 2004 at 4:00 p.m. in the Commissioner’s Auditorium, Room 109, County Courthouse, Ellensburg, Washington, and to authorize the Clerk to publish said notice. Commissioner Coe seconded. Motion carried 3-0.

VOUCHERS:

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**ADJOURN**

Commissioner Coe moved to adjourn. Commissioner Golladay seconded. Motion carried 3-0.

Meeting adjourned at 4:16 p.m.