COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
AGENDA SESSION

TUESDAY 3:00 P.M. DECEMBER 16, 2003

CALL TO ORDER

Chairman Golladay called the meeting to order at 3:00 p.m.

Board members present: Chairman Max A. Golladay, Vice-Chair Perry Huston and Bruce Coe.

Others: Shannon Carlson, Deputy Clerk of the Board; Paul Bennett, Public Works Director; Allison Kimball, Community Development Service; Judy Pless, Finance Manager; Warren Beed, Building Facilities Director; Patti Johnson, Solid Waste Director; Lana Cruse Thomas, Co-Operative Extension Director; Iris Rominger, Assessor; William Holmes, Director of Probation Services; Skip Mynar, County Program Coordinator; and approximately 6 members of the public.

INTRODUCTIONS OF NEW EMPLOYEES

Ms. Iris Rominger, Assessor introduced Eric Anderson as the new Appraiser 1. The Board welcomed Mr. Anderson.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Huston noted that items "J", "K" and "L" were moved to Board Discussion Decision. Commissioner Coe moved to approve Consent Agenda as presented, with the changes. Chairman Golladay seconded. Motion carried 2-0.

MINUTES

11-04-03 Agenda Session BOCC
11-10-03 Study Session BOCC/Public Works
11-18-03 Agenda Session BOCC
12-01-03 Study Session BOCC/Department Heads

12/16/03 MINUTES 1
RESOLUTION 2003-153  AWARD BID- LIQ. ASPHALT  PUBLIC WORKS

Approve Resolution #2003-153 to Award the Bid to Koch Material Company in the amount of $563,328 for Schedule “A”, Koch Material Company in the amount of $572,832.00 for schedule “B”, and Albina Asphalt in the amount of $631,321.00 for Schedule “C”, to Furnish Liquid Asphalt Materials for 2004 and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2003-154  AWARD BID- ASPHALT  PUBLIC WORKS

Approve Resolution #2003-154 to Award the Bid to Superior Asphalt & Concrete for Schedule “A” in the amount of $117,393.00, to Furnish Asphalt Materials for 2004 and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2003-155  AWARD BID- MAINT. ROCK  PUBLIC WORKS

Approve Resolution #2003-155 to Award the Bid to Ellensburg Cement Products in the amount of $264,403.50 for schedule “A” and $276,250.50 for schedule “B”, to Furnish Maintenance Rock Materials for 2004 and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2003-156  AWARD BID- CRACK SEALANT  PUBLIC WORKS

Approve Resolution #2003-156 to Award the Bid to Arrow Construction in the amount of $.269/pound for RS201, $.259/pound for RS211 and Equipment Rental as shown on bid tab, to Furnish Crack Sealant Materials for 2004 and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2003-157  AWARD BID- PETROLEUM/LUBRICANT  PUBLIC WORKS

Approve Resolution #2003-157 to Award the Bid to Devere & Sons for Schedule “A” and “B”, and Wondrack Distributing for Schedule “C”, to Furnish Petroleum and Lubricant Materials for 2004 and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2003-158  AWARD BID- WEED SPRAY  PUBLIC WORKS

Approve Resolution #2003-158 to Award the Bid to Wilbur-Ellis in the
amount of $144,165.66, to Furnish Chemical Weed Spray Materials for 2004 and to Authorize the Public Works Director to Sign Contract Documents.

RESOLUTION 2003-159  SET PUBLIC HEARING/FRANCHISE  PUBLIC WORKS

Approve Resolution #2003-159 setting a public hearing to consider granting a non-exclusive irrigation franchise in the County road right-of-way on Brown Road, to be held Tuesday, January 20, 2004 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, Courthouse, Ellensburg Washington and to authorize the Clerk to publish said notice.

AGREEMENTS  JUNIOR TAXING DISTRICTS  AUDITOR

Approve and sign interlocal agreements with the junior taxing districts (Water District #3, Weed District #2 and Weed District #3) for the year 2004.

RESOLUTION 2003-160  CHANGING PETTY CASH ACCOUNTS  AUDITOR

Approve Resolution #2003-160 Changing Petty Cash Accounts, closing the Sheriff's till account in the amount of $150.00, closes the County Fair petty cash account of $150.00, changing the name on Planning/Building Department to Community Development Services, changing the custodian of the County Fair and adding the Drug Impress account of $3,000.00.

RESOLUTION 2003-161  CANCEL CLAIMS FUND WARRANT  AUDITOR

Approve Resolution #2003-161 to Cancel Claims Fund Warrant number 138697 in the amount of $100.00 issued to Washington State Association of Counties.

RESOLUTION 2003-162  CLOSING FUND #116-020  AUDITOR

Approve Resolution #2003-162 to close fund #116-020 Public Health Capital Equipment Replacement Fund.

RESOLUTION 2003-163  CANCEL & REISSUE CLAIMS WARRANT  AUDITOR

Approve Resolution #2003-163 to cancel and reissue claims fund warrant number 138241 in the amount of $1,790.50 issued to Foster, Pepper & Shefelman. Warrant is being canceled and reissued to the correct vendor.

CORRESPONDENCE

12/16/03 MINUTES  3
LETTER

MILLENNIUM DIGITAL CABLE

Commissioner Huston moved to acknowledge a letter from Millennium Digital Media stating that they would be increasing their fees. In accordance with their franchise with the County, they are required to notify the County of any business activity. Commissioner Coe second. Motion carried 3-0.

LETTER

NICHOLAS LOUVRICH

COMMISSIONERS

Commissioner Huston moved to acknowledge a letter written by Commissioner Coe to Mr. Nicholas Louvrich from Washington State University explaining the concerns the County had with the mail survey to Kittitas County Residents. Commissioner Coe second. Motion carried 3-0.

ADMINISTRATIVE MATTERS—None

CITIZEN COMMENT ON NON-AGENDA ITEMS—None

BOARD DISCUSSION/DECISION

GRANT

JUVENILE BLOCK GRANT

Commissioner Huston moved to approve and authorize the Chairman's signature for the Juvenile Accountability Incentive Block Grant Application. The grant was previously submitted for approval, but there was an error in the amount. The budget lines have been changed by $111.00 to reflect the error. Commissioner Coe second. Motion carried 3-0.

GRANT

JUVENILE BLOCK GRANT FOR 2003-2004

Commissioner Huston moved to approve and authorize the Chairman's signature for the Juvenile Accountability Incentive Block Grant Agreement for the years 2003-2004 in the amount of $10,000.00. Commissioner Coe second. Motion carried 3-0.

AGREEMENT

KITTITAS CO. SOLID WASTE/SPOKANE COUNTY SOLID WASTE

Commissioner Huston moved to approve an agreement between Spokane County and Kittitas County Solid Waste in the amount of $750.00 for magic shows teaching elementary students how to re-cycle. Commissioner Coe second. Motion carried 3-0.

12/16/03 MINUTES
Commissioner Huston moved to approve a request for qualifications for reclassifying the CDL landfill as a Limited Waste Landfill and to authorize the clerk to publish said notice. Proposals to be accepted at the Solid Waste Department located at 925 Industrial Way, until February 17, 2004 at 2:00 P.M. Commissioner Coe second. Motion carried 3-0.

Commissioner Huston moved to continue the discussion to extend the Title III Grants until January 6th, 2004 at 3:00 P.M. in the Commissioner’s Auditorium. Commissioner Coe second. Motion carried 3-0.

Commissioner Huston moved to approve and authorize the Chairman’s signature on the Memo of Agreement between WSU Cooperative Extension and Kittitas County for the 2004 Extension Program in the amount of $31,872.00. Commissioner Coe second. Motion carried 3-0.

Commissioner Huston moved to approve Resolution #2003-148 amending the building permit fee schedule for the Community Development Services Department and adding a five percent (5%) building fee increase effective January 1, 2004. Commissioner Coe second. Motion carried 3-0.

Paul Bennett, Public Works Director explained that the Resolution should read a maintenance bond instead of a performance bond. Commissioner Huston moved to amend Resolution #2003-142 adopting Chandler Road onto the Kittitas County Road Maintenance System and to direct staff to change the language on the Resolution before signature. Commissioner Coe second. Motion carried 3-0. Commissioner Huston moved to approve the amended Resolution #2003-142 Adopting Chandler Road onto the Kittitas County Road Maintenance System. Commissioner Coe second. Motion carried 3-0.

Commissioner Huston moved to approve Resolution #2003-149 Declaring an Emergency Related to the Failed Elevator System. Warren Beed, Facilities Coordinator explained the details of the elevator and the estimated cost
of repair. Commissioner Coe second. Motion carried 3-0.

RESOLUTION

INCREASE SHERIFF’S FEES

SHERIFF

Interim Undersheriff Clayton Myers submitted a Resolution for consideration to increase the Sheriff’s Fees. Commissioner Huston explained that in past practices when a department request to increase fees it goes through the public hearing process. Commissioner Huston moved to set a public hearing for Wednesday, January 7, 2004 at 5:00 p.m. in the Commissioner’s Auditorium and to authorize the Clerk to publish said notice. Commissioner Coe second. Motion carried 3-0.

COMMITTEES

2004 COMMISSIONERS LISTING

COMMISSIONERS

Commissioner Huston moved to continue updating the Commissioner’s Committee Listing for 2004 until January 6, 2004 @ 3:00 until a new Chairman has been selected and to direct staff to make the Commissioner’s a copy of the listing to review. Commissioner Coe second. Motion carried 3-0.

SET PUBLIC HEARING

LAND DONATION-CARL BROWN

COMMISSIONERS

Mr. Carl Brown explained that the land in question has no legal egress/ingress. The parcel is not buildable and the only value to it is for wildlife. He is asking the County to accept the parcel in lieu of taxes. Commissioner Huston asked if this was a time sensitive issue? Mr. Brown said that it wasn’t. Commissioner Huston moved to set a public hearing to consider a land donation from Carl Brown for payment in lieu of taxes, to be held Wednesday, January 7, 2004 at 4:30 p.m. in the Commissioners Auditorium and to authorize the clerk to publish said notice. Commissioner Coe second. Motion carried 3-0.

RESOLUTION 2003-150

DSHS/DASA Prevention Program

SUBSTANCE ABUSE

Skip Mynar, Substance Abuse Coordinator gave a brief staff report. He explained that there are now two (2) prevention programs in the County. There were some concerns from Substance Abuse Board expressed concerns having two programs in the county. The grant that was offered by DASA equaled $65,000.00, but the administrative costs for the specialist was $90,840.00. The new requirements by DASA made the grant too costly.

Representatives from DASA explained the program and said that they didn’t require the Substance Abuse program to accept the grant. They wanted to keep the funds in Kittitas County, and that is why they went out to find a new contractor. The funded programs are not the same ones currently offered.

12/16/03 MINUTES
Commissioner Huston moved to approve Resolution #2003-150, Protesting the Disregard of Local Authority by the State of Washington Division of Alcohol and Substance Abuse and direct staff to draft a letter with the Chairman’s signature expressing the concerns and issues with the state and their contracts. Commissioner Coe second. Motion carried 3-0.

**APPOINTMENTS**

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<th>Name</th>
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<tr>
<td>Craig Johnson</td>
<td>Airport Advisory</td>
<td>3 Year</td>
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<td>John Silva</td>
<td>Alcohol/Substance</td>
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<td>Richard Kloss</td>
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<td>Don Davis</td>
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<td>Larry Charlton</td>
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<td>John Hanson</td>
<td>Open Space</td>
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<td>Exp. 12/31/04</td>
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<td>Jim Schnebly</td>
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<td>Exp. 12/31/04</td>
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<td>Rob Roseburg</td>
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<td>Robert Sauerwein</td>
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<td>John Pickett</td>
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<td>Ben Kern</td>
<td>T.V. Improv.</td>
<td>3 Year</td>
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Commissioner Coe seconded. Motion carried 3-0.

**AGREEMENT**

Commissioner Huston announced he would abstain from a vote, since he is a member of the KCAC Executive Board. Commissioner Coe moved to approve and sign a Sub-recipient Agreement between Kittitas County and the Kittitas County Action Council, for one year commencing January 1, 2004 until December 31, 2004, in the amount of $102,009.00. Chairman Golladay second. Motion carried 2-0. Commissioner Huston abstained.

**SET OPEN RECORD HEARING**

Commissioner Huston moved to set an open record hearing for Oak Tree Estates to be held Wednesday, January 14, 2004 at 4:00 p.m. in the Commissioner’s Auditorium and authorize the Clerk to publish said notice. Commissioner Coe second. Motion carried 3-0.

*12/16/03 MINUTES*
Commissioner Huston moved to set a Closed Record Hearing for High Valley Land Company Preliminary Plat to be held Wednesday, January 14th 2004 at 3:00 p.m. in the Commissioner’s Auditorium and authorize the clerk to advertise the special meeting. Commissioner Coe second. Motion carried 3-0.

Commissioner Huston moved to set a Public Meeting for the Public Transportation Benefit Area Board to be held Wednesday, January 7, 2004 at 5:30 p.m. in the Commissioner’s Auditorium and authorize the clerk to publish said notice and notify all municipalities. Commissioner Coe second. Motion carried 3-0.

VOUCHERS:

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<td>$308.48 (voided)</td>
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Meeting adjourned at 4:20 p.m.

DEPUTY CLERK OF THE BOARD
Shannon D. Carlson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON
Max A. Golladay, Chairman